



Storm Water Management Plan MS4 Annual Implementation Report City of Live Oak, Texas

Submitted By:



515 Busby Drive, Suite 101
San Antonio, Texas 78209
TBPE No. F-2573

Permit Year 4
TPDES Permit No. TXR040157
GEI Project No. LVOAK-001
April 23, 2023



515 Busby Drive, San Antonio, Texas 78209
TBPE No. F-2573

City of Live Oak
TXR040157
TCEQ Region 13

April 23, 2023

Texas Commission on Environmental Quality
Stormwater & Pretreatment Team Leader (MC-148)
P.O. Box 13087
Austin, TX 78711-3087

Re: Phase II MS4 Annual Report Transmittal for the City of Live Oak
TPDES Authorization: TXR040157
GEI Project No. LVOAK-001

Dear Team Leader:

This letter serves to transmit the required annual report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040157 for the City of Live Oak.

The annual report is for Year 4. The reporting period's beginning 01/24/2022 and ending 01/23/2023.

A separate Notice of Change has not been submitted based on the fact that changes have not been proposed for the next permit year.

As required by the general permit, a copy of the report has been mailed to the TCEQ's regional office **13** in San Antonio, Texas.

Sincerely,

Greg Wassom, Engineer in Training
Givler Engineering, Inc.

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

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Comprehensive Schedule for SWMP Implementation Program

Exhibits

- Exhibit A – Supporting Documents for MCM 1
- Exhibit B – Supporting Documents for MCM 2
- Exhibit C – Supporting Documents for MCM 3
- Exhibit D – Supporting Documents for MCM 4
- Exhibit E – Supporting Documents for MCM 5

A. General Information

Municipality/Authorization Number: City of Live Oak/TXR040157

Reporting Year (year will be either 1, 2, 3, 4, or 5): 4

Name of MS4: City of Live Oak

MS4 Operator Level: 2

Annual Reporting Year Option Selected by MS4:

Calendar Year: _____ Permit Year: X Fiscal Year: _____ Last day of fiscal year: (_____) _____

Reporting period beginning date: 01/24/2022 Reporting period end date: 01/23/2023

Contact Name: Greg Wassom Telephone Number: (210) 342-3991 ext. 229

Email: wassom@givlerengineering.com Mailing Address: 515 Busby Drive, San Antonio, TX 78209

A copy of the annual report was submitted to the TCEQ Region: YES X NO _____

Region the annual report was submitted to: TCEQ Region 13

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions: (TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		Permittee has maintained compliance with the SWMP submitted to TCEQ. SWMP is pending TCEQ approval.
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		Permittee has maintained all records and meets all reporting requirements.
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	X		Permittee continues to meet all eligible requirements of the MS4 permit.
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	X		Permittee has conducted an annual review of its SWMP in conjunction with preparation of the annual report.

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (see **Example 1 in instructions**):

MCM(s)	BMP #	BMP Name	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1: Public Education, Outreach, and Involvement	1.1	NOI and NOC Public Comment	Yes, a copy of the SWMP is maintained at the front desk of city hall for public access.
	1.2	Recurring Public Comment	Yes, city council meetings were agendaized each month with time for citizens to comment, which could be used to discuss any storm water issues or questions.
	1.3	Brochures and Fact Sheets	Yes, the city raised awareness of storm water pollution prevention, improvement, and preservation of storm water quality.
	1.4	Household Hazardous Waste	Yes, residents can contact the County's Household Hazardous Waste Contractor to schedule an at home pickup. This is a service the county offers residents to make it easy to properly dispose of potentially hazardous materials, hence reducing pollution in stormwater.
	1.5	Stormwater Website	Yes, the stormwater website is an effective communication tool providing a continual means to share and exchange information to anyone seeking knowledge regarding the stormwater management program.
	1.6	Storm Drain Marking	Yes, storm drain markings help the public easily identify their location and raises awareness that runoff carried discharges untreated into local streams.
	1.7	Stormwater Public Awareness Survey	Yes, the public's comments help us identify sources of storm water pollution throughout the city and keep them engaged in promoting storm water quality.
End of MCM 1: Public Education, Outreach, and Involvement			
2: Illicit Discharge Detection and Elimination (IDDE)	2.1	Storm Sewer Map	Yes, the MS4 map shows the location of each outfall and the names and locations that discharge into the waters of the U.S.

MCM(s)	BMP #	BMP Name	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
	2.2	Illicit Discharge Detection Plan	Yes, this plan helps us identify sources of pollution using regularly scheduled observations.
	2.3	Illicit Discharge and Dumping Hotline	Yes, concerns reported to the hotline provide for quick response to illegal discharges and complaints.
	2.4	Illicit Discharge Ordinance Update	Yes, this ordinance helps the city provide the health, safety, and general welfare of the public and the city through regulating the discharge of pollutants.
End of MCM 2: Illicit Discharge Detection and Elimination			
3: Construction Site Storm Water Runoff Control	3.1	Technical Manual for Construction Runoff	Yes, the manual explains appropriate storm water controls for construction sites and gives guidance for alternative solutions.
	3.2	Site Plan Review Program	Yes, the site plan review program helps ensure proper control measures are incorporated prior to starting construction to control erosion, sedimentation, and other sources of stormwater pollution.
	3.3	Construction Site Inspection Program	Yes, through periodic inspections, this program helps construction sites to remain in compliance and reduce sources of pollution.
	3.4	Construction Runoff Hotline	Yes, concerns reported to the hotline allow for quick response to illegal discharges and complaints regarding construction activities.
	3.5	Construction Storm Water Management Ordinance Update	Yes, this ordinance establishes requirements for contractors to reduce pollutants in storm water runoff.
	3.6	City Staff Training and Development	Yes, training focused on storm water BMPs helps grow knowledge and improve level of awareness.
End of MCM 3: Construction Site Storm Water Runoff Control			

MCM(s)	BMP #	BMP Name	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
4: Post-Construction Storm Water Management in New Development and Redevelopment	4.1	Technical Manual for Post-Construction Runoff	Yes, the manual explains appropriate storm water controls and provides developers and contractors guidance on pollutant controls and proper maintenance criteria for long-term stabilization.
	4.2	Site Plan Review Program for Post-Construction Runoff	Yes, site plans submitted to the city are reviewed by the city's storm water consultant, who makes changes to enhance post-construction runoff controls, as necessary.
	4.3	Long-Term Inspection and Maintenance Plan for Post-Construction Runoff	Yes, the city's storm water consultant will perform annual inspections and determine if maintenance is required for all completed construction sites to ensure compliance with post-construction storm water management control requirements.
	4.4	Post Construction Storm Water Management Ordinance Update	Yes, the ordinance helps establish requirements for storm water quality controls and implement long-term inspection and maintenance requirements.
End of MCM 4: Post-Construction Storm Water Management in New Development and Redevelopment			
5: Pollution Prevention/Good Housekeeping for Municipal Operations	5.1	Municipal Employee Pollution Prevention Manual	Yes, this manual is a tool for training on stormwater management, including BMPs, processes and materials they are working with, safety hazards, and practices for preventing discharges of pollutants in stormwater.
	5.2	Municipal Employee Training	Yes, conducted 1 training to city employees who handle processes which may impact storm water quality. The training gave an introduction to pollution prevention and provided tips on maintaining good housekeeping practices in their facility.
	5.3	Street Sweeping	Yes, street sweeping is an effective way to prevent pollutants from entering storm drains, watersheds, and rivers, while keeping streets and gutters looking great.
	5.4	Pest Management Program	Yes, this program has been established to address insect problems and provides guidance on the safety and training requirements related to the pesticide application.

MCM(s)	BMP #	BMP Name	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
	5.5	Disposal of Waste Materials	Yes, reviewing waste procedures and processes helps ensure that materials removed from the MS4 are disposed in accordance.
	5.6	Contractor Oversight Procedures	Yes, the City requires its contractors to ensure that they use appropriate storm water control measures and operating procedures. These requirements are written into the contract documents.
	5.7	Inventory of Facilities and Stormwater Controls	Yes, inventory of facilities and storm water controls help identify high priorities that have the potential to generate storm water pollutants.
	5.8	Assessment of Operations and Maintenance Activities	Yes, through assessment of the city's operations and maintenance activities, we can identify pollutants of concern and develop and implement pollution prevention measures to reduce the discharge of pollutants in stormwater.
End of MCM 5: Pollution Prevention/Good Housekeeping for Municipal Operations			

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

MCM(s)	BMP#	BMP Name	Information Used & Quantity/Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
1: Public Education, Outreach, and Involvement	1.1	NOI and NOC Public Comment	Make SWMP available to for public review.	No. Though this BMP does not result in a direct reduction of pollutants, the public has the opportunity to participate and feedback on all public notices.

MCM(s)	BMP#	BMP Name	Information Used & Quantity/Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
	1.2	Recurring Public Comment	Provide opportunity for public comment during city council meetings.	No. Pollutants will be reduced over time as citizens participate and provide feedback on the SWMP.
	1.3	Brochures and Fact Sheets	Issue two newsletter each year.	No. Though this BMP does not result in a direct reduction of pollutants, educating the citizens will eventually reduce litter, hence pollutants.
	1.4	Household Hazardous Waste	Record copies of advertising announcements.	Yes. This service makes it easy for resident to properly dispose of potentially hazardous materials, hence reducing pollution in stormwater.
	1.5	Stormwater Website	Record copies of all informational material updated.	No. Though this BMP does not result in a direct reduction of pollutants, educating the citizens will eventually reduce litter, hence pollutants.
	1.6	Storm Drain Marking	Visually inspect storm drains are marked.	No. Markers on storm drains serve as a visual reminder that will reduce pollutants over time.
	1.7	Stormwater Public Awareness Survey	Allows residents to comment on issues regarding storm water pollution.	Yes. When citizens identify illicit discharges, immediate action can be taken to remove the pollutant and track the source.
End of MCM 1: Public Education, Outreach, and Involvement				
2: Illicit Discharge Detection and Elimination	2.1	Storm Sewer Map	Revise and update map.	No. Though this BMP does not result in a direct reduction of pollutants, the map shows the location of each outfall.
	2.2	Illicit Discharge Detection Plan	Scheduled inspections to detect and eliminate illicit discharges, using various inspection techniques.	Yes. When illicit discharges are observed, immediate action can be taken to remove pollutants and track the source.

MCM(s)	BMP#	BMP Name	Information Used & Quantity/Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
	2.3	Illicit Discharge and Dumping Hotline	Maintain hotline reporting forms and procedures.	Yes. When illicit discharges are reported, immediate action can be taken to remove pollutants and track the source.
	2.4	Illicit Discharge Ordinance Update	Support and enforce ordinance compliance.	No. Though this BMP does not result in a direct reduction of pollutants, the ordinance sets city standards.
End of MCM 2: Illicit Discharge Detection and Elimination				
3: Construction Site Storm Water Runoff Control	3.1	Technical Manual for Construction Runoff	Explain appropriate erosion controls for construction sites.	No. By continuously updating the technical manual it allows us to refine contractor guidelines and stormwater controls measures to directly reduce pollutants from construction sites.
	3.2	Site Plan Review Program	Review site plans and storm water pollution prevention plans for proposed construction.	No. Though this BMP does not result in a direct reduction of pollutants, reviewing plans confirms proper measures are incorporated into construction procedures and reduce sources of storm water pollution.
	3.3	Construction Site Inspection Program	Inspect construction sites for sources of storm water pollution.	Yes. By inspecting construction sites, we can evaluate if proper BMPs are installed to effectively reduce sediment discharge and erosion.
	3.4	Construction Runoff Hotline	Phone number established to handle illicit discharges from construction activities.	Yes. When illicit discharges are reported, immediate action can be taken to remove the pollutant and track the source.

MCM(s)	BMP#	BMP Name	Information Used & Quantity/Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
	3.5	Construction Storm Water Management Ordinance Update	Enforce rules and regulations set by the state and adopted by the City.	No. Though this BMP does not result in a direct reduction of pollutants, enforcing requirements and procedures established by this ordinance will eventually reduce pollutants entering stormwater runoff.
	3.6	City Staff Training and Development	Training educational materials and attendance lists.	Yes. Trainings reviewed the use of appropriate stormwater control measures and operating procedures that will eventually reduce sediment and pollutants.
End of MCM 3: Construction Site Storm Water Runoff Control				
4: Post-Construction Storm Water Management in New Development and Redevelopment	4.1	Technical Manual for Post-Construction Runoff	Maintain manual regarding post-construction runoff.	No. Though this BMP does not result in a direct reduction of pollutants, continuously refining contractor guidelines will eventually reduce sediment and pollutants.
	4.2	Site Plan Review Program for Post-Construction Runoff	Review site plans for new and redeveloped construction sites.	No. By reviewing plans submitted, we can evaluate if proper post-construction BMPs are needed to reduce sediment discharge and erosion.
	4.3	Long-Term Inspection and Maintenance Plan for Post-Construction Runoff	Maintain program for post-construction storm water control inspection.	Yes. By inspecting post-construction runoff, we can identify pollutants and eliminate the

MCM(s)	BMP#	BMP Name	Information Used & Quantity/Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
	4.4	Post-Construction Storm Water Management Ordinance Update	Support and enforce ordinance compliance.	No. Though this BMP does not result in a direct reduction of pollutants, enforcing requirements and procedures established by this ordinance will eventually reduce pollutants entering stormwater runoff.
End of MCM 4: Post-Construction Storm Water Management in New Development and Redevelopment				
5: Pollution Prevention/Good Housekeeping for Municipal Operations	5.1	Municipal Employee Pollution Prevention Manual	Maintain manual to help city employees protect storm water quality.	No. Though this BMP does not result in a direct reduction of pollutants, educating municipal employees will eventually reduce possible stormwater pollution impacts.
	5.2	Municipal Employee Training	Train city employees on pollution prevention techniques.	No. Though this BMP does not result in a direct reduction of pollutants, educating municipal employees will eventually reduce pollutants from various municipal operations.
	5.3	Street Sweeping	Inspect 8 zones of the City's street sweeping plan.	Yes. Street sweeping is an effective way to prevent pollutants from entering storm drains, watersheds, and rivers, while keeping streets and gutters looking great.
	5.4	Pest Management Program	Develop and implement pest management program procedures.	Yes. Helps promote Best Management Practices (BMPs) used to solve pest problems while minimizing risks to people and the environment.
	5.5	Disposal of Waste Materials	Monitor proper disposal of waste materials.	Yes. By evaluating proper disposal of solid waste and hazardous materials, immediate action can be taken to remove pollutants.

MCM(s)	BMP#	BMP Name	Information Used & Quantity/Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
	5.6	Contractor Oversight Procedures	Oversee contractors to prevent storm water pollution.	Yes. By inspecting contractor procedures, we can evaluate if contractors are taking the proper measures to reduce pollution in the MS4.
	5.7	Inventory of Facilities and Stormwater Controls	Maintain and update inventory of facilities and storm water controls.	No. Though this BMP does not result in a direct reduction in pollutants, developing an inventory of the City facilities and controls helps prioritize facilities containing pollutants and identify poor housekeeping practices, and discharge of pollutants, hence reducing pollutants.
	5.8	Assessment of Operations and Maintenance Activities	Provide report to Public Works Director.	Yes. By inspecting city operations and maintenance activities, we can evaluate if proper measures are being taken to reduce pollution in the MS4.

End of MCM 5: Pollution Prevention/Good Housekeeping for Municipal Operations

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (see **Example 3 in instructions**):

MCM(s)	BMP#	BMP Name	Measurable Goal(s)	<p>Explain progress toward goal or how goal was achieved.</p> <p>If goal was not accomplished, please explain.</p>
1: Public Education, Outreach, and Involvement	1.1	NOI and NOC Public Comment	SWMP and NOI were made available for public review	Met goal – made the City’s SWMP available to residents for review.
	1.2	Recurring Public Comment	Provide opportunities for the public to comment in city council meetings	Met goal – provided opportunities 12 out of 12 months for the public to address council.
	1.3	Brochures and Fact Sheets	Issue brochures and fact sheets twice each year	Met goal – issued 2 articles to the public pertaining to storm water pollution.
	1.4	Household Hazardous Waste	Provide two opportunities for the public to dispose of household hazardous waste each year	Met goal – residents can dispose of household hazardous waste any time through the Waste Management at your door service. Service was used 209 times.
	1.5	Stormwater Website	Update informational material on stormwater webpage	Did not meet goal – stormwater website will be updated in year 5.
	1.6	Storm Drain Marking	Storm drain markings will be surveyed every two years, in even numbered years	Did not meet goal – the city will implement a program to add and update storm drain markings in year 5.
	1.7	Stormwater Public Awareness Survey	Issue stormwater public awareness surveys every two years, in odd numbered years	N/A – stormwater public awareness survey will be issued in year 5.
End of MCM 1: Public Education, Outreach, and Involvement				

MCM(s)	BMP#	BMP Name	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
2: Illicit Discharge Detection and Elimination	2.1	Storm Sewer Map	Storm sewer map will be updated every two years, in even numbered years.	Met goal – map was reviewed and updated.
	2.2	Illicit Discharge Detection Plan	Implement inspection program	Met goal – inspected 12 of 12 zones for illicit discharges.
	2.3	Illicit Discharge and Dumping Hotline	Implemented hotline	Met goal – there were no reported illicit discharge complaints.
	2.4	Illicit Discharge Ordinance Update	Review and update Illicit Discharge Ordinance each year	Met goal – IDDE ordinance was reviewed and updated. Updates are under administrative review and will be adopted in year 5.
End of MCM 2: Illicit Discharge Detection and Elimination				
3: Construction Site Storm Water Runoff Control	3.1	Technical Manual for Construction Runoff	Maintain technical manual for construction runoff	Met goal – technical manual for construction runoff was reviewed during the reporting period. No updates were necessary.
	3.2	Site Plan Review Program	Implement site plan review program	Met goal – reviewed 3 out of 3 site plans submitted.
	3.3	Construction Site Inspection Program	Implement site inspection program	Did not meet goal – The city experienced a temporary disruption in the program due to turnovers in key city staff positions. Since positions were filled, meetings and trainings have been held to review SWMP implementation procedures.

MCM(s)	BMP#	BMP Name	Measurable Goal(s)	<p>Explain progress toward goal or how goal was achieved.</p> <p>If goal was not accomplished, please explain.</p>
	3.4	Construction Runoff Hotline	Maintain hotline on an ongoing basis	Met goal – responded to 1 complaint referred by TCEQ from a resident.
	3.5	Construction Storm Water Management Ordinance Update	Enforce storm water construction ordinance	Did not meet goal – ordinance was enforced. The ordinance is under review and will be updated during permit year 4. The city experienced a temporary disruption in the program due to turnovers in key city staff positions. Since positions were filled, meetings and trainings have been held to review SWMP implementation procedures.
	3.6	City Staff Training and Development	Attend one training and development each year	Met goal – attended 1 stormwater training.
End of MCM 3: Construction Site Storm Water Runoff Control				
4: Post-Construction Storm Water Management in New Development and Redevelopment	4.1	Technical Manual for Post-Construction Runoff	Maintain technical manual	Met goal – technical manual was reviewed during reporting period. No updates were necessary.
	4.2	Site Plan Review Program for Post-Construction Runoff	Site plan review program for post-construction runoff implemented	Met goal – reviewed 3 out of 3 site plans submitted.

MCM(s)	BMP#	BMP Name	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
	4.3	Long-Term Inspection and Maintenance Plan for Post-Construction Runoff	Implement long-term inspection & maintenance plan	Met goal – long-term inspection and maintenance was implemented.
	4.4	Post-Construction Storm Water Management Ordinance Update	Review and update stormwater post-construction ordinance	Met goal – ordinance was reviewed during reporting period. No updates were necessary.
End of MCM 4: Post-Construction Storm Water Management in New Development and Redevelopment				
5: Pollution Prevention/Good Housekeeping for Municipal Operations	5.1	Municipal Employee Pollution Prevention Manual	Maintain municipal employee pollution prevention manual	Met goal – manual was reviewed during reporting period. No updates were necessary.
	5.2	Municipal Employee Training	Conduct one training and education each year	Met goal – 1 municipal employee training was conducted during the permit year.
	5.3	Street Sweeping	Develop and implement street sweeping plan	Met goal – implemented street sweeping plan.

MCM(s)	BMP#	BMP Name	Measurable Goal(s)	<p>Explain progress toward goal or how goal was achieved.</p> <p>If goal was not accomplished, please explain.</p>
	5.4	Pest Management Program	Develop and implement pest management program	Met goal – reviewed pest management program procedures. No changes were needed.
	5.5	Disposal of Waste Materials	Review disposal of waste procedures	Met goal – reviewed proper removal of waste materials stored for disposal. No changes were needed.
	5.6	Contractor Oversight Procedures	Record copies of updates to Contractor oversight Procedures	Met goal – reviewed contractor oversight procedures. No changes were needed.
	5.7	Inventory of Facilities and Stormwater Controls	Inventory planning conducted.	Met goal – reviewed and updated city inventory of facilities and stormwater controls.
	5.8	Assessment of Operations and Maintenance Activities	Assessment planning conducted.	Met goal – Evaluated 5 out of 5 city operation & maintenance activities.
End of MCM 5: Pollution Prevention/Good Housekeeping for Municipal Operations				

C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

It has been determined that all current BMPs selected for the SWMP are appropriate against reducing the discharge of pollutants entering storm water. Monitoring includes periodic observation of the City's storm water features in accordance with the schedule set forth in the IDDE Plan (BMP 2.2). As a result of the implementation of these BMP's, a minimal quantity and frequency of pollutants in storm water discharges has been noted and documented.

D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

The latest EPA-approved §303(d) list does not identify any new impaired waters were added within the permitted area.

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

N/A

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

N/A

4. Report the benchmark identified by the MS4 and assessment activities:

Benchmark Parameter <i>(Ex: Total Suspended Solids)</i>	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted
N/A	N/A	N/A	N/A

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark
N/A	N/A	N/A

6. If applicable, report on focused BMPs to address impairment for bacteria:

Description of bacteria-focused BMP	Comments/Discussion
N/A	N/A

7. Assess the progress to determine BMP's effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;

- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

Benchmark Indicator	Description/Comments
N/A	N/A

E. Stormwater Activities

Describe activities planned for the next reporting year:

Attached is an important schedule summary indicating all storm water activities which are currently planned for the upcoming plan year.

F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

Yes No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ’s review.

Yes No

If “Yes,” report on changes made to measurable goals and BMPs:

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

N/A

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

Based on monitoring data, it has been determined that current BMPs implemented under the SWMP are adequate to ensure compliance with all applicable TMDL's and implementation plans. No additional BMPs are necessary at this time. This determination will continually be reviewed and assessed on an annual basis, and BMPs will be added or amended at that time if the need for additional or modified BMPs is necessary to ensure compliance with all applicable TMDL's and implementation plans.

H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations?

_____ Yes X No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation: *N/A*

Name and Explanation: *N/A*

Name and Explanation: *N/A*

Name and Explanation: *N/A*

2.a. Is the permittee part of a group sharing a SWMP with other entities?

_____ Yes X No

2.b. If "yes," is this a system-wide annual report including information for all permittees?

_____ Yes X No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number:	<u>N/A</u>	Permittee:	<u>N/A</u>
Authorization Number:	<u>N/A</u>	Permittee:	<u>N/A</u>
Authorization Number:	<u>N/A</u>	Permittee:	<u>N/A</u>
Authorization Number:	<u>N/A</u>	Permittee:	<u>N/A</u>

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

16

2a. Does the permittee utilize the optional seventh MCM related to construction?

 Yes X No

2b. If "yes," then provide the following information for this permit year:

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	N/A

Note: Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Glen Martel Title: City Manager

Signature: _____ Date: _____

Name of MS4 City of Live Oak

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.

Live Oak Comprehensive Schedule for Storm Water Management Plan Implementation Program

BMP No.	Scheduling Item	2019		2020			2021				2022			2023			2024							
		January 24, 2019	July 23, 2019	April 23, 2020	July 23, 2020	November 23, 2020	January 23, 2021	April 23, 2021	July 23, 2021	November 23, 2021	January 23, 2021	April 23, 2022	July 23, 2022	November 23, 2022	January 23, 2022	April 23, 2023	July 23, 2023	November 23, 2023	January 23, 2023	April 23, 2024	July 23, 2024	November 23, 2024	January 23, 2024	
	TCEQ issued TPDES General Permit No. TXR040000																							
	Deadline Submittal Date for City NOI and SWMP IP																							
1.1	NOI and NOC Public Comment ***																							
1.2	Recurring Public Comment																							
1.3	Brochures and Fact Sheets																							
1.4	Household Hazardous Waste																							
1.5	Stormwater Website																							
1.6	Storm Drain Marking																							
1.7	Stormwater Public Awareness Survey																							
2.1	Storm Sewer Map																							
2.2	Illicit Discharge Detection Plan																							
2.3	Illicit Discharge and Dumping Hotline																							
2.4	Illicit Discharge Ordinance																							
3.1	Technical Manual for Construction Runoff																							
3.2	Site Plan Review Program																							
3.3	Construction Site Inspection Program																							
3.4	Construction Runoff Hotline																							
3.5	Construction Storm Water Management Ordinance																							
3.6	City Staff Training and Development																							
4.1	Technical Manual for Post-Construction Runoff																							
4.2	Site Plan Review Program for Post-Construction Runoff																							
4.3	Long-Term Insp. and Maint. Plan for Post-Constr. Runoff																							
4.4	Post-Construction Storm Water Management Ordinance																							
5.1	Municipal Employee Pollution Prevention Manual																							
5.2	Municipal Employee Training and Education																							
5.3	Street Sweeping																							
5.4	Pest Management Program																							
5.5	Disposal of Waste Materials																							
5.6	Contractor Oversight Procedures																							
5.7	Inventory of Facilities and Stormwater Controls																							
5.8	Assessment of Operations and Maintenance Activities																							
	Deadline for Implementing SWMP																							



Givler Engineering, Inc.
515 Busby Drive
San Antonio, Texas 78209

Milestone Date Established by TCEQ

Planning and/or Study to Prepare for Implementation

Implementation

*** Exact scheduling for this item is not controlled by the city. The schedule for this item represents an educated guess rather than a commitment.

Exhibit A

Supporting Documents for MCM 1

- 1.2 Recurring Public Comment
- 1.3 Brochures and Fact Sheets
- 1.4 Household Hazardous Waste

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JANUARY 11, 2022 AT 7:00 P.M. (NO EARLIER) FOLLOWING THE
THE PARKS AND RECREATION COMMISSION MEETING

1. CALL TO ORDER

Mayor Mary M. Dennis called then December 28, 2021, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Ethan from the Purpose Church, Live Oak provided the Invocation.

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Scott Wayman, City Manager
Michael Hornes, Assistant City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

Jorge Cantu, C6 Disposal Systems, Inc. Representative, 2123 FM 1516 Converse, TX- Mr. Cantu came before City Council to introduce himself and wanted to be considered for Live Oak's waste management and recycling contract, as Waste Management Contract is coming up for renewal.

Gary Stoups, 13108 Bridlewood, HOA Homeowners Association, wanted to let Council know that HOA is supporting the re-zoning for #Z-21-003.

5. CONSENT AGENDA

A. Approval of Minutes

1. December 28, 2021

Councilman Tullgren made a motion to approve the Consent Agenda; seconded by Councilman Morgan

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl – passed 5/0

6. SPECIAL CONSIDERATION

A. Presentation from Rudy R. Farias, PMP - Director of Strategic Initiatives, Northeast Lakeview College (NLC) regarding upgrades, projects and events – Councilman Cimics

Mr. Farias came before City Council to provide and update, projects and events for NE Lakeview College:

- History with the City of Live Oak
- Science, Technology, Engineering Building (opening Fall 2022 - (10th Building)
- Veterans Assistance Center, (Future 11th Building)
- New Student Space
- NLC Gains HSI Designation (Hispanic Serving Institute)
- Veteran Excellence Recognition from Texas Veterans Commission (Award)
- Cybersecurity Program Recognition and Night Hax Cybersecurity Student Organization
- 2021 Most Promising Places to work in Community College for the third consecutive year by the National Institute for Staff and Organizational Development (NISOD)
- High Tunnel & Garden Project

7. NEW BUSINESS

A. Discussion and possible action to approve an Ordinance for the Re-Zone Case #Z-21-003, to rezone 38.99 acres from B-3 General Business District to an I-1 Light Industrial District, described as CB 5042 BLK LOT 1 GUNN TOEPPERWEIN RD, CB 5042 P-4 (17.117 AC) ABS 864, and CB 5048 P-1 (4.76 AC) ABS 776– Mr. Hornes

Mr. Hornes came before City Council to provide a brief overview and are proposing 3 phases of construction for a total of 4 buildings and 450,000 square feet. The proposal creates a buffer from the Bridlewood Subdivision of 250-300 linear feet from the edge of the property to the closest building. The buffer zone of two hundred (200) feet, a street or an eight (8) foot privacy fence shall be maintained between residential districts

Agarita Management Co., LLC and the Bridlewood HOA have been working on this agreement. The developer, indicated that the property owners would work towards creating a set of restrictive covenants with the Bridlewood HOA, through deed restrictions. With the exception of Councilman Cimics all City Council supported this rezoning. Councilman Cimics was not convinced the restrictive covenant would not work

Councilman Tullgren made a motion to approve the Re-Zone Case #Z-21-003 made by Curtis C. Gunn, Ltd., at the City Council Chambers, 8001 Shin Oak Drive, Live Oak, Texas. The request is to Re-Zone 38.981 acres, described as A 38.99 Acre tract of land situated in the City of Live Oak, Bexar County, Texas, said 38.99 acre tract is also situated in the J. M. Ocon original survey No. 279, Abstract No. 864, County Block 5042, Said 38.99 Acre tract being that same tract conveyed to Sun NLF Limited Partnership in Volume 6179, Page 1368, Real Property Records of Bexar County, Texas and Being

more particularly described as CB 5042 BLK LOT 1 GUNN TOEPPERWEIN RD, CB 5042 P-4 (17.117 AC) ABS 864, and CB 5048 P-1 (4.76 AC) ABS 776. The applicant is requesting the property be re-zoned from B-3 District (General Business) to a I-1 District (Light Industrial); seconded by Councilman Dahl

Vote FOR: Councilmembers Morgan, Tullgren, Perez and Dahl – passed 4/1

Vote Against: Councilman Cimics

- B. Discussion and possible action to authorize the City Manager to enter into an agreement with McCall, Parkhurst and Horton L.L.P. to serve as the City’s Bond Counsel - Mr. Kowalik.

Mr. Kowalik came before City Council and indicated that he would like to combine agenda items B & C together as the process was the same. In preparation for a potential upcoming bond election, it was decided that the City would enter into a “Request for Qualifications” (RFQ) process to select the City’s new Bond Counsel. The City received two completed RFQ responses. One was from Bracewell LLP and the other was from McCall, Parkhurst & Horton, LLP. Both firms are qualified to perform the required services for the City and have met the mandatory elements outlined in the RFP. Management reviewed each of the completed RFQs. Each RFQ was reviewed and scored for “Quality of Response”, “Capability”, “Experience” and “Added Value”. McCall, Parkhurst & Horton came out of process as the recommended firm. If approved, Clay Binford will serve as the Senior Bond Counsel for the City.

Councilman Dahl made a motion to authorize the City Manager to enter into an agreement with McCall, Parkhurst & Horton, LLP as the City’s Bond Counsel; seconded by Councilman Cimics

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl- passed 5/0

- C. Discussion and possible action authorize the City Manager to enter into an agreement with Frost Bank Capital Markets to serve as the City’s Bond Financial Advisor - Mr. Kowalik

The City received three completed RFQ responses. They were Specialized Public Finance Inc., Frost Bank Capital Markets and Estrada-Hinojosa Investment Bankers. A RFQ was sent to M.E. Allison. During a follow-up conversation with Christopher Allison, he informed staff that they would not be completing a RFQ during this process but express his thanks for allowing M.E. Allison the opportunity to serve in the capacity of Financial Advisors for all the past years. All three firms are qualified to perform the required services for the City and have met the mandatory elements outlined in the RFP. Management reviewed each of the completed RFQs. Each RFQ was reviewed and scored for “Quality of Response”, “Capability”, “Experience” and “Added Value”. Frost Bank Capital Markets came out of process as the recommended firm. If approved, Randy Moshier, Senior V-P, Duncan Morrow, Senior V-P, Kevin Escobar, V-P and Tim McCormick, Senior V-P would make up the Financial Advisors and Lead Underwriter team.

Councilman Tullgren made a motion is to authorize the City Manager to enter into an agreement with Frost Bank Capital Markets as the City’s Financial Advisors; seconded by Councilman Morgan

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl- passed 5/0

- D. City Council to approve the recommendation of the Parks and Recreation Commission regarding the Resolution and Agreement between the City of Live Oak and the Live Oak Jaguar Football Team for Spring football season – Mr. Wagster.

Mr. Wagster came before City Council to speak about the five year spring season football contract. As there was not recommendation forthcoming from the Parks & Recreation commission and with the recommendation of Al Hollins Football Representative the contract was discussed and voted on.

Councilman Tullgren made a motion to authorize the city manager to enter an agreement for the Live Oak Jaguar Football Team to utilize the city football field for Spring Seasons for a period of 5 years seconded by Councilman Dahl

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl- passed 5/0

- E. Discussion and possible action to consider a Public Art Project- Mr. Hornes

Mr. Hornes came before City Council to discuss the Public Art Project and The City of Live Oak would invite artists to apply for a public art project to create “Mini Murals” on five traffic control boxes located along Toepperwein Road at the following intersections. The Traffic Control Box Art program is designed to enhance the city by adding works of art to the streetscape on surfaces that are often targeted by graffiti. Artwork on traffic signal boxes functions as a form of communication to a moving audience with the goal of creating a safe, inclusive, and interesting environment. An applicant must submit the following:

- Typed statement briefly explaining your design (one page maximum), **Artists may submit more than one design proposal.
- Artwork can be new or existing artwork.
- Digital submissions only:
 - For submission and review purposes, smaller file size sizes may be entered. However, selected designs must be available in a full-size resolution of at least 150 dpi (in CMYK format) for production purposes. (For example, if designed at ¼ scale, file should be 600 dpi.)
 - Each of the panels for the traffic box artwork should have at least 1" - 2" of bleed on all sides.
 - The files can be submitted in a PDF, .jpg or .tiff format. Each file must be a separate attachment—no links to Google documents or other cloud-based services.
 - Naming convention for the files should be: ArtistName.Toepperwein.1,2,3, etc.

Other items discussed: cement acorns in the park, art work in the main park, graffiti, partnership with the NE Lakeview College Art Program, QR Codes and door painting.

Mayor Dennis wanted more discussion regarding this item; no action was taken.

- F. Discussion and possible action regarding the City Charter Proposition/Measures for the May 7, 2022 city election – Mr. Wayman

Mr. Wayman indicated that there were 8 Propositions and Measures and the following information was provided:

Proposition A- Amending the Charter of the City of Live Oak by deleting and amending those provisions which are redundant of state law, duplicative of other sections of the Charter or otherwise unnecessary for placement in the Charter.

Proposition B - Amending the Charter of the City of Live Oak to require city officials to comply with state law regarding conflicts of interest.

Proposition C - Amending the Charter of the City of Live Oak establishing that Council Members who were appointed to the City Council may fully participate in the governance of the City.

Proposition D- Amending the City Charter of Live Oak by deleting those provisions which authorize the Mayor to delay the adoption of an ordinance or resolution passed by the City Council.

Proposition E- Amending the Charter of Live Oak to allow more than one individual be appointed to vacancies on City Council at any given time.

Proposition F- Amending the Charter of Live Oak to allow the municipal judge to set court sessions.

Proposition G- Amending the Charter of Live Oak to provide for the appointment, suspension, or removal of the municipal court judge, at will, by a majority vote of the city council.

Proposition H- Amending the Charter of Live Oak to provide that any individual who violates Section 12.02 Prohibitions, of the City Charter, shall be ineligible for a period of five (5) years thereafter to hold any City office or position and, if an officer or employee of the City shall immediately forfeit their office or position.

Discussion:

Two Propositions were debated, Proposition C & E. Proposition C was determined that an elected official versus an appointed official could be held accountable by the voters; as they were voted into office rather than appointed by City Council. Proposition E dealt with filling vacancies and utilizing two physician (section 4.07) if there a determination of mental or physical disability.

Councilwoman Perez stated: Changing verbiage of two physicians to two providers (medical doctor, doctor of osteopath, advanced practice registered nurse, physician assistant) who are either registered with the Texas Medical Board or Texas Board of Nursing. Mr. Wayman indicated that for the purpose of passing and understanding this Proposition, the wording would need to be simple and to the point.

Councilman Dahl read a statement into the minutes regarding the Propositions/Measures:

“First, I am very appreciative of the time and efforts invested by our charter review committee. I was present for nearly all meetings and understand the reasoning behind the discussions. While my 10 years on city council has been relatively smooth, I am very much aware of a period in Live Oak’s not-to-distant past which did not operate as much. I was on council in 2013 when we last had propositions for city council charter amendments which resolved these deficiencies. Voters at the time supported the

propositions to preserve the integrity of our council by requiring the majority decisions to be made by elected individuals. This was the right move in 2013 and a measure to undo this would be a step in the wrong direction. I cannot support Propositions C or E to be brought to an election. I do support the remaining 6 propositions.”

Both Councilmen Tullgren and Dahl did not support Propositions C & E.

Councilman Dahl made a motion to approve Propositions A, B, D, F, G and H; seconded by Councilman Tullgren

Vote FOR: Councilmembers Tullgren, Perez, Cimics and Dahl – passed 4/1

Abstained: Councilman Morgan

- G Discussion and possible action to accept the City Manager’s resignation for retirement- Mr. Wayman

Mr. Wayman presented and announced his resignation and retirement from his City Manager position, effective January 14, 2022.

Councilman Tullgren made a motion to accept Mr. Wayman’s resignation for retirement; seconded by Councilman Cimics

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl- passed 5/0

- H. Discussion and possible action to approve a Resolution appointing an Interim City Manager – Mr. Wayman

Mayor Denis read the agenda item and Councilman Tullgren asked to go into Executive Session; seconded by Councilman Cimics Although there is no Executive Session on this Agenda, The City Council for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session. These minutes will add the Caption of Executive Session:

EXECUTIVE SESSION – Convened at 8:35 p.m.

- A. The City Council shall meet in Executive Session pursuant to the authority under Texas Government Code Section Code Section 551.074, Personnel Matters, regarding the following:

1. Discussion and possible action to approve a Resolution appointing an Interim City Manager

- B. Reconvene into open session for possible action on item discussed in Executive Session as necessary.

City Council Re-Convened into public meeting at 8:52 p.m.

Councilman Dahl made the motion to appoint Michael Hornes as Interim City Manager for the City of Live Oak with an effective date of January 15, 2022; and authorize a temporal pay increase to the advertised starting salary of the posted City Manager

position for the performance of these duties, providing for the performance of these duties, providing a servability clause and establishing an effective date; seconded by Councilwoman Perez

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl- passed 5/0

8. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

Councilman Morgan received some complaints regarding fireworks and/or gun shots on New Year's Eve. Humane Society met on January 8th, and discussed upcoming events March 12 is K9 virtual celebration, October 8 as Pet-Pa-Loosa and the Humane Society donated \$270 dollars for their ½ price adoptions.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Councilwoman Perez- Thanked the Police Department for their hard work as National Law Enforcement day was recognized on January 9th.

B. Staff

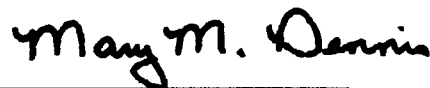
Mr. Wayman announced that Public Works mulched all the Christmas Trees and it is ready for anyone to take. In addition, the QR code have been put in place in a series of areas, for example, located in the front entrance of the Town Center, town Center back entrance that reflects Boysville, by the clubhouse and the pool the "Donkey Lady" and there is QR code located by the N Lakeview College.

Mr. Hornes reminded everyone about January 14th Scotts retirement Ceremony at the Hilton beginning at 5 p.m. In addition, he reminded everyone about the Joint Public Hearing on January 18th, which will follow the Special City Council Meeting. Ribbon Cutting Forum Nutrition on January 14th at 1:30 pm.

10. ADJOURNMENT

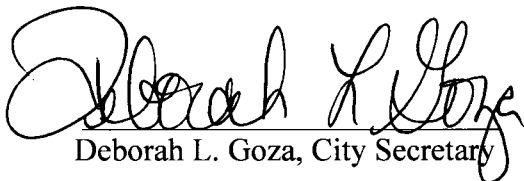
As there was no further business, Councilman Dahl made a motion to adjourn; seconded by Councilman Cimics at 9:01 p.m.

APPROVED:



Mary M. Dennis, Mayor

ATTEST:



Deborah L. Goza, City Secretary

AMENDED AGENDA
SPECIAL MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JANUARY 18, 2022 AT 7:00 P.M. (NO EARLIER)

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab then click on "City Meetings Live Stream"

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZENS TO BE HEARD

Per Live Oak City Charter

Section 2-21.5 (1) Live Oak Municipal Code: The rules of courtesy are adopted for persons in attendance at all meetings of Council include: "Those signed up to speak under Citizens To Be Heard shall be called upon in the order that they have registered. No personal attacks shall be allowed by any speaker."

Section 2-21.1 – Preservation of order includes: "The mayor shall preserve order and decorum, prevent personal references to Council Members or impugning of other members' motives."

Written questions or comments may be submitted up to two hours before the meeting to Debby Goza, City Secretary at dgoza@liveoaktx.net or by using the Citizen Portal on the front page of the website: <https://www.liveoaktx.net/>

5. EXECUTIVE SESSION

A. The City Council shall meet in Executive Session pursuant to the authority under Texas Government Code Section Code Section 551.074, Personnel Matters, regarding the following:

1. Discuss and review final candidates, facilitate and determine the process and selection of a finalist for the new city manager

B. Reconvene into open session for possible action on item discussed in Executive Session as necessary.

6. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on January 13, 2022 by 5:00 p.m.


Deborah L. Goza
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 213 or FAX (210) 653-2766.

The City Council for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL

It is possible that a quorum of the Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

MINUTES
SPECIAL MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JANUARY 18, 2022 AT **7:00** P.M. (NO EARLIER)

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab
then click on "City Meetings Live Stream"

1. CALL TO ORDER

Mayor Mary M. Dennis called then January 18, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Michael Hornes, Assistant City Manager
Deborah Goza, City Secretary

Margie Rose, SGR

4. CITIZENS TO BE HEARD

None

5. EXECUTIVE SESSION

Mayor Dennis read the caption and City Council convened in Executive Session at 7:02 p.m.

A. The City Council shall meet in Executive Session pursuant to the authority under Texas Government Code Section Code Section 551.074, Personnel Matters, regarding the following:

1. Discuss and review final candidates, facilitate and determine the process and selection of a finalist for the new city manager

B. Reconvene into open session for possible action on item discussed in Executive Session as necessary.

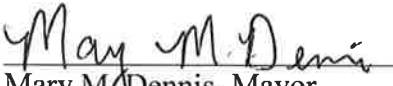
City Council reconvened in public Session at 8:48 p.m.

Mayor Dennis announced that City Council deliberated and offered the City Managers position to Mr. Glen Martel.

6. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl at 8:49 p.m.

APPROVED:


Mary M. Dennis, Mayor
City of Live Oak

ATTEST:


Deborah L. Goza, City Secretary

MINUTES
SUPPLEMENTAL -REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JANUARY 25, 2022 AT 7:00 P.M. (NO EARLIER)
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING
ADDING AGENDA ITEM 7F

1. CALL TO ORDER

Mayor Mary M. Dennis called then January 25, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan (Absent)
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Michael Hornes, Interim City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

None

5. CONSENT AGENDA

A. Approval of Minutes

1. November 16, 2021 (JPH P & Z & City Council)
2. January 11, 2022 (Regular)
3. January 18, 2022 (Special City Council)

B. City Council to approve a Resolution for renewal of the Local Health Authority and approval of the Certificate of Appointment – Chief Surber

- C. City Council to approve the Fourth Quarter Code Enforcement Report and Annual Wrap Up – Mr. Hornes

Councilman Tullgren made a motion to approve the Consent Agenda; seconded by Councilwoman Perez

Vote FOR: Councilmembers Tullgren, Perez, Cimics and Dahl- passed 4/0

6. SPECIAL CONSIDERATION

- A. Presentation for Employee(s) of the Quarter, October 2021 through December 31, 2021, Todd King, Sr. Equipment Operator– Public Works - Mr. Wagster

Mr. Wagster came before the City Council to announce his Todd King as Employee of the Quarter. He stated that Todd approached his supervisor with an innovative idea to enhance the way we construct concrete park bench pads. Todd suggested a process of constructing six precast pads at a time on the concrete drive behind the vehicle maintenance shop. In the past the pads were formed and poured in place one at a time at various locations in the park. The precast concept saves time, and it will allow the pads to be relocated if necessary.

Todd was congratulated by City Council.

- B. Presentation of Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) – Mr. Hornes

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Live Oak for its annual comprehensive financial report for the fiscal year ended September 30, 2020. This was the fourteenth consecutive year that the City received this prestigious award. In order to be awarded a Certificate of Achievement, the government had to publish an easily readable and efficiently organized annual comprehensive financial report that satisfied both generally accepted accounting principles and applicable legal requirements.

7. NEW BUSINESS

- A. Discussion and possible action to consider approval of a Resolution approving and authorizing the application for the Hotel-Motel Occupancy Tax for the JBSA Great Texas Air Show being hosted on April 23-24, 2022 at Randolph Air Force Base – Mr. Hornes

Mr. Hornes introduce Mayor Brad Robinson, Commander of 2022 JBSA Airshow Director came before City Council and presented a brief presentation on the following:

- The Great Texas Air Show – 23-24 April 2022, JBSA-Randolph
- Partnering with Regional Chambers & Port of San Antonio
- ~300K-500K visitors
- Featuring the USAF Thunderbirds
- F-35 Demo, MV-22 Demo, C-17 Demo
- Attack on the Air Field Demo (149 FW)
- Tora, Tora, Tora, Pearl Harbor Attack

- Fly-bys of USAF and other DoD assets
- Current and Warbird static aircraft
- Sponsorship opportunities
 - Direct exposure to largest military community in Texas
 - Largest DOD Installation
 - Event Recognition: “Sponsored In Part By...”
- Levels (Fee): \$1,000, \$3,000 \$6,000, \$12,000, \$18,000, \$25,000 cash or in-kind of equal value
 - Details in sponsorship package
- Gifting Opportunities
 - Hotel Rooms, Rental Cars, Lanyards, Volunteer T-Shirts
 - Lesser Value Gifts

On April 23-24th at Randolph Air Force Base, JBSA will be hosting the Great Texas Air Show. Attached you will find the marketing brochure for the event, which highlights the different sponsorship opportunities, ranging from \$1,000 all the way to \$25,000. All City Council was in support of the Air Show and Sponsorship of \$25,000.00, as it was a way to invest and partner with the community.

Councilman Tullgren made a motion to approve \$25,000 of Hotel Occupancy fund to support the JBSA Great Texas Air Show; seconded by Councilman Cimics

Vote FOR: Councilmembers Tullgren, Perez, Cimics and Dahl- passed 4/0

- B. Presentation, discussion and possible action to approve a Resolution to support a proposed apartment community, the Palladium Apartments located at Toepperwein Rd., Live Oak, Texas – Mr. Hornes

Mr. Hornes came before City Council and introduce Kim Parker, President, Dynamic Commercial Real Estate and Avis Chaisson, Palladium who provided a brief presentation on the Pallidum Apartments. Items discussed:

- Palladium is a large property Developer, owner, operator that was founded 150 years ago
- Palladium Management and services
- Approximately 146 (+/-) Units of 1, 2, and 3 Bedrooms for Families and Working

As a part of the resolution of support for the development, the applicant is requesting that the city waive up to \$500 from the cost of the development fees we would charge. This is a part of the grading process for applications submitted to TDHCA and would be a small portion of the permitting fees we would charge for a development this size. A development of this size, our permitting fees would be somewhere between \$80-100,000, so a \$500 waiver would have a minimal impact.

Councilman Dahl made a motion to approve the Resolution confirming support of a proposed Development to be funded with the Texas Department of Housing and Community Affairs 2022 Competitive 9% housing tax credit; authorizing a reduction of

certain fees; authorizing the certification of this Resolution to the Texas Department of Housing and Community Affairs authorizing a reduction in certain fees and providing and effective date; seconded by Councilman Cimics

Vote FOR: Councilmembers Dahl, Cimics Perez and Tullgren – passed 4/0

C. Discussion and possible action regarding the revised Pavement Condition Index (PCI) Study – Mr. Wagster

Mr. Wagster came before City Council to provide information and introduce City Engineer, Jess Swain, 6S Engineering. 6S Engineering had used the most recent PCI study along with a comprehensive visual assessment from city staff to evaluate street improvement needs for the City of Live Oak. Mr. Swain and his team recently re-inspected and reevaluated the higher priority streets recommended for rehabilitation.

Highest priority was given to arterial streets Toepperwein Road, O’Connor Road, and Judson Road. The next level of priority given to collector streets including a portion of Forest Bluff, Gateway Blvd. and Palisades. The next level of priority assigned to a group of residential streets including Cool Sands, Sage Oak, Welsford, Marble Lake, Belgrave Way, Bressani Way, Rimwood, Dry Canyon, and Welcome. Estimates of probable cost were developed using the most recent data available. A certain amount of contingency is factored into the cost estimates, but the rising cost of petroleum products and inflation in general make forecasting future cost challenging.

The goal of this presentation is to give the city council an understanding of the city streets that are in the greatest need of rehabilitation and to identify the amount of funding needed to repair and renew these streets.

Items discuss:

Scope of Services

Project Segment Selection

Roadway Improvement Methods

Base Quantity Development - Rehabilitation/Reclamation, Mill & Overlay, Developed Itemized Budget Per Street

Other items: Inflation, roads that need repair, health and infrastructure, additive alternates and cost for the bond. No further action was taken.

D. Presentation, discussion and approval of the 2020/2021 Audit – Mr. Kowalik

Mr. Kowalik, introduced Mr. Phil Vaughan, CPA oversaw the city’s audit. Mr. Vaughan will be in attendance to present their audit opinion and provide a brief overview of the audit and audit procedures. The City of Live Oak is required to perform an independent audit of the City’s finances, policies and internal controls at least annually. The city contracts with the audit firm of Armstrong Vaughan & Associates, P.C. to perform our annual external audit. This opinion means that the City’s audited financial statements for the year ending September 30, 2021 are free from any material misstatements and that Management and City Council can be assured that the financial reports given throughout the year clearly represent the City financial condition at the time of the reports. Mr. Kowalik referred to page 19 Government Balance Sheet for

every fund that the City operates and page 21, Statement of Revenues, expenditures, and changes in Fund Balances that has \$18,058,514 total government funds. The City of Live Oak will again be sending its annual audit report, for the fiscal year ending September 30, 2021, to the Government Finance Officer Association (GFOA) to be considered for a Certificate of Achievement for Excellence in Financial Reporting award. The City has received this award for the last fourteen years. Other items. Pre-funding three (3) fire trucks (they have been ordered).

Councilman Dahl made a motion for the approval of the City's 2020/2021 Annual Audit as presented; seconded Councilman Tullgren

Vote FOR: Councilmembers Tullgren, Perez, Cimics and Dahl – passed 4/0.

E. Discussion and possible action to consider options on solid waste management services and franchise agreement with Waste Management -Mr. Wagster

Mr. Wagster came before City Council to discuss the Waste Management Contract that will expire in April 2022 and to hear input from City Council. Waste Management gave verbal notice that the company will require a new agreement with the city. The city should receive a written notice within the next couple of weeks. Waste Management is moving to ASL (Automated Side Loader) trash and recycling collection as a company wide initiative with new CNG powered trucks. The company is offering to expand bulk trash collection to once per household per month instead of a twice per year service. The current services are set to remain such as twice per week trash, once every other week recycling, "At Your Door" service, and no cost services for city buildings, parks, roll off dumpsters and so forth will all continue with the new agreement.

Councilman Cimics would like to have staff do out for binds and perhaps have different avenues of waste manage for the city. In addition, he did not want an ASL in the city, as people do not move their trash cans from the street, after pick-up. Additionally there are many residents who are not paying their share of their trash service and an audit.

Councilman Tullgren indicated that the city and waste management have a good working relationship.

Mr. Wagster indicated that Converse has been using ASL and there have been no complaints and ASL service for Universal City will come on line in March 2022, and that most of the waste management services are going to ASL.

Councilman Cimics made a motion to cancel Waste Management and go out for Bids; there was no second and the motion dies.

Councilman Tullgren made a motion to authorize the City Manager to enter negotiations with Waste Management for trash removal services; seconded by Councilwoman Perez

Vote FOR: Councilmembers Tullgren, Perez and Dahl - passed 3/1

Vote AGAINST: Councilman Cimics

- F. Discussion and possible action to approve a Resolution to appoint Glen Martel as City Manager for the City of Live Oak and directing the Mayor to finalize and Execute an Employment Agreement with Mr. Martel- Mayor Dennis

Mayor Dennis announced the selection of Glen Martel as the new City Manager and City Council was unanimous decision.

8. CITY COUNCIL REPORT

- A. City Council Member's report regarding discussion of City issues with citizens.

None

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

- A. City Council

- 1. Mayor Dennis congratulated Chief Hopper as the new Chief of Police.
- 2. Mayor Dennis announced the departure of Michael Hornes, Interim City Manager and presented him with a desk floating pen set.

- B. Staff

- 1. Mr. Hornes thanked everyone for their support and encouragement while he has been in Live Oak.
- 2. Ms. Lowder invited everyone to come and say goodbye to Mr. Hornes on February 4th at 3 p.m. and share some cake, wish him well and say goodbye.

10. ADJOURNMENT

As there was no further business, Councilman Dahl made a motion to adjourn; seconded by Councilman Cimics at 8:39 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Deborah L. Goza, City Secretary

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE

TUESDAY, FEBRUARY 8, 2022 AT 7:00 P.M.

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab
then click on "City Meetings Live Stream"

1. CALL TO ORDER

Mayor Mary M. Dennis called then February 8, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Executive Assistant
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

None

5. CONSENT AGENDA

A. Approval of Minutes

1. January 25, 2022 – The minutes were pulled for discussion- The minutes will reflect the original posted of the agenda. Councilman Cimics referenced the January 25th minutes that Waste Management ASL was not yet in Universal City. The Granicus recording was review and the missing information reflected that in March of 2022 that Universal City would begin using ASL (side loader).

Councilman Cimics made a motion to approve the Minute w/corrections; seconded by Councilman Tullgren

Vote FOR: Councilmembers Morgan Tullgren, Perez, Cimics and Dahl – passed 5/0

- B. City Council to approve the Resolution authorizing the City Manager to enter into a Joint Election Agreement-Memorandum of Understanding with Bexar County Elections Department for their services during early voting and Election Day timeframe for the May 2022 General and Special Elections – Ms. Goza
- C. City Council to approve an Ordinance by the City Council of the City of Live Oak, Texas, calling for a General Election held jointly with various entities to be held on May 7, 2022 for the purpose of electing a Mayor and two (2) City Council Members-Place 2 and Place 4 and making provision for the conduct of a Joint Election, resolving other matters incident and related to such Election- Ms. Goza
- D. City Council to approve an Ordinance by the City Council of the City of Live Oak, Texas, calling for a Special Election held jointly with various entities to be held on May 7, 2022 for the purpose of approving several City Charter Measures/Propositions and making provision for the conduct of a Joint Election, resolving other matters incident and related to such Election- Ms. Goza
- E. City Council to approve Mayor Dennis and Councilman/Mayor Pro Tem Cimics conference request to attend the Workplace Conflict and Strategies for Resolving It, April 1, 2022, Austin, TX – Ms. Goza
- F. City Council to approve an excused absence for Councilman Morgan for the January 25, 2022 meeting due to work conflict – Ms. Goza

Councilman Tullgren made a motion to approve the Consent Agenda with the exception of the Minutes item 5A; seconded by Councilman Dahl

Vote FOR: Councilmembers, Morgan, Tullgren, Perez, Cimics and Dahl – passed 5/0

6. NEW BUSINESS

Mayor Dennis realigned the agenda to replace item 6E to 6A- The Minutes will reflect how the agenda was posted.

- A. City Council to approve an Ordinance by the City Council of the City of Live Oak, Texas, calling for a Bond Election to be held jointly with various entities to be held on May 7, 2022 for the purpose of approving debt to issue general obligation bonds in an amount as identified by the City Council for public purposes and making provision for the conduct of a Joint Election, resolving other matters incident and related to such Election- Ms. Goza, Mr. Kowalik, Mr. Binford

Mr. Kowalik, Clay Binford, Rose Kanusky (Bond Counsel McCall, Parkhurst & Horton) and Randy Moshier, Frost Bank, Financial Advisor came before City Council to provide information regarding the Bond Election. Item discussed:

- Wrapping the Bond (this was rejected by City Council)
- Interest Rates
- Possible impact on residents

- Questions regarding self-supporting debt (City Attorney would research)
- Question regarding the use of ARPA Funds (cannot mix grant funds with Bond funds)
- Infrastructure, along with health & safety
- Basic legal requirements for the Bond Election (none) – deadlines for publishing and posting requirements (30 and 14 days prior to May 7th) posting on website along with the sample ballot, along with posting at 3 separate locations for public review. Lastly, sent to Bexar County to be placed at each early voting site
- There will be two Constitutional Amendments from the State
- Put together fact sheets regarding the Bond Election i.e. brochure and cards.
- Voter registration drive
- Present to the AG, detailed checklists (comptroller office)
- Bond Ballot will have generic language, as opposed to naming streets
- QR Codes to us used on brochures
- Schedule a Public Hearing so that residents are provided the bond information.

Councilman Tullgren made a motion to adopt an Ordinance calling for a Bond Election to be held by the Live Oak, Texas in the amount of \$18,000,000: seconded by Councilman Dahl

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl – passed 5/0

- B. Discussion and possible action to appoint Brian Read to both the vacant Alternate Position for the Tree Care Board and the Parks and Recreation Commission with an expiration term of September 30, 2022 for both boards- Mr. Wagster

Mr. Wagster came before City Council to nominate and appoint Brian Read to fill the alternate position on the Tree Care Board & the Parks & Recreation Commission, with an expiration date of September 30, 2022

Councilman Tullgren made a motion to reappoint Brian Read to the Parks & Recreation Commission with an expiration date of September 30, 2022; seconded by Councilman Dahl

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl- passed 5/0

- C. Discussion and possible action to approve the Quarterly Investment Report for the period ending December 31, 2021 – Mr. Kowalik

Mr. Kowalik came before City Council to provide an overview of this item. He spoke about the market expected a aggressive outcome from the FOMC meeting in mid-December. In recent weeks, the market has notably shifted its projections of when the Fed might raise its target range, currently at 0.0-0.25%, pricing in the first hike as early as March 2022. The Fed also set projections of three or more 25 basis-point rate hikes in 2022, another three in 2023 and two more in 2024. Analysis of the Quarterly Investment Report produced the following is a summary of TexPool: Weighted average maturity in

October was 43 days. Weighted average maturity in November was 43 days. Weighted average maturity in December was 38 days. Daily interest rates ranged from 0.0366% on October 1, 2021 to 0.0280% on December 31, 2021 with a high of 0.0402% on December 23-26, 2021 and the low of 0.0267% on December 29, 2021.

Councilman Dahl made a motion to accept and approve the Quarterly Investment Report for the period ending December 31, 2021; seconded by Councilwoman Perez

Vote FOR: Councilmembers: Morgan, Tullgren, Perez, Cimics and Dahl- passed 5/0

- D. Discussion and possible action for approval of funding and authorization to proceed with amendments to the City's Code of Ordinances related to Subdivision, Zoning to include parking regulation(s) and requirements, Vegetation, and other Code amendments and associated tasks as necessary- Mr. Martel

Mr. Martel came before City Council to speak to the Code of Ordinances and the need to update the Subdivision, Zoning Ordinances, to include parking regulation(s) and requirements, vegetation, and other Code amendments. Ms. Rodriguez, City Attorney has indicated that Denton Navarro has on staff a new planner Bryce Cox. Mr. Cox has and will continue to assist staff with several zoning cases and is aware of some of the challenges we have in our current code. In addition, staff estimates that our application forms will need to be updated as a result and will cost between \$2,000-4,000, for a max total of \$49,000. It is expected that the update to the Code of Ordinance will be about four to six weeks.

Councilman Dahl made a motion to approve the funding to proceed with the amendments to the City Code of Ordinances related to subdivision, zoning to include parking regulations and requirements, vegetation and other Code amendments and other code amendments and associated tasks as necessary; seconded by Councilwomen Perez

Vote FOR: Councilmembers: Morgan, Tullgren, Perez, Cimics and Dahl – passed 5/0

- E. Discussion and possible action to accept the recommendation from the Parks and Recreation Commission to hold a parade to honor and pay tribute to the men and women who serve the United States' armed forces past and present- Mr. Wagster

Ms. Weese came before City Council to recap the Parks & Recreation Commission recommendation to transition from Memorial Day Parade (the weekend of May 28th) to the Armed Forces Day that falls on May 21st. This would allow the city to honor and celebrate all members of the armed forces, past and present. Staff has faced many obstacles surrounding the Memorial Day parade due to the sensitive nature of the event, as well as the parade date landing on the Saturday of a three day weekend. It is the belief of staff that attendance will increase from citizens viewing the parade as well as participation from community groups, if the event is not held on Memorial Day weekend.

Councilman Cimics had objections to moving the parade from Memorial Day to Armed Forces Day and he cited the history of the Memorial Day Parade that stated with when the 2003 Lyons Club first began the Memorial Day Parade. In addition, he cited the use of candy being thrown out, instead using a wagon filled with candy and being handed out to parade watchers.

Councilman Tullgren understood Councilman Cimics concerns, however the 3 day holiday makes it difficult to acquire volunteers for Memorial Day, as it is a three day holiday.

Councilman Tullgren made a motion to move forward with an Armed Forces Day Parade in lieu of the traditional Memorial Day Parade; seconded by Councilman Morgan

Vote FOR: Councilmembers: Morgan, Tullgren, Perez, and Dahl – passed 4/1

Vote AGAINST: Councilman Cimics

7. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

Councilman Cimics announced there was some issues regarding trash pick-up that was move to Saturday due to the ice issues; nothing was picked up

Councilwoman Perez announced 1604 and IH35 access road wall had some fallen cement from the wall.

8. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Councilman Cimics announced that Mayor Dennis received her certification for Elected Municipal Official (CMO with 62 CEU's

Mayor Dennis announced that Councilman Cimics received his certification for Elected Municipal Official (CMO) with 62 CEU's. In addition, she congratulated Ms. Lowder for receiving her City Secretary Certification.

Councilman Morgan announced his appreciation for attending the SA Rodeo Parade.

Councilwoman Perez announced her thank for Ms Vandewalle, SA Rodeo Parade.

B. Staff

9. ADJOURNMENT

As there was no further business, Councilman Dahl made a motion to adjourn; seconded by Councilman Cimics at 8:20 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, FEBRUARY 22, 2022 AT 7:00 P.M. (NO EARLIER)

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab
then click on "City Meetings Live Stream"

1. CALL TO ORDER

Mayor Mary M. Dennis called then February 8, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Rebecca Hayward, City Attorney
Donna Lowder, Executive Assistant
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

Lois Guekian and Kat Torres, Live Oak League of Arts came before City Council to promote the Arts League, inform everyone about the League membership and provide updates about beatification of the city.

5. CONSENT AGENDA

Mayor Dennis asked to realign the agenda, and place agenda item 5B into new business. The minutes will reflect how the agenda was posted.

A. Approval of Minutes

1. February 8, 2022

Councilman Dahl made a motion to move agenda item 5B to new business; seconded by Councilman Cimics

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl – passed 5/0

Councilman Tullgren made a motion to approve the Consent Agenda, minus Item B; seconded by Councilman Morgan

Vote FOR: Councilmembers Morgan Tullgren, Perez, Cimics and Dahl- passed 5/0

B. City Council to approve incentive pay for lifeguards for the pool season – Mr. Wagster

Mr. Wagster came before City Council to provide information regarding the recruiting, hiring, and training seasonal team members for the City Pool operation, has become difficult to maintain. Staff has continued to seek out new methods to attract and retain seasonal staff. The city competes with other municipalities and theme parks, but also area restaurants and retail businesses target the same group of young workers.

To attract and retain these seasonal workers, staff recommends with the support of City Manager, Glen Martel a \$.50 per hour pay increase and incentive pay in the amount of \$400.00. The incentive pay will go to the lifeguards in a manner that spreads it out over the course of the season: \$100.00 after the first two weeks, \$100.00 after completing the next 4 weeks, and \$200.00 at the end of the season.

Councilman Tullgren made a motion to approve the proposed pay increase for lifeguards; seconded by Councilman Dahl

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl – passed 5/0

6. NEW BUSINESS

A. Discussion and possible action on an ordinance granting Waste Management a franchise to operate solid waste collection service in the City of Live Oak- Mr. Wagster

Mr. Wagster came before City Council to provide information for the item and he introduced Chis Cox, Waste Management Representative to provide an additional level of information if required. Items discussed:

- The current agreement for trash and recycling services is up for renewal on April 1st, 2022. At the direction of City Council, City Manager, Glen Martel and city staff negotiated a new five (5) year agreement with Waste Management (WM).
- Significant changes in service delivery and other items in the new agreement:
- WM would furnish a 90-gallon wheeled trash cart and a 90-gallon wheeled recycling cart to all residential customers.
- WM would operate residential collection with new compressed natural gas (CNG) powered Automated Side Loader (ASL) collection trucks.
- WM would collect bulky waste from residents once per month (twice per year in the past).
- WM would donate \$2,500 per year for the Shin Dig event, \$250 per year for the Easter

event, \$250 per year for the Christmas event, and \$2,500 per year for the Fire Departments “Feed the Needy” program.

- Once per month brush service will change from limbs 12 feet in length and 12 inches in diameter to 4 feet in length and 6 inches in diameter tied into bundles less than 50 pounds in weight.
- A new “pink tag” program is available for residents to have additional bags of trash picked up outside of their 90-gallon cart. Customers can purchase the pink tags at city hall for \$1.80 each. The customer will place a pink tag on each additional bag of trash.

Key features and services in the current agreement that will remain the same in the new agreement:

- Residential service frequency remains twice per week trash and once every other week recycling collection.
- WM would continue to guarantee a minimum payment of \$1,000 for recycling proceeds each month, and a 3% gross sales franchise monthly fee payment back to the city.
- “At Your Door” service for disposal of household hazardous waste, televisions, paint, and similar types of waste will continue.
- Free services for all city facilities including city parks and roll off containers in the Public Works yard. WM will provide 40 yard roll off containers for unique situations as designated by the city not to exceed 24 loads per year.
- Current and proposed residential rates. The city provides trash service billing and collection to residents served by the Live Oak Water System. Waste Management bills and collects for the residents served by the San Antonio Water System. These areas include Woodcrest, Brentwood Oaks, Retama Hollow, Vista Ridge, Mircom, Auburn Hills, and Skybrook. Rate adjustments for city billed customers occurred each year as outlined in the agreement. Residents billed directly by Waste Management would not receive a rate increase adjustment during the past four years.

Current Residential Rate	Proposed “New” Residential Rate
City Billing: Trash & Recycle no cart \$21.31	Trash & Recycle 2 carts \$25.21
City Billing: Trash & Recycle 1 cart \$25.31	
City Billing: Trash & Recycle 2 carts \$29.31	
WM Billing: Trash & Recycle no cart \$18.95	
WM Billing: Trash & Recycle 1 cart \$22.95	
WM Billing: Trash & Recycle 2 carts \$26.95	

Other Items discussed:

- Brush Bags (purchased at Home Depot/Lowes and WM would schedule to collect

- Establish a roll off container to be established (Mr. Cox indicated that this was doable)
- Pink Tag Program, \$1.80 fee
- Councilman Cimics asked for a 6 month audit of residents to ensure everyone has trash service, as approximately 187 residence do not pay for their trash service (rental)
- One rate, no longer using a tier rate
- Councilman Cimics did not support ASL, as seniors cannot move the trash container. Mr. Cox indicated that for those people who are limited in their movement can call and make arrangements with WM.
- Mr. Wagster indicated there is a 3% Franchise Fee for Residential and Commercial
- Mr. Cox indicated ASL service was a safety driven issue and would not deplete jobs within MW
- Operations hours are from 6 a.m. until 6:00 p.m., however some resident take issue with the early morning service. Mr. Cox indicated that they would look into the matter for some areas.
- Residents could opt-out of recycling service, but the cost will remain the same

Councilman Tullgren made a motion approve an Ordinance and move to enter into an agreement for Municipal Solid Waste Collection services with Waste Management; seconded by Councilman Dahl

Vote FOR: Councilmembers Morgan, Tullgren, Perez and Dahl – passed 4/1

Vote AGAINST: Councilmember Cimics– against 1

B. Presentation, discussion and possible action to accept the Live Oak Police Department's 2021 Tier 1 and Tier 2 Racial Profiling Data in compliance with Art. 2.134(b) of the Texas Code of Criminal Procedure – Chief Hopper

Chief Hopper came before City Council, along with Detren Scales, Crime Victims Liaison, who was praised by Chief Hopper for his work with the stats on the presentation. Items discussed:

- Majority of motor vehicle stops in Live Oak are due to moving and non-moving violations
- Majority of stops occur on city streets, 4350 stops, private property, 214, state highway 416 stops, Grand total 5338
- Probable cause stops for contraband found 256 stops, number of probable cause no contraband 19, totaling 275 stops. Drugs are related to approximately 83% of contraband found
- The Live Oak PD is engaging in in search practices with greater efficiency than the national trends in law enforcement
- 109 arrests out of 5338 traffic stops in 2021
- The Live Oak Police Department is recognized by the Texas Police Chief's

Association

There was no action taken for this item.

C. Discussion and possible action for City Council to approve the Final First Quarterly Financial Report ending December 2021– Mr. Kowalik

Mr. Kowalik came before City Council to provide details on the Financial Report and to answer any questions.

The General Fund with the sales tax revenue amounts were overall on target through the first quarter of the fiscal year and are at 25% of budget, expenditures 24% of the budget, Franchise fees were at 18% of budget, and interest income is at 9%, Municipal Court fees, permits and licenses are at 22% and 21% respectively. The Utility Operating Fund is slightly below the target percentage in revenues at 22%. Storm Water Fund revenues are slightly below target at 23%.

Councilmen Tullgren made a motion to approve the Quarterly Financial Report for the period ending December 31, 2021; Seconded by Councilmen Morgan

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl– passed 5/0

D. Discussion and possible action regarding the approval of the new City of Live Oak City Seal- Mr. Martel and Ms. Lowder

Ms. Lowder came before City Council to provide information regarding this agenda item. In 2020, the Texas Department of Transportation (TXDOT) contacted Administration for a “round” shaped City logo for use on the columns of the NEX I35 flyover project. Since the existing City logo was not round, staff began designing a new round logo for the project. Additionally, TXDOT informed staff the logo would not only serve as a decorative addition to the highway columns but signage to assist drivers in wayfinding from one municipality to another as they travelled north or south on IH35. Compared to other cities involved, the black and white seal would not be enough to catch the attention of the drivers travelling at least 70 mph. The final design clearly stated “City of Live Oak” but kept with tradition by using the Live Oak tree while adding the Texas flag within the center circle for color and visual interest. Staff submitted the new seal to TXDOT for the project.

Councilman Tullgren made a motion to approve the new City seal design as the official City of Live Oak seal; seconded by Councilman Dahl

Vote FOR: Councilmembers Morgan Tullgren, Perez, Cimics and Dahl- passed 5/0

7. CITY COUNCIL REPORT

A. City Council Member’s report regarding discussion of City issues with citizens.

None

8. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

All City Council members thanked and appreciated all the work and efforts regarding the Rodeo events.

Councilwoman Perez thanked both Mr. Martel and Chief Hopper regarding (1) for getting TxDot out to infrastructure work and (2) Chief Hopper and his officers working hard in the Bridlewood Subdivision

B. Staff

Mayor Dennis thanked Ms. Hayward for attending the Meeting, in place of Ms. Rodriguez.

Chief Hopper announced Coffee with Cops would be at Williams Bakery and the Police Academy would begin on March 17th.

Mr. Kowalik reminded Council, staff and audience that a Public Hearing would take place on March 8th at 6:15 p.m. and the City Council Meeting would follow.

Ms. Goza, announced that February 18th no other resident applied to run in the Live Oak General Election. The Certificate of Unopposed Candidates would be presented at the March 8th City Council Meeting.

9. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl at 8:09 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Deborah L. Goza, City Secretary

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, MARCH 8, 2022 AT 7:00 P.M.
FOLLOWING THE SPECIAL OPEN HOUSE

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab then click on "City Meetings Live Stream"

1. CALL TO ORDER

Mayor Mary M. Dennis called then March 8, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren (Absent)
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
C. Trevino, City Attorney
Donna Lowder, Executive Assistant
Deborah Goza, City Secretary (Absent)

4. CITIZENS TO BE HEARD

1. Eugene Smith, 7717 Village Oak Dr. Live Oak, no address provided, Mr. Smith came before City Council to complain about the traffic light on Pat Booker and Village Oak. Apparently, there was a yellow arrow for turning left, however, when the construction was completed the yellow turn arrow was not put back and he claims, the idling of the vehicles waiting to turn cause pollution and would like to have the turn arrow put back.

2. Chris Rocket, 1302 Overlook Live Oak, no address provided. Mr. Rocket came before City Council to complain about the Waste Management Contract and due to this contract he will be forced to pay for a trash can instead of being able to use his own. He wanted more information about this item. Mr. Wagster would be talking with him after the meeting.

3. Gary Stoops, 13408 Toppling Ln., Live Oak, no address provided. Mr. Stoops came before City Council to complain about the Waste Management Contract and being billed for the new trash bins, as it is an extra cost and he does not support the cost or the increase of the service. In addition, he concurred with Mr. Smith about the traffic Signal on Pat Booker and Village Oak Dr.

5. CONSENT AGENDA

A. Approval of Minutes

1. February 22, 2022 (City Council)

B. City Council to approve Mayor Dennis National League of Cities Conference in Washington DC March 11 – March 17, 2022 to attend a Board of Directors Meeting- Ms. Goza

Councilman Morgan made a motion to approve the Consent Agenda; seconded by Councilman Dahl.

Vote FOR: Councilmembers Morgan, Perez, Cimics and Dahl – passed 4/0

6. NEW BUSINESS

A. Discussion and possible action to accept the Certification of Unopposed Candidates for the City of Live Oak offices of Mayor, Councilmember Place 2, and Councilmember Place 4- Ms. Goza

Ms. Lowder came before City Council to provide the Certificate of unopposed candidates to City Council. A copy of this Certification and Ordinance Cancelling the Election would be posted at all polling locations.

Councilman Dahl made a motion to accept the Certificate of Unopposed Candidates; seconded by Councilman Morgan

Vote FOR: Councilmembers Morgan, Perez, Cimics and Dahl – passed 4/0

B. Discussion and possible action to approve an Ordinance cancelling the May 7, 2022 for the General Election of Mayor, Councilmember Place 2, and Councilmember Place 4- Ms. Goza

Ms. Lowder presented the Ordinance for cancelling the General Election, and, in accordance with Section 2.052 of the Texas Election Code, has certified in writing to the City Council that Mary M. Dennis is unopposed for election to the office of Mayor, and Robert “Bob” Tullgren, and Ed Cimics, are all unopposed for election to the office of City Council Member, Places 2 and 4. Subchapter C, Chapter 2, Election Code, authorizes the City Council to cancel the general election and to subsequently declare the incumbent candidates elected to office as of the date/time the election of May 7, 2022.

Councilman Dahl made a motion to Ordinance declaring the unopposed Candidates for the offices of Mayor and Two (2) City Council members, Place Two (2) and Four (4) as elected; seconded by Councilwomen Perez

Vote FOR: Councilmembers Morgan, Perez, Cimics and Dahl – passed 4/0

C. Consideration and possible action of Resolution on written statements and findings of the need for specialized contingent fee legal services and authorizing the execution of a contingent fee contract with Linebarger Goggan Blair & Sampson, LLP for court fees and fines collection services.-- Mr. Kowalik

Mr. Kowalik came before City Council to provide information regarding this item. The offices of Linebarger, Goggan, Blair & Sampson has worked with the City of Live Oak for many years assisting with the collection of both delinquent property taxes as well as delinquent court fees and fines. In exchange for the collection of the delinquent fees and fines, Linebarger, Goggan, Blair & Sampson retains 30% of collected fees. The Texas Legislature in House Bill No. 2826 recently enacted additional notice provisions that governmental entities must strictly adhere to when approving contingent fee contracts with law firms or else the contract is considered void. The agenda will need to have two separate items, one for the resolution making findings for the need of a contingent contract and authorizing the contract with the firm and a second item approving the actual contract extension.

Councilman Cimics made a motion to approve a Resolution on written statements and findings of the need for specialized contingent fee legal services and authorizing the execution of a contingent fee contract with Linebarger, Goggan, Blair & Sampson, LLP for court fees and fines collection services.; seconded by Councilwoman Perez

Vote FOR: Councilmembers Morgan, Perez, Cimics and Dahl – passed 4/0

D. Consideration and Possible Approval of an agreement to extend contract with Linebarger Goggan Blair & Sampson, LLP and the City of Live Oak for the Collection of Delinquent Court Fines and Fees- Mr. Kowalik

Mr. Kowalik continued with the second half of the Linebarger item that called for the approval of the extension of the current contract between the City of Live Oak and Linebarger, Goggan, Blair & Sampson for the collection of these fees. The original contract was executed on August 27, 2007. The contract was subsequently amended on April 11, 2017 and allowed for two additional extensions of five (5) years each. Should Council agree to extend the contract, it would take the contract through April 1, 2027.

Councilman Dahl to approve an agreement to extend the contract with Linebarger Goggan Blair & Sampson, LLP and the City of Live Oak for the Collection of Delinquent Court Fines and Fees; seconded by Councilwoman Perez

Vote FOR: Councilmembers Morgan, Perez, Cimics and Dahl – passed 4/0

E. Discussion and possible action regarding surplus and disposal of fixed assets with an initial net worth of \$5,000 and over and declaring surplus of old street signs for disposal - Mr. Kowalik

Mr. Kowalik came before City Council with a list of fixed assets that staff is recommending for disposal to ensure proper disposition of the fixed or other assets and to ensure they are disposed of without violating the Constitution to prevent the gratuitous application of public funds. It is also good policy to bring before Council any surplus item, whether a fixed asset or not, if the intent is to sale or convey to another governmental entity or not-for-profit entity. The list contains the item that rises to the level of a City fixed asset:

Asset ID#	Description	Year Acquired	Fund
5834	2008 Kawasaki ATV650	2008	PD
5565	Exmark 72" Laser Mower	2014	PK
242	Crown Vic Ford	2006	PD
80	Rayco RG1625 Stump Grinder	2000	PK

98	Indeco Hydraulic Breaker/Hammer	1999	SWM
5581	Honda Motorcycle	2014	PD

Councilman Morgan made a motion is for the council to approve the list of Fixed Assets that have been identified for disposal; seconded by Councilwoman Perez

Vote FOR: Councilmembers Morgan, Perez, Cimics, and Dahl – Passed 4/0

- F. Discussion and possible action to accept a bid from Frencrete for the Toepperwein Road Fence – Mr. Wagster

Mr. Wagster came before City Council to provide information and to accept the formal bid from Fencecrete America Inc. In addition, the current budget funds a capital improvement project in the amount of \$300,000 to continue construction of precast concrete fencing along Toepperwein Road. The new fence begins behind the home at 11713 Smoking Oaks (650' east of Leafy Hollow) and ends behind the home at 7601 Brown Oak (165' west of Narrow Pass). Staff utilized the formal bid process to advertise and receive a bid from Fencecrete America Inc. in the base bid amount of \$235,070 to construct 1,494 linear feet of precast concrete fencing on along Toepperwein Road. The formal bid included an alternate bid to construct an additional 1,578 linear feet of precast fencing in the amount of \$237,065 and the base bid amount is within budget and staff recommends City Council approve and accept the base bid and authorize a contingency amount not to exceed 8% of the base bid for unforeseen costs.

Items discussed: fence will finish just before Narrow Pass, scheduling date (would have more information when materials were confirmed), questions on gaps in the current fence located at the base/bottom of the fence, use of River Rock vs. grass, landscaping would not be in this agreement, any contingency would come before City Council for approval, tree removal in certain areas by staff, replacement trees, start time (to be determined by material ordered), alternate bid and an explanation of the budget process that approved this project.

Councilman Dahl made a motion to accept and award a bid from Fencecrete America Inc. in the amount of \$235,070; authorize the City Manager to enter into an agreement for construction of precast concrete fencing along Toepperwein Rd; and authorize the City Manager to enter a change order for additional work not to exceed 8% of the Base Bid for unforeseen cost; seconded by Councilman Morgan

Councilman Cimics indicated that the cost on the Blue Sheet was \$298,875. Both Mr. Wagster and Mr. Kowalik explained to him that there was the Engineering Fees \$45,000 Construction \$235,070, 8% of Base Bid Contingency \$18,805, totaling \$298,875. However staff was only looking for the contract amount of \$235,070.00, as this was what was needed for this item and if there were change orders it would come to City Council.

Vote FOR: Councilmembers Morgan, Perez and Dahl – passed 3/1

Vote AGAINST: Councilman Cimics

- G. Discussion and Possible action to approve an Ordinance for a request for a Re-Zone Case #Z-22-001 made by Live Oak Residential LLC, the request is to Re-Zone a parcel described as an 18.03 acre tract of land in the Robards Texas First Unit being re-zoned from PD District (Pre-Development) and B-2 District (General Business) to R-2C District (Conventional construction residential) – Ms. Lowder

Ms. Lowder provided information to City Council regarding this item and indicated that the request was to Re-Zone a parcel described as an 18.03 acre tract of land in the Robards Texas First Unit being re-zoned from PD District (Pre-Development) and B-2 District (General Business) to a R-2C District (Conventional construction residential), located at the north corner of O'Connor Road and Miller Road intersection for a proposed single family residential development. During a joint public hearing was held on February 15, 2022. Following the public hearing, the Planning and Zoning Commission made a recommendation of approval of this rezoning request. Discussion items: Concerns with increased traffic from O'Connor Road, and was it a good fit for this area (Live Oak), P & Z Commission recommended approval with two members against the recommendation. The owner of the property is Live Oak Residential, LLC came before City Council and he had indicated that he had done some research in the business area and he suggested that Starbucks and a donut business would fit in the area.

Councilman Dahl made a motion for approval of the rezone request #Z22-001 made by Live Oak Residential LLC.

There was no second and the motion failed.

H. Discussion and possible action regarding the Bond Election, based on questions that were presented during the Special Open House and other questions and discussion on clarifications by City Council – Mr. Kowalik

Mr. Martel indicated there were no questions or comments mentioned during the Open House, but if needed the staff would schedule another Open House. In addition, he thanked all the residents who had come to the Open House.

7. CITY COUNCIL REPORT

A. City Council Member's report regarding discussion of City issues with citizens.

Councilman Dahl mentioned that gas prices were raising and he paid \$3.99 a gallon.

8. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Mayor Dennis thanked Mr. Martel for tying the strategic goals to the Blue Sheet, as it was informational. She thanked everyone at the Waste Water Plant for the tour, as it was informative. In addition, she thank Ms. Lowder for mentioning the drains in the magazine in May

Councilmen Cimics and Morgan thanked the Waste Water representatives for the tour.

B. Staff

Mr. Martel acknowledged JBSA update by General Miller, for the regional update. In addition, he announced that through ICMA Live Oak would be hosting a US Army Fellowship volunteer in the later part of April.

Chief Hopper announced Coffee with Cops on March 16th beginning at 8:30 am and the Live Oak Citizens Policy Academy would begin on that day too.

9. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl at 7:55 p.m.

APPROVED:

//SIGNED//

Mary M. Dennis, Mayor

ATTEST:

//SIGNED//

Deborah L. Goza, City Secretary

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE CITY OF LIVE OAK CITY HALL
8001 SHIN OAK DRIVE
TUESDAY, MARCH 29, 2022 AT 7:00 P.M. (NO EARLIER)
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab then click on "City Meetings Live Stream" or in person.

1. CALL TO ORDER

Mayor Mary M. Dennis called then March 29, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
C. Trevino, City Attorney
Donna Lowder, Executive Assistant
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

Susan Brown, 8026, Forest Ash, Live Oak – Ms. Brown came before City Council to speak about Waste Management’s new contract. She had 9 questions: (1) When will bins be delivered and are there different sizes (2) where do residents store the bins. (3) what if there is no place to store the bins (4) do residents have to sign up for bins or just recycling, with no trash bin (5) normal trash size is a small bag, do I need to still pay for the bin (6) are there alternatives to using bins (7) if the resident is short can cannot control rolling the bins (8) If the resident has a physical handicap that prevents using the bins (9) How much are residents going to pay for the bins.

Mr. Wagster, Public Works Director, had contacted Ms. Brown earlier in the day to answer questions that she might have, but she insisted that she would come to the meeting with several other residents to speak on Waste Management issues.

Anthony Hernandez, 7529 Valley Oak, Live Oak – Mr. Hernandez came before City Council to speak about the following issues: (1) speeding on Valley Oak. Code Compliance (grass) issues, and Waste Management contract and costs involved. Although Live Oak Police Department has addressed Mr. Hernandez is concerned about speeding in the past. Apparently, it is still an on-going issue; he wants speed bumps. In addition, he would like Code Compliance to come to Valley Oak and review what he views as a code violation.

Ken Steiner, 12260 Welcome Dr. Live Oak – Mr. Steiner came before City Council to speak about several issues that have come to his attention and he felt compelled to speak about. (1) Public Works employee who he felt was rude to him regarding a watering/sprinkler enforcement by the pool (2) Disc Golf issue where the players were launching their discs over his fence and hitting him (he will be prosecuting the player) and felt that the city staff should be held accountable (3) on the city website, the Development Services needed to update their pages as the information was no longer relevant. (4) He spoke about an incident that took place in January 2019, regarding an accident that took place off Loop 1604 and Lookout Road. Mr. Steiner indicated that while on duty he performed CPR on a motorist who was injured in a vehicle accident, was admonished by the previous City Manager about providing CPR, and was told it was not his job (he felt that he was trained in CPR and that it was an obligation). Mr. Steiner indicated that the reason he was mentioning this incident was because Councilwoman Perez told him that this incident should be written into the minutes/record. (5) Mr. Steiner closing statement was that he did not support the Waste Management Contract and that he would not recycle, but will use the trash bin for all his trash.

5. CONSENT AGENDA

A. Minutes

1. February 15, 2022 (JPH City Council & P & Z)
2. March 8, 2022 (City Council)

B. City Council to approve Mayor Dennis' TMLIRP Board Meeting in Horseshow Bay, TX on April 27 through April 29, 2022 – Ms. Goza

Mayor Dennis ask to explain Agenda item 5B, as she is a Board Member of TMLIRP the group will pay all expenses regarding this trip.

Councilman Cimics made a motion to approve the Consent Agenda; seconded by Councilman Dahl

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl – passed 5/0

6. SPECIAL CONSIDERATION

A. Proclamation for National Public Safety Telecommunications Week – April 10 through April 16, 2022 – Chief Hopper, Felicia Sanders & Miranda Benavides

Chief Hopper, Sergeant Barela and Telecommunications staff Felicia Sanders, Courtney Sheehan and Jeffrey Trigg accepted the Proclamation for National Public Safety Telecommunications Week from Mayor Dennis

B. Proclamation for 2022 National Bite Prevention Week, April 10 through April 16, 2022 – Chief Hopper and Stephanie Kinney

Chief Hopper, Stephanie Kinney, AC Supervisor and Jake Newberry AC Officer accepted the Proclamation for National Bite Prevention Week from Mayor Dennis.

C. Proclamation for National Library Week, April 3 through April 9, 2022 – Mayor Dennis and Councilman Morgan

Councilman Morgan read the Proclamation and Mayor Dennis, Councilmen Tullgren, Perez, Cimics and Dahl presented the Proclamation to Councilman Morgan

7. NEW BUSINESS

A. Discussion and possible action to accept and approve the Monthly Financial Report ending January 31, 2022 – Mr. Kowalik

Mr. Kowalik came before City Council to provide information on the monthly Financial Report. The report represents four months into the fiscal year, revenues and expenditures should be targeted at around the 33.3% of budget. Other items discussed: General Fund (overall revenues are at 50%); overall expenditures on target at 32% of budget; Capital Project Fund balance as of this period is \$749,989, American Recue Plan Act (ARPA); The Utility operating fund are slightly below target at (30%) and expenditures (34%); The Storm Water Utility Fund is below target (31% and expenditures are slightly below target (23%).

Councilman Cimics made a motion to accept and approve the Monthly Financial Report ending January 31, 2022; seconded by Councilman Tullgren

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl – passed 5/0

B. Presentation, discussion and possible action for the use of American Rescue Plan Act Funds- Mr. Kowalik

Mr. Kowalik came before City Council to provide information (Power Point) and answer questions. Items discussed:

- Cities serving populations of less than 50,000
- Total Award is \$4,088,220
 - First tranche (\$2,044, 1 10) funded in August 2021
 - Second tranche (\$2,044, 1 10) to fund in August 2022 (12 months)
- Final Recommendations for approval
 - Generator Project - Utilities
 - Replace and upgrade old existing generators
 - Install new generators where there was not an existing one
 - Total budget estimate - \$1 ,318,460
- Generator Project - Public Facilities

- Replace and upgrade old existing generators
- Total budget estimate - \$255,620
- Sewer Line Televising and Rehabilitation Project
 - Televising entire sewer collection system including manhole inspections
 - Rehab construction project will be determined from televising/inspection effort
 - Total budget estimate - \$1,500,000
- Parks Projects
 - New pavilion
 - Walking Trails
 - Playground equipment
 - Total budget estimate - \$877,000
- Summary of Recommendations
 - Generator Project - Utilities \$1,318,460
 - Generator Project - Public Facilities 255,620
 - Sewer Line Inspection/Rehabilitation 1,500,000
 - Park Projects 877,000
 - Total Projects \$3,951,080

Other discussion items from City Council: Additional Park Projects (playground), possible upgrades to the clubhouse & pool, (due to its age), TxDot property area beautification and possible council and citizen input (on Parks agenda for April 12th)

Councilman Dahl made a motion to direct staff to proceed with the list of projects; seconded by Councilman Cimics

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl – passed 5/0

C. Discussion and possible action to accept a portion of the alternate bid from Fencecrete America Inc for the Toepperwein Precast Fence Project. - Mr. Wagster

Mr. Wagster came before City Council provided a brief overview of this item, citing the March 8th City Council meeting, where they approved the base bid to continue construction of precast concrete fencing along Toepperwein Road. Staff has an opportunity to complete the 220 linear foot gap in the fence near Wilderness Trail that is not included in the base bid. This additional section of fence will cost \$28,490. Staff recommends completing this area to take advantage of the current lower cost, and to significantly enhance the appearance of Toepperwein Road. Additional funding is available in the Capital Projects Fund. Other items discussed: Notice to proceed (160 days for completions and another 30 days addition processes), the use of River Rock and the decision to stay with grass (engineers recommendation), cutting trees (Hackberry) and the fence line change (gradual lowering of

elevation of the fence line) and the end point would be before Leafy Hollow (where the businesses are located).

Councilman Dahl made a motion to accept and award a portion of the alternate bid received from Fencecrete America Inc. for the Toepperwein Road Precast Fence Project in the amount of \$28,490; seconded by Councilman Tullgren

Vote FOR: Councilmembers Morgan, Tullgren, Perez and Dahl – passed 4/1

Vote AGAINST: Councilman Cimics

8. CITY COUNCIL REPORT

A. City Council Member's report regarding discussion of City issues with citizens.

Councilman Morgan indicated that he has received numerous complaints regarding the 2022 Waste Management Contract, which was approved on February 22, 2022. Councilman Morgan provided a statement for the record:

“Normally Live Oak residents are generally pleased with our City and the way it is run so I usually get little comment or input from other residents. In my eight years on Council I have never had as much resident comment as I have had in the last several weeks from residents in different areas of the City. The topic has been trash, more particularly displeasure with terms of the new Waste Management contract. I will try to summarize them into the following categories:

Concerns have been voiced over:

1. Physical limitations of some residents, including handicapped and/or elderly, to deal with the large cans - even with accommodations promised by Waste Management,
2. Storage - many do not have an out of sight place to keep the containers in compliance with City ordinance and having to manage housing them presents a problem,
3. Aesthetics- traveling through other communities where this system is in place on trash days there are unsightly streets with these large cans strewn about interspersed with parked vehicles which causes driving hazards,
4. Cost - while most of us can easily afford the new rates, those on low or fixed incomes are worried about the new bills with everything else going up including our charges for City water and other essential city services in addition to the general cost of everything needed from gas to groceries to rent to interest going up. Residents cannot control these factors and no option is offered on these mandatory bills, and
5. It was presented as “one size fits all” with no options other than "take it or leave it". Little opportunities were given for resident customer input. The new plan doesn't fit everyone the same and residents who have spoken on the issue to me are justifiably very unhappy about the situation.

Councilman Cimics was right to vote against the contract as presented. I would now vote against it with him if given the chance. I feel we have made a mistake on this issue and

need to examine these resident concerns expressed very carefully to see what amendments to the contract or accommodation can be offered to ameliorate these concerns”. End of quote.

Councilwoman Perez echoed Councilman Morgan’s concerns.

Councilman Cimics concurred with Councilman Morgan and Councilwoman Perez’ concerns.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Councilman Morgan- Announced that everyone should visit their library.

Councilwoman Perez- two Live Oak residents are members of the Omni Youth Program and the have a program on April 3rd and 4th at the St. Mark Presbyterian Church, 208 W. Bandera, Boerne TX.

Councilman Cimics- The Friends of Nighthawks is a President’s Advisory Council established in December 2014. They have great programs like CDL Training, Nursing Programs, and the College is celebrating fifteen years of operation.

B. Staff

Mr. Martel present Mayor Dennis and Mayor Pro-Tem Cimics their Certificates for Certified Municipal Official Certificates.

Ms. Lowder presented TxDot’s Fiesta Bags to City Council and staff. In addition, she reminded everyone of the Ground Breaking Ceremony for the Hawaiian Brothers Island Grill on March 31st at 11:00.

Mr. Wagster reminded everyone about the Easter Egg Scramble on April 9th at 10 a.m. at the main City Park.

10. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl at 8:09 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Deborah L. Goza, City Secretary

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, APRIL 12, 2022 AT 7:00 P.M. (NO EARLIER)
FOLLOWING THE PARKS AND RECREATION COMMISSION MEETING

1. CALL TO ORDER

Mayor Mary M. Dennis called then April 12, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan (Absent)
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Mr. Detren Scales, Crime Victims Liaison
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Executive Assistant
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

None

5. CONSENT AGENDA

A. Approval of Minutes

1. March 27, 2022

Mayor Dennis pulled the Minutes, as Councilman Cimics had some corrections for the minutes. The remarks will be addressed and the Minutes will be voted on separately. The Minutes will reflect how the Agenda was posted, but with remarks.

Councilman Cimics mentioned the correction within City Council General Announcements: instead of “15 year olds it was corrected to the College is celebrating fifteen years of operation.”

Councilman Cimics wanted his statement regarding the Toepperwein Fence Project to reflect “the fence line change (gradual lowering of elevation of the fence line).”

Councilman Cimics made a motion that the Minutes be approved w/corrections; seconded by Councilman Tullgren

Vote FOR: Councilman Dahl, Cimics Perez and Tullgren – passed 4/0

- B. City Council to approve the First Quarter Code Enforcement Report, January through March 2022
- C. City Council to approve an excused absence for Councilman Tullgren from the March 8, 2022 meeting- Ms. Goza
- D. City Council to approve a Resolution and authorize the City Manager to sign the Contract for Election Services for the May 7, 2022 General, Special and Bond Election – Ms. Goza

Councilman Tullgren made a motion to approve the Consent Agenda B, C, and D; seconded by Councilman Dahl

Vote FOR: Councilmembers Tullgren, Perez, Cimics and Dahl – passed 4/0

6. SPECIAL CONSIDERATION

- A. Presentation of a Proclamation for National Child Abuse Prevention Month, April 2022–
Detren Scales, Crime Victims Liaison

Chief Hopper and Mr. Scales, Crime Victims Liaison came before City Council to receive the Proclamation for National Child Abuse Prevention Month. Councilwoman Perez read the Proclamation and Mayor Dennis presented it.

- B.. Presentation of a Proclamation for National Sexual Assault Awareness Month and Crime Victims’ Rights Week, April 17 through April 23, 2022 – Detren Scales, Crime Victims Liaison

Councilman Dahl read both Proclamations and Mayor Dennis presented the Proclamations to Chief Hopper and Mr. Scales.

7. NEW BUSINESS

- A. Discussion and possible action for City Council to accept and approve the Monthly Financial Report ending February 28, 2022 – Mr. Kowalik

Mr. Kowalik came before City Council to provide information on the monthly Financial Report. The report represents five months into the fiscal year, revenues and expenditures should be targeted at around the 42% of budget. Other items discussed: General Fund (overall revenues are at 62%); overall expenditures on target at 38% of budget; Capital Project Funds is where the City tracks a variety of projects that are not recorded through the General Fund. The Utility operating fund are slightly below target on revenue

collections (37%) and expenditures (41%); The Storm Water Utility Fund expenditures below (27%) and Revenues are slightly below target (38%).

Councilwoman had a question relating the wording of an item that had been recently discussed/approved. Mr. Kowalik indicated that wording was due to the end date of the report and this would change based on the end date of the report and would change again with the next report.

Councilman Dahl made a motion to accept and approve the Monthly Financial Report ending January 31, 2020; seconded by Councilwoman Perez

Vote FOR: Councilmembers Tullgren, Perez, Cimics and Dahl – passed 5/0

- B. Discussion and possible action to authorize the City Manager to sign a Memorandum of Agreement between the City of Live Oak, 502d Air Base Wing/Joint Base San Antonio for reimbursement of emergency services for the Great Texas Air Show from April 22 through April 24, 2022- Chief Hopper

Chief Hopper came before City Council to provide an overview of this item regarding the 502 ABW reimbursing the City of Live Oak for overtime pay incurred while providing direct support to the Great Texas Airshow April 22-24, 2022. Other items discussed: Correction to the contract to ensure it followed military contract guidelines that was identified by Councilman Tullgren.

Councilman Cimics made a motion to authorize the City Manager to sign the Memorandum of Agreement between the City of Live Oak, and 502d Air Base Wing/Joint Base San Antonio; seconded by Councilman Dahl

Vote FOR: Councilmembers Tullgren, Perez, Cimics and Dahl- passed 4/0

8. CITY COUNCIL REPORT

- A. City Council Member's report regarding discussion of City issues with citizens.

None

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

1. Councilman Tullgren indicated that he liked the new City Logo display above the dais, around the city limits and added it is the little changes that staff has made around the city.
2. Councilwoman Perez thanked the Public Works staff for the wonderful Easter Egg Scramble on April 9th. In addition, she congratulated Ms. Weese daughter for her assistance in cleaning up after the scramble. In addition, last week she attended the Omnia Children's Choir (started by Matt & Breanna Woodward) for their 1st Inaugural Concert, to include a poetry by Poet Andrea Sanderson, which was a moving experience and lastly, she will be speaking at the Medical Branch, Commencement address at the University of Texas.
3. Councilman Cimics announced that he was asked by the Judson Education Foundation to be on the Scholarship Committee (3 members) to assist with reviewing the applicants from JECA, Judson HS and Veterans Memorial HS. There was \$12,000 in

Scholarships Available for each of the 4 schools. This is a great part of our community and he was honored. Mayor Dennis thanked him was his work in this area.

4. Mayor Dennis announced that she, Mr. Martel and Mr. Wagster took a tour of the Waste Management Recycle and learned about the process and the importance of recycling. In addition she judged a SAISD Transportation BBQ, as she was invited by Bobby Richardson Director. In addition she had attended a Texas Municipal League Urban Affairs Committee meeting to discuss the upcoming legislation and lastly she announced that Ikea was unveiling the VIP for Veteran parking area on April 15.

B. Staff

1. Chief Surber thanked Mayor Dennis for providing the welcome for the First Annual International Conference on Monday April 11th that was held at the Hilton Garden Inn. There was over 100 Fire fighters from 22 different Fire Departments. It was broadcast on Facebook Live
2. Mr. Kowalik announced that the Bond Election information was mailed out last week to all residents, by an outside source.
3. Mr. Wagster announced that there would be no overnight parking on Easter it is prohibited
4. Ms. Goza announced that the first publication for the notice of election advertised April 13, 2022

10. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl at 7:31 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Deborah L. Goza, City Secretary

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, APRIL 26, 2022 7:00 P.M.

1. CALL TO ORDER

Mayor Mary M. Dennis called then April 26, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Roxanna Perez Stevens, City Attorney
Donna Lowder, Executive Assistant
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

None

5. CONSENT AGENDA

A. Approval of Minutes

1. April 12, 2022

B. City Council to approve Mayor Dennis and Councilman Cimics TML Budget Conference in Bastrop TX, June 30, 2022- Ms. Goza

Councilman Tullgren made a motion to approve the Consent Agenda; seconded by Councilman Morgan

Vote FOR: Councilmembers Morgan, Tullgren Perez, Cimics and Dahl – passed 5/0

6. SPECIAL CONSIDERATION

- A. Proclamation for National Drinking Water Week, May 1 through May 78, 2022 – Mr. Wagster

Councilman Morgan read the Proclamation.

- B. Proclamation for National Water Safety Month, May 2022– Mr. Wagster

Councilman Tullgren read the Proclamation.

- C. Proclamation for National Public Works Week, May 15 through May 21, 2022- Mr. Wagster

Councilman Cimics read the Proclamation.

- D. Proclamation for National Nurses Week, May 6 through May 12, 2022 – Mayor Dennis and City Council

Councilwoman Perez read the Proclamation.

- E. Proclamation for Trauma Awareness Month May, 2022 - Mayor Dennis and City Council

Councilman Dahl read the Proclamation.

Mayor Dennis asked City Council to come before the podium and she presented all the Proclamations to the following Nursing Organizations: Nurses Care Hub, Philippine Nurses Association, National Indian Nurses Association, and the Texas Nurses Association. In addition, all Public Works Proclamation for Water Safety, National Drinking Water Week and Public Works Appreciation were read and presented to Mr. Wagster PW Director.

7. NEW BUSINESS

- A. Introduction of the new Assistant City Manager, Anas Garfaoui – Mr. Martel

Mr. Martel introduced new Assistant City Manager Anas Garfaoui to City Council, staff and residents in the audience. Mr. Martel provided an overview of the interview process and detailed the interview day. Mr. Garfaoui came from the City of Katy with extensive planning experience, hotels, box developments and a thorough knowledge of re-writes of Ordinances for the city's upcoming project.

- B. Discussion and possible action to approve the Quarterly Investment Report ending March 31, 2022 – Mr. Kowalik

Mr. Kowalik came before City Council to provide an overview of this item. He spoke about the history of the Public Funds Investment Act, economic and market conditions, February had another level of implications with the Russian-Ukraine conflict. In addition, inflation levels reached a 40 year high and the markets have been expecting a 50 basis point hike but received a 25 basis point hike instead. The fed funds futures market is showing expectations for a hike at every Federal Reserve meeting this year, to include some of the 50 basis point variety to be on the way to a 2.25% level in December 2022. The current market condition is beginning to lend itself for the purchase of some government agencies, Certificates of Deposit and Municipal investments; therefore, the city purchased and added six investments this quarter totaling \$1,890,000. The weighted average maturity for investments outside of

TexPool at March 31, 2022 was 766.21 days or 2.13 years with yields to maturity ranging from 0.2499% to 2.2361%. Lastly, TexPool has continued to be a viable investment vehicle, 85.65% of the City's funds remain very safe in TexPool.

Councilman Cimics made a motion to approve the Quarterly Investment Report ending March 31, 2021; seconded by Councilman Dahl

Vote FOR Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl- passed 5/0

8. CITY COUNCIL REPORT

A. City Council Member's report regarding discussion of City issues with citizens.

Councilman Morgan indicated that he is still getting question about Waste Management.

Councilman Dahl announced that Bridlewood Marque is up and running and he thanked Mr. Wagster and his team.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

1. Councilwoman Perez announced that she had a great time at the Great Texas Air Show on JBSA-Randolph. In addition, she thanked the Medical Branch, at the University of Texas, for inviting her to speak at their Commencement.
2. Councilman Cimics announced that he too had a great time at the Air Show and the monies donated from the City and EDC provided to a fantastic show. He is looking forward to the Air Show coming back to JBSA-Randolph in 2024.
3. Mayor Dennis announced that she and the City Manager attended a Legislative meeting with Senators Menendez and Lujan. In addition, she attended a MAC luncheon on JBSA-Randolph and tour a portion of the base. Lastly, she attended the Dr. Reno's Art Gallery dedication at the NE Lakeview College.

B. Staff

Mr. Martel announced that he had worked at the Great Texas Air Show on Friday, Saturday and part of Sunday and it was a fantastic experience. All the vendors and sponsor in Live Oak did a great job taking care of the Thunderbirds.

Ms. Goza announced and reminded everyone that April 25 through May 3 was Early Voting and to get out and vote.

Ms. Lowder announced that the Hampton Inn had housed several of the Thunderbirds family members and she thanked everyone for their hard work. In addition, April 29 was a Ribbon Cutting for Olympia Family Dental, located across from the LO Fire Department and on May 31st City Council & staff were scheduled for their head shots for the website before and after the EDC & City Council meetings.

10. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl at 7:27 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Deborah L. Goza, City Secretary

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, MAY 10, 2022 AT 7:00 P.M.

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab then click on "City Meetings Live Stream" or in person.

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZENS TO BE HEARD

Per Live Oak City Charter

Section 2-21.5 (1) Live Oak Municipal Code: The rules of courtesy are adopted for persons in attendance at all meetings of Council include: "Those signed up to speak under Citizens To Be Heard shall be called upon in the order that they have registered. No personal attacks shall be allowed by any speaker."

Section 2-21.1 – Preservation of order includes: "The mayor shall preserve order and decorum, prevent personal references to Council Members or impugning of other members' motives."

Written questions or comments may be submitted up to two hours before the meeting to Debby Goza, City Secretary at dgoza@liveoaktx.net or by using the Citizen Portal on the front page of the website: <https://www.liveoaktx.net/>

A recording of the telephonic and video meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

5. CONSENT AGENDA
 - A. Approval of Minutes
 1. April 26, 2022
 - B. City Council to approve the Authorization to Designate an Acting City Manager in accordance with Article 5, Section 5.03 of the City of Live Oak City Charter
6. SPECIAL CONSIDERATION
 - A. Proclamation for National EMS Week, May 15 through May 21, 2022 – Chief Surber
 - B. Proclamation for National Police Week, May 15 through May 21, 2022 – Chief Hopper
 - C. Proclamation for National Military Appreciation Month (NMAM) May - Mayor Dennis
 - D. Presentation of Employee of the Quarter - January through March 2022 –Felicia Campos-Chief Hopper
7. NEW BUSINESS
 - A. Discussion and presentation of Certificates of Election and Statement of Officers to candidates for a Mayor, and Two City Council Members Place Two, and Place Four to the City Council and declaring the results and the members as "elected" for the General Election held May 7, 2022 – Ms. Goza
 1. Presentation and signature of Oath of Office and Statement of Officer to newly Elected Officials and Appointed Council Member – Judge Phillips
 2. Remarks from the Officials

- B. Discussion and possible action for the election of Mayor Pro-Tem – City Council
- C. Discussion and possible action regarding approval of a Resolution canvassing the Special Election returns and declaring the results of the Special Election held May 7, 2022, for the purpose of adoption of Amendments to the Live Oak City Charter – Ms. Goza
- D. Discussion and possible action regarding approval of a Resolution canvassing the Bond Election returns and declaring the results of the Bond Election held May 7, 2022, for the purpose of the submission of Measure A, to issue general obligations bonds of the City in the aggregate principal amount of not more than \$18,000,000 for street repair – Ms. Goza
- E. Discussion and possible action regarding the FY 2022/2023 San Antonio River Authority Utility Rates – Mr. Kowalik
- F. Discussion and possible action regarding surplus and disposal of fixed assets with an initial net worth of \$5,000 and over - Mr. Kowalik

8. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

- 1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

B. Staff

- 1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

10. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on May 5, 2022 by 5:00 p.m.


Deborah L. Goza
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 213 or FAX (210) 653-2766.

The City Council for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code § 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL

It is possible that a quorum of the Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, MAY 10, 2022 AT 7:00 P.M.

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab then click on "City Meetings Live Stream" or in person.

1. CALL TO ORDER

Mayor Mary M. Dennis called then April 26, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren (Absent)
Councilwoman Dr. Erin Perez (Absent)
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Assistant Chief Matt Malone, Police Department
Chief Linc Surber, Fire Department
Assistant Chief Steve Santana, Fire Department
Mark Wagster, Director of PW (Absent)
Clarissa Rodriquez, City Attorney
Donna Lowder, Executive Assistant
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

None

5. CONSENT AGENDA

A. Approval of Minutes

1. April 26, 2022

B. City Council to approve the Authorization to Designate an Acting City Manager in accordance with Article 5, Section 5.03 of the City of Live Oak City Charter

Councilman Cimics made a motion to approve the Consent Agenda; seconded by Councilman Morgan

Vote FOR: Councilmembers Morgan Cimics and Dahl – passed 3/0

6. SPECIAL CONSIDERATION

A. Proclamation for National EMS Week, May 15 through May 21, 2022 – Chief Surber
Councilman Cimics read the Proclamation and Mayor Dennis presented it to Schertz
EMS, Chief Surber and Assistant Chief Santana

B. Proclamation for National Police Week, May 15 through May 21, 2022 – Chief Hopper
Councilman Dahl read the Proclamation and Mayor Dennis presented it to Assistant Chief
Malone, Sergeant Barela, Dispatch Supervisor Campos-Sanders, Corporal Sanders,
Officer Perez and Officer Cruz

C. Proclamation for National Military Appreciation Month (NMAM) May - Mayor Dennis
Councilman Morgan read the Proclamation and Mayor Dennis presented it to Lt. Col.
Loveless, 502nd Force Support Group Deputy Commander, Military Ambassador's Army
Staff Sergeant Corey Walton, Navy Petty Officer 1st Class Samantha Telizam, Coast
Guard Petty Officer 2nd Class Casey Travers and Angela Green, JBSA Randolph School
Liaison. Military Appreciation Month is celebrated in May and is a declaration that
encourages U.S. citizens to observe the month in a symbol of unity. NMAM honors the
current and former members of the U.S. Armed Forces, including those who have died in
the pursuit of freedom.

D. Presentation of Employee of the Quarter - January through March 2022 –Felicia Campos-
Chief Hopper

Assistant Chief Malone came before the City Council and introduced the Employee of
the Quarter, Felicia Campos-Sanders. During this quarter, the Police Department had
many projects that were given to Ms. Campos-Sanders and she has taken them with
added responsibilities with no complaints and great success. She has undertaken the GIS
issues, new Fire dispatch guidelines and the Universal City project. Felicia takes on each
task with one goal in mind, which is to improve our service for everyone involved,
especially the citizens the city serves.

7. NEW BUSINESS

A. Discussion and presentation of Certificates of Election and Statement of Officers to
candidates for a Mayor, and Two City Council Members Place Two, and Place Four to
the City Council and declaring the results and the members as “elected” for the
General Election held May 7, 2022 – Ms. Goza

1. Presentation and signature of Oath of Office and Statement of Officer to newly
Elected Officials and Appointed Council Member – Judge Phillips

2. Remarks from the Officials

Judge Edmund Phillips Jr., provided the Oath of Office and Statement of Election to both
Mayor Mary M. Dennis and Councilman Ed Cimics. As Councilman Tullgren was
absent from the meeting his Oath & Statement will be provided at a later date by the City
Secretary.

Both Mayor Dennis and Councilman Cimics thank the residents for their support and
they in-turn will provide a commitment to the community they serve.

B. Discussion and possible action for the election of Mayor Pro-Tem – City Council

Councilman Morgan nominated Council Cimics to continue to be Mayor Pro Tem; seconded by Councilman Dahl

Vote FOR: Councilmembers Morgan, Cimics and Dahl – passed 3/0

By consensus of City Council Agenda Items 7 C and D were tabled until May 17, 2022 to the Special City Council Meeting to Canvass the Election

- C. Discussion and possible action regarding approval of a Resolution canvassing the Special Election returns and declaring the results of the Special Election held May 7, 2022, for the purpose of adoption of Amendments to the Live Oak City Charter – Ms. Goza
- D. Discussion and possible action regarding approval of a Resolution canvassing the Bond Election returns and declaring the results of the Bond Election held May 7, 2022, for the purpose of the submission of Measure A, to issue general obligations bonds of the City in the aggregate principal amount of not more than \$18,000,000 for street repair – Ms. Goza
- E. Discussion and possible action regarding the FY 2022/2023 San Antonio River Authority Utility Rates – Mr. Kowalik

Mr. Kowalik came before City Council to provide an overview of this item. The Cities of Live Oak, Universal City and Converse along with the SARA Retail System contract with the San Antonio River Authority for the transportation, treatment and disposal of sewage at the Salatrillo Wastewater Treatment Plant (WWTP) Facility. Each year with input from all listed entities, SARA calculates the annual revised wholesale sewer rate to cover costs of the contractual commitment for the treatment of the sewage generated from within each entity and the maintenance of the WWTP. The process for the calculation starts with each entity supplying SARA with their winter month's consumption averages and residential and commercial customer counts. SARA inputs this information into the rate models which includes their operational and debt expenses for the facility and treatment of the sewage. SARA takes all this information and runs it through their rate model. Once the rate is calculated, SARA hosts a meeting with all three cities represented, to present, discuss and validate the new proposed rates. The proposed charge per residential customer for 2022/2023 will be \$26.85 at a winter average of 4,665 gallons. The result is a 15.09% (\$3.52 per month/per resident) increase. SARA will begin assessing these new rates on October 1, 2022 which is the beginning of our fiscal year. Mr. Kowalik stated that the rate increase is what the city pays to SARA.

Other items mentions: Quality of life for the residents, the rates will come back lower,

- F. Discussion and possible action regarding surplus and disposal of fixed assets with an initial net worth of \$5,000 and over - Mr. Kowalik

Mr. Kowalik came before City Council to ask for their approval regarding surplus and disposal of fixed assets with an initial net worth of \$5,000 and over. The following items were provided for auction:

Asset ID#	Description	Year Acquired	Fund
448	Tahoe VIN# 1GNLC2E08DR358240 (P31)	2013	AR

447	Tahoe VIN# 1GNLC2E05DR357868 (P32)	2013	AR
446	Tahoe VIN# 1GNLC2E06DR356812 (P33)	2013	AR
472	Tahoe VIN# 1GNLC2EC8FR717535 (P34)	2015	AR
409	Dakota VIN# 1D7RW3BP7BS569667	2010	AR
40	POWEREDGE Server	2005	GF
41	POWEREDGE Server	2005	GF

Councilman Dahl made a motion to approve regarding surplus and disposal of fixed assets with an initial net worth of \$5,000 and over; seconded by Councilman Cimics

Votes FOR: Councilmembers Morgan, Cimics and Dahl

8. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

Councilman Morgan announced that he had received a call from a board member from the Railroad Museum, as they were concerned with the exterior lighting at the north front side of their building. Mr. Morgan contacted Mr. Wagster and he will evaluate. (2) Reminded everyone about the May 21st Armed Forces Day Parade (3)

Councilman Cimics announced that the resident on Valley Oak, who had been complaining of speeders stated that the new speed signs have been working well and speeders are slowing down.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

1. Councilman Morgan announced “No Mow May” and it defined as to leave your lawn alone for the month of May. This allows lawn flowers to bloom and feed hungry native bees emerging from hibernation when other flowers are scarce. He indicated that he would still comply with code enforcement. (2) May 21st will be Armed Forces Day Parade and the Humane Society will have a presence (3) October 8th there will be a PetPawLooza and a K9 Event.
2. Councilman Cimics announced his congratulated to Ms. Lowder and Mr. Garfaoui for a great presentation during the Tri-County Luncheon regarding the City.(2) DEA Drug Drop-Off on Saturday, April 30th, over 341 lbs. and he thanked LOCAP for their assistance (3) May 7th RBFCU/Live Oak Shred Day and Food Drive and he thanked Mayor Dennis, Fire Department personnel, Assistant Chief Santana, Fire Inspector Rafael Luna and the B Shift Fire Fighters Lt. Walter Mueller, 2Lt. Amber Wasicek, Firefighters Jason McInerney, Jeffrey Booth and Matthew Mesa who volunteers to make this event great. (4) Additionally, Fire Inspector Luna handed out application forms for State of Texas Emergency Registry. (5) Lastly, he thank Elizabeth Kuhlman from RBFCU for her continued assistance with this event. He announced that the next Shred Day would be November 5, 2022.
3. Mayor Dennis thanked everyone who volunteered and came out for the Shred Day and Food Drive. She announced that she had attended the National Day of Prayer at the North Lake Park in Converse. In addition, she toured the Bexar County 911

Headquarters and it was very informative and impressive. Lastly, she acknowledged Manager Martel's and Team Live Oak celebration of Employee Appreciate week that involved tacos/coffee, ice cream and pizza at the park. Mayor Dennis thanked Mr. Martel for his weekly involvement with walking dogs in the Animal Control Shelter.

B. Staff

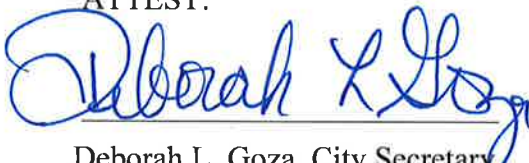
1. Mr. Martel again thanked Team Live Oak for their participation in the Great Air Show, it was a very successful event.
2. Mr. Lowder announced that if anyone else was interested in participating in the Armed Forces Day Parade to contact Ms. Weese.
3. Chief Malone reminded everyone about the Police Memorial would be on May 11th at 6:30 at the Selma Fire Department. In addition, he reminded everyone of John Alonzo Retirement Ceremony on June 1st at 3 p.m. at the Justice Department.

10. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl at 7:50 p.m.

APPROVED:


Mary M. Dennis, Mayor

ATTEST:

Deborah L. Goza, City Secretary

AGENDA
SPECIAL CANVASS MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, MAY 17, 2022 AT 5:00 P.M.

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab then click on "City Meetings Live Stream" or in person.

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. NEW BUSINESS
 - A. Discussion and possible action regarding approval of a Resolution canvassing the Special Election returns and declaring the results of the Special Election held May 7, 2022, for the purpose of adoption of Amendments to the Live Oak City Charter – Ms. Goza
 - B. Discussion and possible action regarding approval of a Resolution canvassing the Bond Election returns and declaring the results of the Bond Election held May 7, 2022, for the purpose of the submission of Measure A, to issue general obligations bonds of the City in the aggregate principal amount of not more than \$18,000,000 for street repair – Ms. Goza
5. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on May 12 3, 2022 by 5:00 p.m.


Deborah L. Goza
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 2213 or FAX (210) 653-2766.

The City Council for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL

MINUTES
SPECIAL CANVASS MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, MAY 17, 2022 AT 5:00 P.M.

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab then click on "City Meetings Live Stream" or in person.

1. CALL TO ORDER

Mayor Pro-Tem Ed Cimics the May 17, 2022, Special Canvass meeting of the City Council to order at 5:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis (Mayor arrived at 5:05 p.m.)
Councilman Mendell Morgan
Councilman Bob Tullgren (Absent)
Councilwoman Dr. Erin Perez (Absent)
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl (Absent)

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Donna Lowder, Executive Assistant
Deborah Goza, City Secretary

4. NEW BUSINESS

The reading of Agenda item A & B were reversed/realigned by mistake during the canvass/meeting, however the Minutes will reflect how the agenda was posted.

- A. Discussion and possible action regarding approval of a Resolution canvassing the Special Election returns and declaring the results of the Special Election held May 7, 2022, for the purpose of adoption of Amendments to the Live Oak City Charter – Ms. Goza

Mayor Dennis arrived at 5:05 p.m.

Ms. Goza read the Resolution caption, each of the Propositions B through H and provided the results of the canvass:

A total of 645 votes were cast in the May 7, 2022 Special City Election to include the Propositions results below:

Proposition No. B - **Passed**

FOR/AGAINST Amending the Charter of the City of Live Oak by deleting and amending those provisions which are redundant of state law, duplicative of other sections of the Charter or otherwise unnecessary for placement in the Charter.

FOR 551 AGAINST 81
Under Votes 13 Over Votes 0

Proposition No. C - Passed

FOR/AGAINST Amending the Charter of the City of Live Oak to require city officials to comply with state law regarding conflicts of interest.

FOR 582 AGAINST 50
Under Votes 13 Over Votes 0

Proposition No. D - Passed

FOR/AGAINST Amending the City Charter of Live Oak by deleting those provisions which authorize the Mayor to delay the adoption of an ordinance or resolution passed by the City Council.

FOR 429 AGAINST 195
Under Votes 21 Overt Votes 0

Proposition No. E - Passed

FOR/AGAINST Amending the Charter of Live Oak to allow the municipal judge to set court sessions.

FOR 530 AGAINST 100
Under Votes 15 Over Votes 0

Proposition No. F - Passed

FOR/AGAINST Amending the Charter of Live Oak to provide for the appointment, suspension, or removal of the municipal court judge, at will, by a majority vote of the city council.

FOR 465 AGAINST 168
Under Votes 12 Over Votes 0

Proposition No. G - Passed

FOR/AGAINST Amending the Charter of Live Oak to provide that any individual who violates Section 12.02 Prohibitions, of the City Charter, shall be ineligible for a period of five (5) years thereafter to hold any City office or position and, if an officer or employee of the City shall immediately forfeit their office or position. .

FOR 555 AGAINST 73
Under Votes 17 Over Votes 0

Proposition No. H - Passed

FOR/AGAINST Amending the charter of Live Oak to add a general criminal and civil penalty for violations of the City Charter.

FOR 484 AGAINST 140

Under Votes 21 Over Votes 0

Vote Totals By Precinct

Precinct	Prop B	Prop C	Prop D	Prop E	Prop F	Prop G	Prop H
4054	204	205	204	204	207	203	204
4055	132	132	128	132	131	131	130
4056	235	236	232	233	234	233	229
4100	54	52	53	54	54	54	54
4158	7	7	7	7	7	7	7
4185	0	0	0	0	0	0	0

Councilman Morgan made a motion to approve of a Resolution canvassing the Special Election returns and declaring the results of the Special Election held May 7, 2022, for the purpose of adoption of Amendments to the Live Oak City Charter; seconded by Mayor Pro-Tem Cimics

Texas Election Code, Section 67.004, “Two members of the authority constitute a quorum for purposes of canvassing an election.”

Vote FOR: Councilmembers Morgan, Cimics and Dennis– passed 3/0

- B. Discussion and possible action regarding approval of a Resolution canvassing the Bond Election returns and declaring the results of the Bond Election held May 7, 2022, for the purpose of the submission of Measure A, to issue general obligations bonds of the City in the aggregate principal amount of not more than \$18,000,000 for street repair – Ms. Goza

Ms. Goza read the Bond Resolution caption and Bond Proposition “A” ballot language and provided the following:

	<u>For</u>	<u>Against</u>
Early Votes (in person and by mail)	307	139
Election Day Votes	112	69
TOTAL	419	208

Total Votes Cast: 627

Total Number of Counted Provisional Ballots:0

Total Number of Uncounted Provisional Ballots 0

Councilman Morgan made a motion to canvass the returns and declaring the Results of a Bond Election, and other matters in connection therewith; seconded by Mayor Pro-Tem Cimics

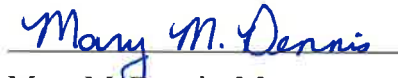
Texas Election Code, Section 67.004, "Two members of the authority constitute a quorum for purposes of canvassing an election."

Vote FOR: Councilmembers Morgan and Cimics – passed 2/0


5. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl at 5:09 p.m.

APPROVED:


Mary M. Dennis, Mayor

ATTEST:


Deborah L. Goza, City Secretary

MINUTES
REGULAR MEETING OF THE LIVE OAK CITY COUNCIL
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, MAY 31, 2022 AT 7:00 P.M.
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER

Mayor Mary M. Dennis called then May 31, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan (Absent)
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Assistant Chief Matt Malone, Police Department
Chief Linc Surber, Fire Department
Assistant Chief Steve Santana, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriquez, City Attorney
Donna Lowder, Executive Assistant
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

None

5. CONSENT AGENDA

A. Approval of Minutes

1. May 10, 2022
2. May 17, 2022 (Canvass)

B. City Council to approve an excused absence for Councilman Tullgren and Councilwoman Perez from the May 10, 2022 City Council meeting – Ms. Goza

- C. City Council to approve an Ordinance amending Code of Ordinances Chapter 8, Fire Prevention and Protection, Article I, Section 8-2: Section 903 – Chief Surber
- D. City Council to approve Mayor Dennis and Mayor Pro-Tem Cimics training for the TML Newly Elected City Officials' Orientation, Aug 11, 2022 - Aug 12, 2022 in San Antonio, TX- Ms. Goza
- E. City Council to approve an Ordinance Ordering and Declaring the 2022 Charter Amendments Adopted – Ms. Goza

Councilman Tullgren made a motion to approve the Consent Agenda; seconded by Councilman Dahl

Vote: Councilmembers Tullgren, Perez, Cimics and Dahl – passed 4/0

6. SPECIAL CONSIDERATION

- A. Proclamation for National Safety Month, June 2022 – Mr. Garfaoui
- B. Proclamation for National Garden Week, June 6 through June 12, 2022 – Live Oak Garden Club- Mr. Wagster
- C. Proclamation for Older Americans Month 2022, presented to Alamo Area Council of Governments – Mayor Dennis
- D. Presentation of a Proclamation for Retirement to Sergeant John Alonzo, who will be retiring after 20 years of service with the Live Oak Police Department – Chief Hopper and Assistant Chief Malone

All Proclamation were read and presented by Mayor Mary M. Dennis.

7. NEW BUSINESS

- A. Discussion and possible action regarding an Ordinance for a budget amendment to the 2021/22 adopted budget for the City of Live Oak Public, Educational and Governmental Access Channel (PEG) Fund and the Alamo Area SWAT Fund for the purchase of identified equipment- Mr. Kowalik

Mr. Kowalik came before City Council to provide information and answer any questions from City Council. The budget amendment would increase the SWAT budget by \$4,500 to purchase a 20” .308 bolt action SWAT Marksman Rifle with an Eotech 5x25 scope, bi-pod, tripod and carrying case. This rifle was identified, presented and submitted for recommendation of purchase by the SWAT Oversight Committee which is composed of the Chief from the participating entities on the SWAT team. Live Oak has been identified as the Administrator for the SWAT group. This budget amendment would create an expenditure line item and set the original budget for that line in the PEG Fund. That will allow staff to purchase some video production and streaming equipment such as a camera, tablet, microphone, laptop and some television monitoring equipment that would be specifically used to broadcast public information and educational material through streaming services like Facebook Live. Staff is recommending setting the original budget at \$25,000.

Councilman Tullgren made a motion to approve an Ordinance for a budget amendment 2021/22 adopted budget for the City of Live Oak Public, Educational and Governmental

Access Channel (PEG) Fund and the Alamo Area SWAT Fund for the purchase of identified equipment; seconded by Councilwoman Perez

Vote FOR: Councilmembers Tullgren, Perez, Cimics and Dahl – passed 4/0

B. Presentation, discussion and possible action to approve the Quarterly Financial Report ending March 31, 2022 – Mr. Kowalik

Mr. Kowalik came before City Council to provide details on the Financial Report and to answer any questions.

This represents six (6) months of the FY and revenues and expenditures are at 50% of budget. General Fund: overall revenues are at 67% of budget and Property Tax are at 94%, Sales Tax revenue amounts were on target through the second quarter and our at 56% of Budget. Franchise fees are at 43% of budget and Interest Rates are starting to go up, Interest Income is at 14% and Municipal Court fees, permits and licenses are at 50% and 62%. Overall Expenditures are at 45% of Budget and most departments are close to 50%. Total revenue recorded through March 2022 is \$10,023,106 and total expenditures recorded through the same period are \$7,509,769 a net increase of \$2,523,337; the General Fund balance is \$15,147,580. There are the Capital Project Fund and APRA Fund that are used to expend money on major projects and special projects. The Utility Fund is slightly below the target percentage in revenues at 45% and Expenditures are slightly below at 48%. Storm Water Funds are below target of 46% and below expenditures at 33%.

Councilman Dahl made a motion to approve the Quarterly Financial Report ending March 31, 2022; seconded by Councilman Cimics

Vote FOR: Councilmembers Tullgren, Perez, Cimics and Dahl – passed 4/0

C. Discussion and possible action to approve a Resolution and authorize the City Manager to sign an agreement with 6S Engineering for professional engineering services for the 2022 Street Bond Project- Mr. Wagster

Mr. Wagster came before City Council to provide an overview and City Council approved an agreement with 6S Engineering to serve as one of the city's consulting engineers on July 6, 2021. The firm has demonstrated quality work and responsive customer service during the past ten months; therefore, staff recommends 6S Engineering for this important project. The firm is a highly capable civil engineering firm specializing in street rehabilitation and large municipal projects. The scope of work summaries the cost for all engineering aspects of the project: surveying, design, specifications, bid documents, geotechnical testing, construction administration, construction inspection, and quality assurance. Staff is pressing for the project to be out for bid during the first quarter of 2023.

Discussion items:

Mayor Dennis wanted to ensure there would be a Project Inspector for quality assurance and both Mr. Wagster and Mr. Swaim (Engineer) indicated that there would provide oversight for the project, as least two/three hours a day from staff along with inspections. All City Councilmembers concurred with Mayor Dennis.

There were questions regarding the notifications (door hangers and letters) to residents before and during the project. In addition, there would be public meetings and if some

residents could not attend those meeting staff would reach out to residents and make themselves available for question or issues.

Mr. Wagster indicated that businesses that were affected by the construction would have ample notification, detours and alternate ways to come in and out of their businesses.

It was reiterated that only Live Oak Streets would be worked on, as there was a concern regarding roads that are considered San Antonio Road i.e. O'Connor and Lookout Rd.

Councilman Dahl made a motion to approve a Resolution and authorize the City Manager to sign an agreement with 6S Engineering for professional engineering services for the 2022 Street Bond Project; seconded by Councilman Tullgren

Vote FOR: Councilmembers Tullgren, Perez, Cimics and Dahl- passed 4/0

- D. Discussion, presentation and possible action to accept the recommendation of the Parks & Recreation Commission for city programs and events for Fiscal Year 2022/2023 – Ms. Weese

Ms. Weese came before City Council to provide information to City Council regarding Parks & Recreation for city programs and events.

The Parks and Recreation Commission met on May 3, 2022, to discuss the future of all parks and recreation events. Each one of the park commissioners took part in a healthy and thought-provoking discussion weighing out the pros and cons of city events. City Council liaison to the Parks Commission. The commission would like to recommend to the City Council the following revisions to event programming.

- Daddy Daughter dance will be replaced by a future family event. Recreation and Special Events Manager, Courtney Weese will research and bring options to the commission by the October 11, 2022, meeting.
- Combine the Easter Egg Scramble with the Movie in the Park to create a unique, fun filled evening event. The longer event time will bring the community together for a special night in the main city park.
- Maintain the other events with the same general format dates and times.

Mayor Dennis was concerning with not having a Halloween event and asked Ms. Weese to consider the event and a partnership.

Councilwoman Perez, was concerned with the safety factor regarding the use of flashlights during the Easter Scramble and Movie in the park night.

Councilman Tullgren comment had more to do with a “concentration of resources.”

No action was taken for this item.

- E. Presentation and discussion, regarding the State of the City and the upcoming 2022/23 budget and processes– Mr. Martel and Mr. Kowalik

Mr. Kowalik came before City Council to provide an overview of this item, beginning with:

- Budget capacity: The amount of revenues that is necessary to fund the various functions and services of the City. During the last several years, the City has been

budgeting capital requests, one-time expenditures and emergency contingencies out of anticipated uncommitted fund balance (reserves). The City is in a position to continue to utilize its reserves to fund capital requests, one-time costs and contingencies as a means to managing its reserves.

- **Economic Status:** Sales tax is still, and will probably always be, the number one revenue source in the General Fund which supports the vast majority of the City's core functions. The City has seen some new retail stores go up the last several years. This year has already seen more retail and restaurants open their doors. The City is still seeing new businesses open their doors which is allowing for sales tax revenue to trend well above last year and the previous year. FY2020/2021 saw a 17.35% increase over FY2019/2020. This fiscal year (FY2021/2022) is trending 14.62% over last year.
- **Functions:** Staff is moving ahead with their budget requests for the core functions and services that their departments oversee. Staff is not anticipating any changes to the core functions and services that are provided to the citizens of Live Oak.
- **Anticipation:** It is anticipated that the 2022/23 budget will look similar to the 2021/22 budget with a few exceptions. All indicators still point towards a growth pattern for the City. This pattern is anticipated to continue over the next several years because of the Live Oak Town Center and Gateway Plaza development, as well as, some of the new single-family and multi-family developments. Discussions on staffing needs continue to focus on supporting the new developments. Staff is in the process of identifying several areas where staffing may be needed and will bring that recommendation to Council in the proposed budget.
- **Personnel Costs:** Staff's mid-year benefit strategy meeting with HUB/IPS Advisors took place. For the first time in several years, the City's claims ratio is very positive. HUB/IPS has recommended that the City look at the RFP process to take advantage of our low claims ratio and at the current time, staff is not anticipating any premium increases. Any adjustments to the City's salary structures, it is anticipated that there will be a proposed market adjustment for the 2022/23 proposed budget. We have been in contact with Matt Weatherly, Public Sector Personnel Consultants. City management is committed on bringing back a recommendation to Council that will keep Live Oak competitive in order to recruit and retain highly qualified employees necessary to provide an exceptional level of services.
- **City Obligations:** The Live Oak Town Center development benefits are still the catalyst for many of the financial decision to be made in the 2022/23 budget cycle. The budget cycles of the past several years have put the City in an enviable position to take this next positive challenge head-on.
- **Current Commitments:** The City has several big commitments currently underway or will be underway soon. Two of the bigger projects that are in the current budget are the replacement of the Main City Park playground equipment and the Toepperwein Road Fence Project. Council already approved the budgets

for the projects associated with the American Rescue Plan Act. And now recently, the citizens of Live Oak just passed an \$18 million street repair bond proposition in which staff is already in the process of creating a calendar of events leading up to the bond sale and the start of the construction projects.

- F. Discussion and possible action to approve the First Reading of a Resolution of the City Council of the City of Live Oak, Texas authorizing the expenditures of approximately \$7,750,000.00 from the Economic Development Corporation Fund to contribute to the Debt Service towards Series 2022 Bonds for the future business development- Mr. Martel, Mr. Kowalik and Mr. Garfaoui

The Bond Election that took place on May 7, 2022 passed and the city will move forward with the major collector streets of Toepperwein Rd,- Lookout Rd, Toepperwein Rd- Judson to Converse, Judson Rd- Randolph Blvd -Toepperwein Rd., and O'Connor Road SACL to Bexar County CL, as significant commercial corridors in need of repair and maintenance and determined to be part of a project in order to promote new or expanding business development. On May 31, 2022, EDC approved the contribution of funds for the repair and street maintenance for the Major Collector streets as commercial corridor streets meets.

Councilman Dahl made a motion approving the First Reading of a Resolution of the City Council of the City of Live Oak, Texas authorizing the expenditures of approximately \$7,750,000.00 from the Economic Development Corporation Fund to contribute to the Debt Service towards Series 2022 Bonds for the future business development for the major collector streets of Toepperwein Rd., Judson Road, and O'Connor Road, which are significant commercial corridors and major collector streets in the City of Live Oak, Texas in need of repair and maintenance and are determined to be part of a project in order to promote new or expanding business development; seconded by Councilman Cimics

Vote FOR: Councilmembers Tullgren, Perez, Cimics and Dahl – passed 4/0

8. CITY COUNCIL REPORT

- A. City Council Members report regarding discussion of City issues with citizens.

None

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

- A. City Council

1. Councilman Cimics congratulated everyone regarding the May 21st Armed Forces Day Parade.
2. Mayor Dennis announced that she spoke and attended the Crestview Elementary School 5th Grade Graduation Ceremony. In addition she thanked Chief Hopper and Officer Reyes for their diligence on the last day of school.

- B. Staff

1. Mr. Martel thanked everyone for their participation during the May 21st Armed Forces Day Parade

10. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl at 8:15 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Deborah L. Goza, City Secretary

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JUNE 14, 2022 AT 7:00 P.M.

1. CALL TO ORDER

Mayor Mary M. Dennis called then May 31, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics (Absent)
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Assistant Chief Matt Malone, Police Department
Chief Linc Surber, Fire Department
Assistant Chief Steve Santana, Fire Department
Mark Wagster, Director of PW
Rebecca Hayward, City Attorney
Donna Lowder, Executive Assistant
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

None

5. CONSENT AGENDA

A. Approval of Minutes

1. May 31, 2022

B. City Council to approve the **Second Reading** of a Resolution of the City Council of the City of Live Oak, Texas authorizing the expenditures of approximately \$7,750,000.00 from the Economic Development Corporation Fund to contribute to the Debt Service towards Series 2022 Bonds for the future business development- Mr. Martel, Mr. Kowalik and Mr. Garfaoui

- C. City Council to approve an excused absence for Councilman Mendell Morgan, due to work issues – Mayor Dennis
- D. City Council to approve Mayor Dennis and Councilwoman Perez to attend the TML Policy Summit, Austin, TX, August 22 through August 23, 2022 – Ms. Goza

Councilman Tullgren made a motion to approve the Consent Agenda; seconded by Councilman Morgan

Vote FOR: Councilmembers Morgan, Tullgren, Perez and Dahl- passed 4/0

6. SPECIAL CONSIDERATION

- A. PowerPoint Presentation to introduce new Employees – City Hall, Development Services, Animal Control, Public Works, Fire Department and Police Department

PowerPoint presentation from all Department Heads allowing them to introduce new employees to City Council and audience.

- B. Proclamation for Small Cities Month, June 2022- Mayor Dennis

Mayor Dennis read the Small Cities Proclamation and in turn it will be provided to the National League of Cities.

7. NEW BUSINESS

- A. Discussion and possible action to approve a Resolution to authorize the conversion of paper records into digital format, and the use of digital records to meet the retention requirements of the city record retention schedule – Ms. Goza

Ms. Goza provided information regarding the request to approve the Resolution for the conversion of paper records. Some records may (or should) be kept in the original physical format based on historical, financial or legal value. Other items discussed: Optical character recognition, naming and cataloging documents, retention schedule, scanning, and cost of paper, storage issues and convenience.

Councilman Dahl made a motion to approve the a Resolution to authorize the conversion of paper records into digital format, and the use of digital records to meet the retention requirements of the city record retention schedule; seconded by Councilman Morgan

Vote FOR: Councilmembers Dahl, Perez, Tullgren and Morgan – passed 4/0

- B. Discussion and possible action to approve a Resolution and authorize the city manager to sign the renewal of the Spillman Server Contract to include the addition of the City of Universal City– Chief Hopper

Chief Hooper came before City Council to provide an overview of this item. The interlocal agreement allow the City of Universal City to share the Spillman public safety software and system with the City of Live Oak and City of Selma. It provides all rules and regulations and future costs to be divided equally between the three Cities.

Councilman Dahl made a motion to a Resolution and authorize the city manager to sign the renewal of the Spillman Server Contract to include the addition of the City of Universal City; seconded by Councilman Tullgren

Vote FOR: Councilmembers Dahl, Perez, Tullgren and Morgan – passed 4/0

C. Discussion and possible action regarding the approval of the new City of Live Oak flag design – Ms. Lowder

Ms. Lowder came before City Council to provide an overview of this item. To promote and rebrand the City, Administration was reevaluating all logos/seal displayed and utilized by the City of Live Oak. The City's flag, which is flown at City Hall is one of the projects that require an assessment for update. Staff is asking for City Council support and input on the new proposed design. Upon Council's approval, three flags will be purchased to fly at all City buildings equipped with flag poles. Items discussed: capitalization of the letters, making the Texas star centered and what was originally approved. All City Council supported the design and the vibrant color of the flag and with no change in design; moving forward. No other action was taken.

The proposed flag design is below on the left and the current design is shown on the right.

8. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens

Councilman Morgan indicated that he has had some citizen's calls regarding the new Waste Management Contract.

Councilwoman Perez thanked ACM Garfaoui for his assistance with a resident that was having issues.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Councilman Morgan was appreciative in the city's support and recognition with what occurred in the City of Uvalde; families and the town are devastated.

Councilman Tullgren announced that he would not be able to attend the June 21st Special Goals Workshop, as he will be out of town.

Councilwoman Perez thanked everyone involved with the Jr. Fishing Day, as it was a wonderful day. In addition, she thanked and acknowledged the Kiwanis for their continued support and donation of fishing poles and other equipment.

Mayor Dennis concurred with Councilwoman Perez regarding the Jr. Fishing Day and she was happy with the turnout.

B. Staff

Mr. Garfaoui acknowledged visitor Mr. Charles T. Walker Deputy to the Garrison Commander, USAG Fort Hamilton, N.Y. Mr. Walker was highly complementary of our city and staff. This was an ICMA Program, Management Fellows Program that the city volunteer to support.

Ms. Lowder Friday June 24th there will be two Ribbon Cutting Ceremonies 357 Social Kitchen and Social Stretch, 3:00 and 3:30 p.m., more details to follow.

Chief Hooper, announced the 2022 Junior Police Academy June 13th – June 17 and their graduation ceremony would be June 17th, 2022 (FRIDAY) Location: Randolph Brooks FCU Main Branch

10. ADJOURNMENT

As there was no further business, Councilman Dahl made a motion to adjourn; seconded by Councilman Perez at 7:41 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Deborah L. Goza, City Secretary

MINUTES
CITY OF LIVE OAK
SPECIAL GOALS WORKSHOP FOR CITY COUNCIL
WILL BE HELD AT
HILTON GARDEN INN – LIVE OAK, BALLROOM B
8101 PAT BOOKER RD, LIVE OAK TEXAS 78233
TUESDAY, JUNE 21, 2022 AT 6:30 P.M.

1. CALL TO ORDER

Mayor Mary M. Dennis called then June 21, 2022, Special meeting of the City Council to order at 6:30 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Not done

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren (Absent)
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics (Absent)
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Gary Hopper, Police Chief
Leroy Kowalik, Finance Director
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Donna Lowder, Executive Assistant
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

None

5. GOALS WORKSHOP

A. Discussion and possible action regarding Live Oak 2022/2023 Goals – Mr. Martel

Mr. Martel briefly provide an overview of the City's Goals:

- Goal 1: Live Oak is Stable
- Goal 2: Live Oak is Secure
- Goal 3: Live Oak is Supportive
- Goal 4: Live Oak is Beautiful

B. Discussion and possible action regarding the Live Oak Vision and Mission Statement – Mr. Martel

Vision Statement:

City Council and Mr. Martel discussed and provided examples of the importance of a Vision Statement. It creates an image of the organization that it wants to achieve, it is short sentence or paragraph and serves as a snapshot of what an organization can be in the future.

City Council reached a consensus on the follow Vision Statement:

“The Premier community to live, learn, work and play.”

Mayor Dennis wanted to reiterate that Live Oak, “Strength in Community” was what the city was trying to achieve.

This item will a placed on a future agenda for additional discussion.

Mission Statement

An organization’s mission defines the overall purpose of the organization, and describe the current purpose a company serves.

City Council reached a consensus on the following Mission Statement:

“Team Live Oak serving with excellence by cultivating/innovation strategic partnerships alongside public and private investments to make Live Oak resilient, inclusive and prosperous.”

Serve with Excellence

This item will a placed on a future agenda for additional discussion.

6. **ADJOURNMENT**

As there was no further business, the Special Meeting was adjourned at 6:34 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Deborah L. Goza, City Secretary

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JUNE 28, 2022 AT 7:00 P.M. (NO EARLIER)
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab
then click on "City Meetings Live Stream"

1. CALL TO ORDER

Mayor Pro-Tem Ed Cimics called then June 14, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis (Absent)
Councilman Mendell Morgan (Absent)
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Assistant Chief Steve Santana, Fire Department
Mark Wagster, Director of PW
Roxy Pena-Stevens, City Attorney
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

1. Ken Steiner, 12260 Welcome Dr., Live Oak- Mr. Steiner came before City Council to voice his complaints for the following issues: front yard setbacks, vehicles without license plates parked in the street, code violations of trash, canopies in the front yard, tree trimming, junk vehicles in driveways, parking vehicles on the lawn, placing obstacles in drains/drainage easement and issues with gaps on the Toepperwein fence project. Mayor Pro-Tem Cimics thanked Mr. Steiner and requested these items be looked into by staff.

Anthony Hernandez, 7529 Valley Oak, Live Oak – Mr. Hernandez came before City Council to complain again about speeding on Valley Oak. Although he thanked the Police Department for their assistance in the past with speeding, he wanted more to be done.

5. CONSENT AGENDA

A. Approval of Minutes

1. June 10, 2022
2. June 21, 2022 (Special Workshop)

B. City Council to approve Mayor Dennis trip to attend the National League of Cities Summer Board & Leadership meeting in Atlanta, GA, July 27th through July 29th, 2022 – Ms. Goza

Councilman Tullgren made a motion to approve the Consent Agenda; seconded by Councilman Dahl

Vote FOR: Councilmembers Tullgren, Perez, Dahl and Cimics – passed 4/0

6. NEW BUSINESS

A. Discussion and possible action to appoint/re-appoint one (1) City Council Directors and appoint/re-appoint three (3) Citizen Directors to the Economic Development Corporation, with terms ending June 30, 2024 – Ms. Lowder

Councilman Tullgren made a motion to nominate and retain Councilman Cimics, Director Kuhlmann, Audelo and Arora as Directors to the Economic Development Corporation with an expiration date of June 30, 2024; seconded by Councilwoman Perez

Vote FOR Councilmembers Tullgren, Perez, Dahl and Cimics – passed 4/0

B. Discussion and possible action to appoint one Alternate to the Tree Care Board & Parks and Recreation Commission with an expiration date of September 30, 2022 – Mr. Wagster

There were three volunteers to fill one alternate position and the volunteers were Mr. Hockman, Ms. Tullgren, and Ms. Kimmey. Councilman Tullgren recused himself during the vote, as Ms. Tullgren is a relative.

Councilman Dahl made a motion to nominate Ms. Tullgren to the alternate position in the Tree Care Board and Parks & Recreation Commission; seconded by Councilwoman Perez

Vote FOR: Councilmembers Perez, Dahl and Cimics – passed 3/0

Councilman Tullgren abstained from voting.

C. Presentation, discussion, and possible action regarding an update of the City's Annual Storm Water Management Program – Mr. Wagster

Mr. Wagster came before City Council to provide the following information: The City of Live Oak is an MS4 Operator. This designation means that the city is responsible for the management and operation of a “small municipal separate storm sewer system” in an Urbanized Area. As an MS4 Operator the city is required to participate in the National Pollutant Discharge Elimination System (NPDES). The City of Live Oak maintains a Storm Water Management Plan to help improve and protect the quality of surface, ground

and storm water by reducing pollution levels in it. This is important because storm water runoff supplies drinking water sources. Checklist for the Program:

- MS4 Maintenance Activities
- Illicit Discharge Detection and Elimination
- Pollution Prevention and Good Housekeeping
- Construction Site and Stormwater Runoff
- Public Education, Outreach and Involvement
- Monitoring and Screening Programs

D. Discussion and possible action for City Council to accept and approve the Monthly Financial Report ending April 30, 2022 – Mr. Kowalik

Mr. Kowalik came before City Council to provide information on the monthly Financial Report. The report represents seven months into the fiscal year; revenues and expenditures should be targeted at around the 59%; General Fund is at 74% of budget; Property taxes are already at 94% and other taxes which include sales tax are at 55%, the Utility operating funds are slightly below target on revenue collections (53%); and The Storm-Water Utility Fund is standing firmly at 54%.

Councilman Dahl made a motion to accept and approve the Monthly Financial Report ending April 30, 2022; seconded by Councilwoman Perez.

Vote FOR: Councilmembers Tullgren, Perez, Dahl and Cimics – passed 4/0

E. Discussion regarding the 2022/2023 budget calendar – Mr. Kowalik

Mr. Kowalik came before City Council to provide information regarding the Budget Calendar and Tax Rate Process. Important dates that needed to be announced:

- June 30 (Thursday) -Council receives working draft of the 2022/23 budget
- July 12 (Tuesday) -Budget Workshop following the City Council meeting
- July 22 – 25 - Bexar County to submit Certified Rolls to cities.
- Week of July 25 – 29 Bexar County to perform the property tax rate calculations for the Cities.
- July 26 (Tuesday) - City Council meeting to take vote on proposal to stay at the “no new revenue rate” (Effective Tax Rate).
- *August 2 (Tuesday) *** If Council wishes to be at a rate that is higher than the “no new revenue rate”, this item would need to take place after I received the rates from Bexar County but before the first council meeting in August and will create a need for two public hearings on the proposed tax rate.*
- August 11 ((Tuesday) - Give Draft Budget to City Secretary for public review
- August 23 ((Tuesday) - Public Hearing on the Tax Rate (if necessary and 1st of two hearings)

- August 30 (Tuesday) - Public hearing on Draft Budget (Only required to have 1 Public Hearing) - ***Public Hearing on the Tax Rate (if necessary and 2nd of two hearings)***
- September 13 Regular City Council meeting to adopt the budget and adopt the tax rate

There was not action taken on this item.

7. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

8. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Mayor Pro-Tem Cimics announced the results of the Shred Day on May 7, 2022: 20,000 lbs. of paper recycled, equaling 170 trees, 30 Cubic yards of landfill, and 20 barrels of oil. The Next shred day would be November 5, 2022

B. Staff.

Mr. Martel: Ground Breaking Ceremony for the NE Methodist Hospital at 10 am June 29th. In addition, the pool would be open for the 4th of July weekend and closed on July 5th for maintenance. Lastly CPS donated a check to the City for Energy Rebate Program in the amount of \$2,500.00.

Mr. Wagster introduced Eddy McNew, Assistant Public Works Director.

Mr. Kowalik reminded Council that their Draft Budget Books would be in their mailboxes on June 30th.

9. ADJOURNMENT

As there was no further business, Councilman Dahl made a motion to adjourn; seconded by Councilman Perez at 7:39

APPROVED:

Ed Cimics Mayor Pro-Tem

ATTEST:

Deborah L. Goza, City Secretary

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JULY 12, 2022 AT 7:00 P.M.
FOLLOWED BY THE BUDGET WORKSHOP FOR CITY COUNCIL

1. CALL TO ORDER

Mayor Mary M. Dennis called then July 12, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Assistant Chief Steve Santana, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Executive Assistant (Absent)
Isa Gaytan, Police Administrative Assistant
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

None

5. CONSENT AGENDA

- A. Minutes- June 28, 2022 (Regular)
- B. City Council to approve Bexar Appraisal District FY 2023 Proposed Budget
- C. City Council to approve Bexar Metro 9-1-1- Network District FY 2023 Proposed Budget and Independent Auditor's Report & Financial Statements

Councilman Dahl made a motion to approve the Consent Agenda; seconded by Councilman Tullgren

Vote FOR: Councilmembers Morgan Tullgren Perez, Cimics and Dahl – passed 5/0

6. SPECIAL CONSIDERATION

A. Presentation of Employee of the Quarter - April through June 2022, Trudy Whitfield, Human Resource Generalist – Mr. Kowalik

Mr. Kowalik came before City Council to introduce the Employee of the Quarter Trudy Whitfield. Trudy started her career with the City of Live Oak on November 7, 2005, and has received this same recognition back in 2010 and again in 2020. Trudy was nominated by two Department Heads, Chief Hopper and Mark Wagster, Public Works Director for all the support she gives to the Police Department and Public Works with employee processing, both out-processing and onboarding. Trudy was joined by her husband Nathan, daughter Britney and granddaughter Olivia.

7. NEW BUSINESS

A. Discussion and possible to approve an Ordinance authorizing the issuance of the City's General Obligation Bonds, Series 2022; Levying and Annual Ad Valorem Tax, within the limitations prescribed by law, for the payment thereof; and other matters and other matters in connection therewith – Mr. Kowalik

Mr. Kowalik came before City Council with a brief overview of this item where he introduced Kevin Escobar, Frost Bank Capital Markets and Lauren Ferrero, McCall, Parkhurst & Horton LLP. The City Council will be requested to approve a bond ordinance selling all of the voted authorization (\$18,000,000) from the May 7, 2022 bond election. This would be for the purpose of: (i) designing, renovating, improving, upgrading, updating, and equipping City streets, bridges, and sidewalks (as well as necessary improvements, such as curbs, gutters, lighting, technology, signage, utility relocation, and drainage) and the purchase of land, easements, rights-of-way, and other real property interests necessary or incidental, and (ii) payment of the costs of issuance of the general improvement bonds. The City Council will also be requested to approve a bond purchase contract selling the bonds to SAMCO Capital Markets, Inc., as the authorized representative of a group of underwriters. The bonds will be subject to approval by the Texas Attorney General and are scheduled to be delivered on August 9, 2022.

Councilman Tullgren made a motion to approve an Ordinance by the City Council of the City of Live Oak, Texas authorizing the issuance of City of Live Oak Texas General Obligation Bonds, Series 2022, levying a continuing direct annual Ad Valorem Tax for the payment of the Bonds, prescribing the form, terms, conditions and resolving other matters incident and related to the issuance, sale and delivery of the Bonds including the approval and distributing of an official statement pertaining thereto; authorizing the execution of a paying agent /registrar agreement and a purchase contract, complying with the provision of the depository trust company's letter of representation, enacting other provisions incident and related to the subject and purpose of this Ordinance and providing for an effective date; seconded by Councilwoman Perez

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl- passed 5/0

- B. Discussion and possible action to accept a Bid from National Works, Inc. for the City of Live Oak CCTV Sewer Project, and authorize the City Manager to enter into an agreement; and authorize up to 10% in contingencies for unforeseen costs- Mr. Wagster
Mr. Wagster

Mr. Wagster came before City Council to provide an overview of the Bid process for this item seven bids were received using the formal bid process. The Live Oak CCTV Sewer Project includes the televising of all sewer mains located within the City of Live Oak. This process will provide a visual inspection and analysis of the sewer mains and manholes throughout the sewer system. This work will help staff identify and prioritize future sewer main and manhole rehabilitation projects. The low bid was received from National Works, Inc. in the amount of \$507,318.75, and the highest bid was received from Equix in the amount of \$733,513.75. Staff recommends awarding the bid to National Works, Inc. In addition, staff requesting consideration for an additional amount of funding authorization not to exceed 10% of the base bid for any unforeseen additional work. Other items discussed: Start date would be after the receipt of the performance bonds, approximate time frame of mid-August, approximately 330 days for completion of project and if there were left over funds from this project Staff would be coming back to City Council for information.

Councilman Morgan made a motion to accept the Bid from National Works, Inc. for the City of Live Oak CCTV Sewer Project, and authorize the City Manager to enter into an agreement; and authorize up to 10% in contingencies for unforeseen costs; seconded by Councilman Dahl

Vote FOR: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl- passed 5/0

- C. Discussion and presentation regarding the 2022/2023 Goals, Vision and Mission – Mr. Martel and Mr. Kowalik

Mr. Martel came before City Council to provide an overview of the June 21, 2022 City Council and Staff Special Goals Workshop. During the workshop Mr. Martel provided a PowerPoint Presentation designed to provide examples of different Vision and Mission Statements from business and organizations. The Mayor and Council members provided their ideas about the future of Live Oak and identified words and phrases that Council associated with the future, direction and understanding of the goals that would accomplish this. The following was provided:

Vision: The premier community to live, learn, work, and play.

Mission: Serving with excellence, cultivating innovative and strategic partnerships alongside public and private investments to ensure Live Oak is resilient, inclusive, and prosperous.

Mr. Martel indicated that Sound Fiscal Planning, under the Stable goal would be due for an update. The current version:

Existing Sound Fiscal Planning – Generate the annual budget without penalizing residents; explore opportunities for increased efficiencies within city services; preserve capital until the global economy has stabilized in the wake of the pandemic; and maintain the highest bond rating.

Proposed Sound Fiscal Planning - Ensure fiscal resources are well managed and balanced; adopt annual budgets that are fiscally sound, transparent, and fair; explore opportunities for increased efficiencies within city services; preserve capital to ensure fiscal stability during economic challenges; and maintain the highest bond rating.

Council Comments:

Councilman Morgan supported the proposed changed, but was concerned that the portion, “without penalizing residents” was a point that he wanted to keep in the proposed planning.

Councilman Tullgren supported the new proposed planning, as it an updated version that would support the concerns of Councilman Morgan.

Councilwoman Perez supported the proposed planning statement.

Councilman Cimics supported the proposal, but added that it could be revisited later down the road and revised.

Councilman Dahl supported the proposal.

No action was taken.

8. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

Councilman Morgan: Announced that he has had calls on the trash service from citizens.

Councilman Cimics: Announced that there were many dead trees along the drainage ditches (2) residents do not know what to do with their old trash cans. It was determined that residents need to turn their old can upside down and Waste Management will pick them up for disposal. (3) Residents need education and clarity regarding brush pick-up, as Waste Management appears to pick up some bundles, but there are some that are left undisturbed.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Councilman Morgan – Humane Society met for their meeting, and they are looking for volunteers and more towels for the animal control facility.

Councilman Tullgren – due to the excessive heat be mindful of dehydration, pets and seniors/ residents.

Councilwoman Perez – be mindful of Covid, as it is on the rise and make sure everyone is aware of free vaccines and to stay healthy.

Councilman Cimics – kudos to Ms. Lowder and staff for the murals in City Hall. (2) There are available fans in the Fire Department for residents.

Mayor Dennis thanked Councilman Cimics for stepping up and chairing the June 28 Council meeting. **In addition, with the consensus of Council the July 26th City Council Meeting has been cancelled.**

B. Staff

Mr. Martel address the old trash receptacles and asked each resident to turn over their old can (upside down) and Waste Management will pick up the old cans, while dropping off the new can. In addition, brush pick up is back on track, with more communications with Waste Management to include door hangers to let residents know of any issues they might have

Ms. Rodrigues- reminded everyone about Hog Wild on July 29th at the Schertz Civic Center.

Chief Surber indicated that all fans can be dropped off at the Fire Department and can be delivered to those in need.

10. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl at 7:39 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Deborah L. Goza, City Secretary

AGENDA
CITY COUNCIL REGULAR MEETING
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, AUGUST 9, 2022 AT 7:00 P.M.
FOLLOWING THE SPECIAL ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER

2. INVOCATION/PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CITIZENS TO BE HEARD

Per Live Oak City Charter

Section 2-21.5 (1) Live Oak Municipal Code: The rules of courtesy are adopted for persons in attendance at all meetings of Council include: "Those signed up to speak under Citizens To Be Heard shall be called upon in the order that they have registered. No personal attacks shall be allowed by any speaker."

Section 2-21.1 - Preservation of order includes: "The mayor shall preserve order and decorum, prevent personal references to Council Members or impugning of other members' motives."

Written questions or comments may be submitted up to two hours before the meeting to Debby Goza, City Secretary at dgoza@liveoaktx.net or by using the Citizen Portal on the front page of the website: <https://www.liveoaktx.net/>

5. CONSENT AGENDA

A. Approval of Minutes


1. July 12, 2022 (Regular)

a. Draft Minutes 


2. July 12, 2022 (Budget Workshop)

a. Draft Minutes 

- B. Approval for the City Council Members to attend the Annual Texas Municipal League Conference October 5th through October 7th, 2022, San Antonio, TX – Ms. Goza

1. Document Information 

- C. City Council to approve an excused absent for both Mayor Mary M. Dennis and Councilman Mendell Morgan from the June 28, 2022 City Council Meeting due to vacation and work related issues – Ms. Goza


1. Document Information 

- D. City Council to approve the disposal of fixed assets with an initial net worth of \$5,000 and over – Mr. Kowalik

1. Document Information 

6. SPECIAL CONSIDERATION

- A. Proclamation for National Payroll Week – September 5th through September 9th, Sandy Selvidge and Karen Brown, Alamo Chapter of the American Payroll Association – Mayor Dennis)

1. Document Information 

2. Proclamation 

7. NEW BUSINESS


- A. Discussion and possible action to accept the Planning and Zoning Commissions recommendation to approve an Ordinance for a request for Specific Use Permit SUP22-001 described as a vacant parcel of a 19.752 acre tract of land to allow for Contractor Storage/equipment yard within a B-3 District (General Business) located at Gateway Shopping Plaza- Mr. Garfaoui

1. Document Information 


2. Ordinance 


- B. Discussion and possible action to approve the Quarterly Investment Report, ending June 30, 2022 – Mr. Kowalik

1. Document Information 


2. Memorandum 

C. Discussion and possible action to approve the Monthly Financial Report ending May 2022– Mr. Kowalik

1. Document Information 

2. Memorandum 


D. Presentation, discussion and possible action for employee related benefits, including medical, dental, vision, group life, AD & D, voluntary life, and voluntary short-term disability for employees for FY 2022-2023 – Mr. Martel, Mr. Kowalik and Representative from HUB Consulting

1. Document Information 

E. Discussion and possible action regarding an Ordinance for a budget amendment to the 2021/22 adopted budget for the City of Live Oak for American Rescue Plan Act (ARPA) fund and other funds for necessary budget funding - Mr. Kowalik

1. Document Information 

F. Presentation on the Geographic Information System for the City (GIS) – Mr. Garfaoui

1. Document Information 

G. Discussion and possible action regarding an Ordinance for proposed revisions and updates to the City of Live Oak Code of Ordinances Chapter 21 – Subdivision Regulations and adopting new regulations and requirements - Mr. Garfaoui

1. Document Information 


2. Ordinance 


H. Discussion and possible action regarding an Ordinance for proposed revisions and updates to the City of Live Oak Code of Ordinances Appendix A – Zoning Regulations, Appendix B – Sign Regulations, Chapter 24 - Vegetation, Chapter 17 – Planning and adopting new regulations and requirements; - Mr. Garfaoui

1. Document Information 


2. Ordinance 

I. Discussion and possible action to approve a Resolution authorizing and establishing a Technical Manual containing specifications necessary to complete public projects - Mr. Garfaoui

1. Document Information 

2. Resolution 

J. Discussion and Possible action regarding the use of the City's logo on the TXDOT Northeast Expansion Program on the elevated Express Lane columns - Ms. Lowder

1. Document Information 

1. Support Document 

3. Support Document 

A. Discussion and possible action to accept the Planning and Zoning Commissions recommendation to approve an Ordinance for a request for Specific Use Permit SUP22-001 described as a vacant parcel of a 19.752 acre tract of land to allow for Contractor Storage/equipment yard within a B-3 District (General Business) located at Gateway Shopping Plaza- Mr. Garfaoui

B. Discussion and possible action to approve the Quarterly Investment Report, ending June 30, 2022 – Mr. Kowalik

C. Discussion and possible action to approve the Monthly Financial Report ending May 2022– Mr. Kowalik

8. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

B. Staff

10. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on August 4, 2022 by 5:00 p.m..

Isa Gaytan, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 2213 or FAX (210) 653-0015.

The City Council for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code Â§Â§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL

It is possible that a quorum of the Live Oak City Council, Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

AGENDA
CITY COUNCIL REGULAR MEETING
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, SEPTEMBER 27, 2022 AT 6:30 P.M.
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER

2. INVOCATION/PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CITIZENS TO BE HEARD

Per Live Oak City Charter


Section 2-21.5 (1) Live Oak Municipal Code: The rules of courtesy are adopted for persons in attendance at all meetings of Council include: "Those signed up to speak under Citizens To Be Heard shall be called upon in the order that they have registered. No personal attacks shall be allowed by any speaker."


Section 2-21.1 - Preservation of order includes: "The mayor shall preserve order and decorum, prevent personal references to Council Members or impugning of other members' motives."

5. CONSENT AGENDA


A. Approval of Minutes

1. September 13, 2022 (Special) and September 13, 2022 (Regular)

September 13, 2022 JPH 

September 13, 2022 Regular 


- B. City Council to approve Mayor Pro-Tem/Councilman Cimics TML Conference to Lost Pines, November 17 through November 18 - Ms. Goza


1. Support Information 

C. City Council to approve Mayor Dennis NLC Conference to Kansas City, November 17 through November 19, 2022 – Ms. Goza


1. Support Information 


D. City Council to approve the Quarterly Code Enforcement Report – Mr. Garfaoui

1. Document Information 

2. Support Information 


E. Discussion and possible action regarding surplus and disposal of fixed assets with an initial net worth of \$5,000 and over – Mr. Kowalik


1. Document Information 

2. Support Information 

6. SPECIAL CONSIDERATION

A. Presentation for Proclamation for National Breast Cancer Awareness Month- Mayor Dennis

1. Document Information 

2. Proclamation 

B. Proclamation for National Night Out and National Crime Prevention Month, October 2022 – Chief Hopper

1. Document Information 


2. Proclamation 


C. Proclamation for National Domestic Violence Awareness Month, October 2022 – Chief Hopper

1. Document Information 


2. Proclamation 

D. Proclamation for Fire Prevention Week, October 9th through October 15th, 2022 – Chief Surber

1. Document Information 

2. Proclamation 

E. Presentation of Community Service Awards for Board & Commissioner Volunteers – Ms. Lower


1. Document Information 

F. Presentation and congratulations to Al Hollins and the Jaguars for 25 years of Service to the Youth in our community – City Council

1. Document Information 

7. NEW BUSINESS

A. Discussion and possible action to appoint/reappoint three (3) primary members and one (1) alternate member with expiration term of September 30, 2024 and appoint one (1) alternate member to the Planning and Zoning Commission with expiration term of September 30, 2023 – Mr. Garfaoui

1. Document Information 

B. Discussion and possible action to appoint/reappoint one (1) primary and one (1) alternate members to the Board of Adjustment with new expiration term of September 30, 2024 – Mr. Garfaoui

1. Document Information 

C. Discussion and possible action to appoint/reappoint four (4) primary positions, appoint/reappoint two (2) alternate positions to the Parks & Recreation Commission with expiration term of September 30, 2024 and one (1) alternate position with an expiration date of September 30, 2023 – Mr. Wagster


1. Document Information 

D. Discussion and possible action to appoint one member for Place 1, re-appoint one member for Place 4, and one member for Place 5 to the Ethics Review Board with an expiration term of October 30, 2024 – Ms. Goza


1. Document Information 

E. Discussion and possible action to approve a Resolution for submission of a Grant Application with the State of Texas Office of Criminal Justice Division for rifle shields and all associated actions therewith on award

1. Document Information 


2. Resolution 

F. Discussion and possible action regarding the approval of the first reading of a Resolution authorizing expenditure from the Economic Development Corporation funds for the purchase of water rights in the amount of \$300,000.00. -Ms. Lowder

1. Document Information 

2. Resolution 

G. Discussion and possible action regarding the approval of the first reading of a Resolution authorizing expenditure of \$100,000.00 of Economic Development Corporation funds for Visual Improvement Program applicants for FY 2022-2023- Ms. Lowder

1. Document Information 

2. Resolution 

H. Discussion and possible action regarding the first reading of a Resolution authorizing expenditures not to exceed \$150,000 from the Economic Development Corporation funds for the purchase of 5.515 acres of land on Miller Road for future expansion of Woodcrest Park - Ms. Lowder

1. Document Information 

2. Resolution 

8. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

B. Staff

10. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on September 21, 2022 by 5:00 p.m..

Isa Gaytan, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 2213 or FAX (210) 653-0015.

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REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL

It is possible that a quorum of the Live Oak City Council, Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

Loading...

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, OCTOBER 25, 2022, AT 7:00 P.M. (NO EARLIER) FOLLOWING THE
ECONOMIC DEVELOPMENT CORPORATION MEETING

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab then click on "City Meetings Live Stream"

1. CALL TO ORDER

Mayor Mary M. Dennis called the October 25, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Director of EDC
Isa Gaytan, Police Administrative Assistant
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

Brandon Rumfield, 12900 Oak Terrace Dr: Mr. Rumfield came before City Council for two items (1) wanted to ensure that the Hampton Inn in Live Oak would be included in the "Hotels We Recommend" when advertised for the Rodeo and (2) to make a presentation for a donation to the Live Oak Citizen Assisting Police (LOCAP).

Sandra Soto and Klarice Davenport, Hilton Garden Inn came before City Council to provide information regarding the Hilton Garden Inn regarding the SA Rodeo.

5. CONSENT AGENDA

Loading...

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, NOVEMBER 8, 2022, AT 7:00 P.M.

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab then click on "City Meetings Live Stream"

1. CALL TO ORDER

Mayor Mary M. Dennis called the November 8, 2022, regular meeting of the City Council to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilman Mendell Morgan
Councilman Bob Tullgren
Councilwoman Dr. Erin Perez
Councilman/Mayor Pro-Tem Ed Cimics
Councilman Aaron Dahl

Staff

Glen Martel, City Manager
Anas Garfaoui, ACM
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Director of EDC
Isa Gaytan, Police Administrative Assistant
Deborah Goza, City Secretary

4. CITIZENS TO BE HEARD

None

5. CONSENT AGENDA

A. Approval of Minutes

1. October 25, 2022

Councilman Tullgren made a motion to approve the Consent Agenda; seconded by Councilwoman Perez

Vote For: Councilmembers Morgan, Tullgren, Perez, Cimics and Dahl – passed 5/0

6. SPECIAL CONSIDERATION

A. Presentation of the Live Oak City Core Values to City Council– Facilitators Team

REDUCE STORM WATER POLLUTION



PET WASTE

Pet waste is more than just a gross and unsightly mess — it's an environmental pollutant and a serious health hazard. When left on the ground, waste eventually breaks down and washes into the storm drains, polluting our rivers, streams, creeks, and other local waterways.

Pet waste can be a major source of bacteria, nitrogen, phosphorus, and parasites that threaten the health of people and animals. Pet waste improperly disposed of can lead to conditions in local water bodies that are unsafe for human recreation and negatively impact aquatic life.

WHAT CAN YOU DO?

- *Always pick up after your pet. It is not a fertilizer.*
- *Avoid walking your pet near streams and waterways. Instead, walk them in grassy areas, parks or underdeveloped areas.*
- *Carry disposable bags while walking your dog to pick up and dispose of it in the trash.*
- *Flush it down the toilet.*
- *Spread the message. Inform other pet owners of why picking up pet waste is important and encourage them to do so.*

For more information on stormwater or to report any pollution in our streets or storm drains, please call the Stormwater Hotline:

**(210) 653-9140, EXT. 2224 OR
EMAIL pwernli@liveoak.net**

This tip is based on information from the U.S. Environmental Protection Agency and was adapted by



515 Busby Drive, San Antonio, TX 78209

REDUCE STORM WATER POLLUTION

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WHAT CAN YOU DO?

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515 Busby Drive, San Antonio, TX 78209

REDUCE STORM WATER POLLUTION



DISPOSE OF WASTE PROPERLY

Illegal dumping is the disposal of waste in an unpermitted area, such as in the back of a yard, along a stream bank, in an alley, in a public right-of-way or at some other off-road area. Pouring liquid wastes or disposing of trash down storm drains is a form of illegal dumping that can also qualify as an illicit discharge.

Litter is often the result of poorly-managed trash. This trash can be carried by wind or rain into a storm sewer system or directly to a lake, stream or river.

TIPS FOR DEALING WITH TRASH

- *Never litter. Put trash in the appropriate bins and do not leave trash next to- or on top of an overflowing bin.*
- *Take these steps to prevent trash from escaping from your outdoor trash bins on collection day:*
 - *Keep your lid closed and don't overflow the trash bin.*
 - *Put trash outside shortly before pickup.*
- *The city has authority to assess fines for illegal dumping.*

For more information on stormwater or to report any pollution in our streets or storm drains, please call the Stormwater Hotline:

**(210) 653-9140, EXT. 2224 OR
EMAIL pwernli@liveoak.net**

This tip is based on information from the U.S. Environmental Protection Agency and was adapted by



515 Busby Drive, San Antonio, TX 78209

REDUCE STORM WATER POLLUTION



ILLEGAL DUMPING

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515 Busby Drive, San Antonio, TX 78209

Material by Category Summary

Live Oak TX

From 1/1/2022 through 12/31/2022

MATERIAL	QUANTITY	UOM	POUNDS	% of Total
Chemicals	Total		4,326.40	22.67%
Acid Liquid	12	gallons	79.20	0.41%
Acid solid	8	Pounds	8.00	0.04%
Antifreeze	35	gallons	246.05	1.29%
Base liquid	12	gallons	65.67	0.34%
Base solid	25	Pounds	25.00	0.13%
Batteries lead acid	868	Pounds	868.00	4.55%
Flammable Liquid	57	gallons	300.58	1.58%
Flammable Solid	1	Pounds	1.00	0.01%
Motor oil	151	gallons	970.93	5.09%
Oxidizer solid	53	Pounds	52.50	0.28%
Paint-oil based toxic liquid	156	gallons	934.38	4.90%
toxic solid	106	gallons	620.10	3.25%
	155	Pounds	155.00	0.81%
Electronics	Total		8,150.92	42.71%
Cables-computer/ptr	424	Each	122.96	0.64%
CD/VCR/DVD/tape player	28	Each	178.36	0.93%
Cellphone w/battery	4	Each	1.80	0.01%
Computer-laptop	26	Each	157.82	0.83%
Copier-desk	5	Each	108.25	0.57%
CPU	21	Each	496.23	2.60%
CRT	6	Each	185.58	0.97%
General/Misc.	41	Each	112.34	0.59%
hubnetwork	2	Each	2.90	0.02%
Keyboard	1	Each	1.68	0.01%
Microwave	7	Each	260.61	1.37%
Monitor-flat	10	Each	118.00	0.62%
Printer-desktop	12	Each	161.40	0.85%
Scanner	2	Each	21.10	0.11%
Speakers	5	Each	43.30	0.23%
Stereo	6	Each	90.30	0.47%
TV 20 and under	2	Each	67.92	0.36%
TV 21-30	20	Each	1,393.00	7.30%
TV 31 and up	9	Each	1,191.15	6.24%
TV Flat-less than 40	15	Each	405.00	2.12%

Material by Category Summary

Live Oak TX

From 1/1/2022 through 12/31/2022

MATERIAL	QUANTITY	UOM	POUNDS	% of Total
TV Flat-more than 40	42	Each	2,440.62	12.79%
TV Projection	4	Each	590.60	3.09%
Not Classified		Total	5,961.70	31.24%
Non RCRA Liquid	118	gallons	757.98	3.97%
Non RCRA Solid	218	Pounds	218.00	1.14%
Paint-Latex	739	gallons	4,866.72	25.50%
Sharps	119	Pounds	119.00	0.62%
Universal		Total	643.63	3.37%
Aerosols	533	Each	341.12	1.79%
Batteries household	231	Pounds	231.00	1.21%
Batteries rechargeable	2	Pounds	2.00	0.01%
compact fl lamps	27	Each	3.51	0.02%
FluorescentTubes St.	528	Foot	66.00	0.35%
Total Pounds Collected			19,082.64	
Total Pounds Sent For Recycling			16,981.20	88.99%

Notes: This report is created from data gathered at the point of collection. Liquid materials are listed as gallons. Solid items are listed as pounds, feet or each. Using standard guidelines, items collected by length, item count, and liquid gallons have been converted into a measurement of pounds. For example, 8.5 lbs. per one gallon of used oil. Weights of solids are taken from the containers. For example, a 10 lb. bag of fertilizer that is half-full would be estimated to be 5 lbs. Paint and other liquids are periodically weighed and the average weight is adjusted in the system. Electronic items are periodically weighed. The average weights used are subject to revision. Weights are not related to nor do they include the weight of outbound shipping containers. The difference between total pounds shipped for recycling and total pounds collected are materials that are not recycled. These materials may be incinerated, neutralized or sent to a landfill. Some acceptable recycling processes can generate residue that is or cannot be recycled for example, contaminants such as trash packed into paint cans.

Exhibit B

Supporting Documents for MCM 2

- 2.1 Storm Sewer Map
- 2.2 Illicit Discharge Detection Inspections

LEGEND

- CHANNEL
- STORM DRAIN PIPE OR CULVERT
- CITY LIMITS
- CITY OWNED PROPERTY
- LIVE OAK INLETS
- TXDOT INLETS
- INSPECTION ZONE

DRAWING NOT TO SCALE

STORM DRAIN INVENTORY CODE

STREET CODE: **STC-1(M)**

M = INLET REQUIRES MEDALLION
U = UNKNOWN

TYPE OF STRUCTURE:
I = INLET
O = OUTLET
J = JUNCTION BOX
T = TRENCH DRAIN



PRELIMINARY REVIEW
THIS DOCUMENT IS FOR
PRELIMINARY REVIEW ONLY AND
IS NOT FOR PERMIT, BIDDING, OR
CONSTRUCTION. RELEASED
UNDER THE AUTHORITY OF
L. DAVID GIVLER,
TEXAS P.E. NO. 73842

ADDED CITY OWNED FACILITIES	10/14/2016
UPDATED PROPERTY LINES AND ADDED STORM DRAINS	06/11/2018
ADDED STORM DRAINS	04/02/2020
ADDED STORM DRAINS	03/17/2022
REVISION	DATE
GEI GIVLER ENGINEERING, INC.	
TX Registration #F-002573 515 Busby Drive San Antonio, Texas 78209 Phone: (210) 342-3991	

CLIENT:	CITY OF LIVE OAK
PROJECT NAME:	PHASE II MS4 STORM WATER
PHASE:	MUNICIPAL
PROJECT LOCATION:	CITY OF LIVE OAK
PROJECT NUMBER:	LVOAK-001

DESIGNED BY:	AG	CHECKED BY:	LDG	DRAWN BY:	AG
DATE:	05/24/2019				
SHEET TITLE:	STORM SEWER MAP				
SHEET NUMBER:	01	OF	01		

LIVE OAK STORM WATER MANAGEMENT PROGRAM - 2022

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 1

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILLICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
LOOKOUT RD.	N. LOOP 1604 E.	GATEWAY BLVD			YES / NO	
BILTMORE LAKE	LOOP 1604 ACCESS	TIVOLI GARDENS N			YES / NO	
	TIVOLI GARDENS N	LARAMIE HILL			YES / NO	
	LARAMIE HILL	TIVOLI GARDENS S			YES / NO	
	TIVOLI GARDENS S	WELSFORD			YES / NO	
	WELSFORD	TOPPLING LN.			YES / NO	
	TOPPLING LN.	MATTHEWS PARK			YES / NO	
	MATTHEWS PARK	ASHMONT TERRACE			YES / NO	
TIVOLI GARDENS	BILTMORE LAKE	AMALFI PARK			YES / NO	
	AMALFI PARK	DANE PARK			YES / NO	
	DANE PARK	MASSENA PARK			YES / NO	
	MASSENA PARK	ROSLIN FORSET			YES / NO	
	ROSLIN FORSET	HADLEY RUN			YES / NO	
	HADLEY RUN	LARMIE HILL			YES / NO	
	LARMIE HILL	WENRICH			YES / NO	
	WENRICH	BLAKEVILLE			YES / NO	
	BLAKEVILLE	ACATENO			YES / NO	
HADLEY RUN	TIVOLI GARDENS	STREET END			YES / NO	
LARMIE HILL	BILTMORE LAKE	BELGRAVE WAY			YES / NO	
	BELGRAVE WAY	BELGRAVIA FORSET			YES / NO	
	BELGRAVIA FORSET	BRESSANI WAY			YES / NO	
	BRESSANI WAY	TRAILSIDE LN			YES / NO	
	TRAILSIDE LN	TIVOLI GARDENS			YES / NO	
BELGRAVE WAY	LARAMIE HILL	STREET END			YES / NO	
BELGRAVIA FORSET	LARAMIE HILL	STREET END			YES / NO	

BRESSANI WAY	LARAMIE HILL	STREET END			YES / <input checked="" type="radio"/> NO	
TRAILSIDE LN	LARAMIE HILL	ALTAMIRANO			YES / <input checked="" type="radio"/> NO	
	ALTAMIRANO	STREET END			YES / <input checked="" type="radio"/> NO	
ALTAMIRANO	TRAILSIDE LN.	STREET END			YES / <input checked="" type="radio"/> NO	
ACATENO	TIVOLI GARDENS	TOPPLING LN.	ACA-I-1(M,U)		YES / <input checked="" type="radio"/> NO	
	TOPPLING LN.	RONAN			YES / <input checked="" type="radio"/> NO	
	RONAN	IKEA-RBFCU PKWY	ACA-I-2(M)		YES / <input checked="" type="radio"/> NO	
			ACA-I-3(M)		YES / <input checked="" type="radio"/> NO	
TOPPLING LN.	CRANBROOK	ACENTENO			YES / <input checked="" type="radio"/> NO	
	ACATENO	OVERLOOK BLF			YES / <input checked="" type="radio"/> NO	
	OVERLOOK BLUFF	BILTMORE LAKE			YES / <input checked="" type="radio"/> NO	
OVERLOOK BLUFF	TOPPLING LN.	STREET END			YES / <input checked="" type="radio"/> NO	
WELSFORD	BILTMORE LAKE	STREET END			YES / <input checked="" type="radio"/> NO	
MATTHEWS PARK	BILTMORE LAKE	RONAN			YES / <input checked="" type="radio"/> NO	
	RONAN	DONNEK			YES / <input checked="" type="radio"/> NO	
RONAN	MATTHEWS PARK	ACATENO			YES / <input checked="" type="radio"/> NO	
DONNEK	MATTHEWS PARK	ASHMONT TERRACE	DON-I-1(M)		YES / <input checked="" type="radio"/> NO	
ASHMONT TERRACE	BILTMORE LAKE	DONNEK			YES / <input checked="" type="radio"/> NO	
IKEA-RBFCU PKWY	N. LOOP 1604 E.	MC MORRIS BLVD	IRPKWY-I-1(M,U)		YES / <input checked="" type="radio"/> NO	
			IRPKWY-I-2(M,U)		YES / <input checked="" type="radio"/> NO	
	MC MORRIS BLVD	ACENTENO	IRPKWY-I-3(M)		YES / <input checked="" type="radio"/> NO	
			IRPKWY-I-4(M)		YES / <input checked="" type="radio"/> NO	
			IRPKWY-I-5(M)		YES / <input checked="" type="radio"/> NO	
			IRPKWY-I-6(M)		YES / <input checked="" type="radio"/> NO	
			IRPKWY-I-7(M)		YES / <input checked="" type="radio"/> NO	
			IRPKWY-I-8(M)		YES / <input checked="" type="radio"/> NO	
	ACENTENO	I-35 FRONTAGE RD.	IRPKWY-I-9(M)		YES / <input checked="" type="radio"/> NO	
			IRPKWY-I-10(M)		YES / <input checked="" type="radio"/> NO	
			IRPKWY-I-11(M)		YES / <input checked="" type="radio"/> NO	
			IRPKWY-I-12(M)		YES / <input checked="" type="radio"/> NO	
			IRPKWY-I-13(M)		YES / <input checked="" type="radio"/> NO	

			IRPKWY-I-14(M)		YES / <input checked="" type="radio"/> NO	
			IRPKWY-SD-1(M)		YES / <input checked="" type="radio"/> NO	
I-35 ACCESS RD.	I-35 FRONTAGE RD.	SHIN OAK DR.			YES / NO	
FERRELL RD.	I-35 FRONTAGE RD.	STREET END			YES / <input checked="" type="radio"/> NO	
TOEPPERWEIN RD.	I-35 FRONTAGE RD.	JUDTOEPPER WAY			YES / <input checked="" type="radio"/> NO	
	JUDTOEPPER WAY	LOMA AZUL			YES / <input checked="" type="radio"/> NO	
	LOMA AZUL	TOPPER RIDGE			YES / <input checked="" type="radio"/> NO	
	TOPPER RIDGE	TOPPER PKWY.			YES / <input checked="" type="radio"/> NO	
	TOPPER PKWY.	LOOKOUT RD.			YES / <input checked="" type="radio"/> NO	
CRANBROOK	W. STREET END	E. STREET END			YES / <input checked="" type="radio"/> NO	
BLAKEVILLE	TIVOLI GARDENS	COLBURN WAY			YES / <input checked="" type="radio"/> NO	
	COLBURN WAY	STREET END			YES / <input checked="" type="radio"/> NO	
WENRICH	TIVOLI GARDENS	COLBURN WAY			YES / <input checked="" type="radio"/> NO	
	COLBURN WAY	STREET END			YES / <input checked="" type="radio"/> NO	
COLBURN WAY	WENRICH	CRANBROOK			YES / <input checked="" type="radio"/> NO	
AMALFI PARK	TIVOLI GARDENS	STREET END			YES / <input checked="" type="radio"/> NO	
DANE PARK	TIVOLI GARDENS	STREET END			YES / <input checked="" type="radio"/> NO	
MASSENA PARK	TIVOLI GARDENS	STREET END			YES / <input checked="" type="radio"/> NO	
ROSLIN FOREST	TIVOLI GARDENS	STREET END			YES / <input checked="" type="radio"/> NO	

INSPECTOR (SIGNATURE)

INSPECTOR (PRINTED)

LIVE OAK STORM WATER MANAGEMENT PROGRAM - 2022

ILICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 2

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
LOOKOUT RD.	N. LOOP 1604 E.	GATEWAY BLVD			YES / <input checked="" type="radio"/> NO	
BILTMORE LAKE	TIVOLI GARDENS N	LARAMIE HILL	BIL-I-5(M)		YES / <input checked="" type="radio"/> NO	
	LARAMIE HILL	TIVOLI GARDENS S	BIL-I-4(M)		YES / <input checked="" type="radio"/> NO	
			BIL-I-3(M)		YES / <input checked="" type="radio"/> NO	
	TIVOLI GARDENS S	WELSFORD	BIL-I-2(M)		YES / <input checked="" type="radio"/> NO	
	WEISFORD	TOPPLING LN.			YES / <input checked="" type="radio"/> NO	
	TOPPLING LN.	MATTHEWS PARK	BIL-I-1(M)		YES / <input checked="" type="radio"/> NO	
TIVOLI GARDENS	MATTHEWS PARK	ASHMONT TERRACE			YES / <input checked="" type="radio"/> NO	
	BILTMORE LAKE	AMALFI PARK	TIV-I-1(M)		YES / <input checked="" type="radio"/> NO	
	AMALFI PARK	DANE PARK	TIV-I-2(M)		YES / <input checked="" type="radio"/> NO	
	DANE PARK	MASSENA PARK			YES / <input checked="" type="radio"/> NO	
	MASSENA PARK	ROSLIN FORSET	TIV-I-3(M)		YES / <input checked="" type="radio"/> NO	
	ROSLIN FORSET	HADLEY RUN			YES / <input checked="" type="radio"/> NO	
	HADLEY RUN	LARMIE HILL			YES / <input checked="" type="radio"/> NO	
	LARMIE HILL	ACATENO			YES / <input checked="" type="radio"/> NO	
	ACATENO	BILTMORE LAKE	TIV-I-4(M,U)		YES / <input checked="" type="radio"/> NO	
			TIV-I-5(M,U)		YES / <input checked="" type="radio"/> NO	
			TIV-I-6(M,U)		YES / <input checked="" type="radio"/> NO	
			TIV-I-7(M,U)		YES / <input checked="" type="radio"/> NO	
		TIV-I-8(M,U)		YES / <input checked="" type="radio"/> NO		
HADLEY RUN	TIVOLI GARDENS	STREET END	HAD-I-1(M)		YES / <input checked="" type="radio"/> NO	
BELGRAVE WAY	LARAMIE HILL	STREET END	BEW-I-1(M)		YES / <input checked="" type="radio"/> NO	
BELGRAVIA FORSET	LARAMIE HILL	STREET END	BEF-I-1(M)		YES / <input checked="" type="radio"/> NO	
			BEF-I-2(M)		YES / <input checked="" type="radio"/> NO	
BRESSANI WAY	LARAMIE HILL	STREET END	BRE-I-1(M)		YES / <input checked="" type="radio"/> NO	
TRAILSIDE LN	LARAMIE HILL	ALTAMIRANO			YES / <input checked="" type="radio"/> NO	
	ALTAMIRANO	STREET END	TRA-I-1(M)		YES / <input checked="" type="radio"/> NO	

ALTAMIRANO	TRAILSIDE LN	STREET END	ALT-I-1(M)		YES / <input checked="" type="radio"/> NO	
ASHMONT TERRACE	BILTMORE LAKE	DONNEK	ASH-1-4(M)		YES / <input checked="" type="radio"/> NO	
			ASH-1-3(M)		YES / <input checked="" type="radio"/> NO	
			ASH-1-2(M)		YES / <input checked="" type="radio"/> NO	
			ASH-1-1(M)		YES / <input checked="" type="radio"/> NO	

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LIVE OAK STORM WATER MANAGEMENT PROGRAM - 2022

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 3

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILLICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
CENTERBROOK	ATHENIAN DR.	PHOENIX AVE	CEN-I-1(M,U)		YES / <input checked="" type="radio"/> NO	
AGORA PKWY	LOOP 1604 FRONTAGE	PHOENIX AVE	AGO-I-1(M,U)		YES / <input checked="" type="radio"/> NO	
			AGO-I-2(M,U)		YES / <input checked="" type="radio"/> NO	
			AGO-I-3(M,U)		YES / <input checked="" type="radio"/> NO	
			AGO-I-4(M,U)		YES / <input checked="" type="radio"/> NO	
			AGO-I-5(M,U)		YES / <input checked="" type="radio"/> NO	
			AGO-I-6(M,U)		YES / <input checked="" type="radio"/> NO	
			AGO-I-7(M,U)		YES / <input checked="" type="radio"/> NO	
	PHOENIX AVE	FORUM PKWY	AGO-I-8(M,U)		YES / <input checked="" type="radio"/> NO	
			AGO-I-9(M,U)		YES / <input checked="" type="radio"/> NO	
			AGO-I-10(M,U)		YES / <input checked="" type="radio"/> NO	
			AGO-I-11(M,U)		YES / <input checked="" type="radio"/> NO	
			AGO-I-12(M,U)		YES / <input checked="" type="radio"/> NO	
			AGO-I-13(M,U)		YES / <input checked="" type="radio"/> NO	
GATEWAY BOULEVARD	LOOKOUT RD.	SERVICE RD.	GAT-I-1(M,U)		YES / <input checked="" type="radio"/> NO	
			GAT-I-2(M,U)		YES / <input checked="" type="radio"/> NO	
			GAT-0-1		YES / <input checked="" type="radio"/> NO	
			GAT-0-2		YES / <input checked="" type="radio"/> NO	
			GAT-I-3(M,U)		YES / <input checked="" type="radio"/> NO	
			GAT-I-4(M,U)		YES / <input checked="" type="radio"/> NO	
	SERVICE RD.	GATEWAY PLACE	GAT-I-5(M,U)		YES / <input checked="" type="radio"/> NO	
			GAT-I-6(M,U)		YES / <input checked="" type="radio"/> NO	
			GAT-I-7(M,U)		YES / <input checked="" type="radio"/> NO	
			GAT-I-8(M,U)		YES / <input checked="" type="radio"/> NO	
	GATEWAY PLACE	N. LOOP 1604 E.	GAT-I-9(M,U)		YES / <input checked="" type="radio"/> NO	
			GAT-I-10(M,U)		YES / <input checked="" type="radio"/> NO	
SERVICE ROAD	GATEWAY BOULEVARD	N. LOOP 1604 E.	SER-I-1(M,U)		YES / <input checked="" type="radio"/> NO	
			SER-I-2(M,U)		YES / <input checked="" type="radio"/> NO	
GATEWAY PLACE	GATEWAY BOULEVARD	N. LOOP 1604 E.	GAP-I-1(M,U)		YES / <input checked="" type="radio"/> NO	
			GAP-I-2(M,U)		YES / <input checked="" type="radio"/> NO	
OLD AUSTIN RD	N LOOP 1604 ACCESS	EAST CITY LIMIT			YES / <input checked="" type="radio"/> NO	

INSPECTOR (SIGNATURE)

INSPECTOR (PRINTED)

LIVE OAK STORM WATER MANAGEMENT PROGRAM - 2022

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 4

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILLICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
TOEPPERWEIN RD.	I-35 FRONTAGE RD.	LOMA AZUL			YES / NO	
	LOMA AZUL	LOOKOUT RD.			YES / NO	
I-35 ACCESS RD.	I-35 FRONTAGE RD.	SHIN OAK DR.			YES / NO	
SHIN OAK DR.	I-35 FRONTAGE RD.	WOODVIEW DR.	SHI-O-1		YES / NO	
	WOODVIEW DR.	GREYCLIFF DR.			YES / NO	
	GREYCLIFF DR.	SUNSET TR.	MEC-I-2(M)		YES / NO	
	SUNSET TR.	VILLAGE OAK DR.			YES / NO	
	VILLAGE OAK DR.	WHISPERING OAK ST.			YES / NO	
	WHISPERING OAK ST.	LA JOLLA DR.			YES / NO	
	LA JOLLA DR.	REGAL OAKS DR.			YES / NO	
	REGAL OAKS DR.	OLD SPANISH TR.			YES / NO	
	OLD SPANISH TR.	MOUNTAIN SHADOWS			YES / NO	
WOODVIEW DR.	MOUNTAIN SHADOWS	LOST FORSET DR.			YES / NO	
	SHIN OAK DR.	CHERRYWOOD LN.			YES / NO	
	CHERRYWOOD LN.	PAT BOOKER RD.			YES / NO	

INSPECTOR (SIGNATURE)

INSPECTOR (PRINTED)

LIVE OAK STORM WATER MANAGEMENT PROGRAM - 2022

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 5

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILLICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
SHIN OAK DR.	I-35 FRONTAGE RD.	WOODVIEW DR.			YES / <input checked="" type="radio"/> NO	
	WOODVIEW DR.	GREYCLIFF DR.			YES / <input checked="" type="radio"/> NO	
	GREYCLIFF DR.	SUNSET TR.			YES / <input checked="" type="radio"/> NO	
	SUNSET TR.	VILLAGE OAK DR.			YES / <input checked="" type="radio"/> NO	
	VILLAGE OAK DR.	WHISPERING OAK ST.			YES / <input checked="" type="radio"/> NO	
	WHISPERING OAK ST.	LA JOLLA DR.			YES / <input checked="" type="radio"/> NO	
	LA JOLLA DR.	REGAL OAKS DR.			YES / <input checked="" type="radio"/> NO	
	REGAL OAKS DR.	OLD SPANISH TR.			YES / <input checked="" type="radio"/> NO	
	OLD SPANISH TR.	ENCHANTED OAKS ST.			YES / <input checked="" type="radio"/> NO	
	ENCHANTED OAKS ST.	OAK TERRACE DR.			YES / <input checked="" type="radio"/> NO	
	OAK TERRACE DR.	CONVERSE RD.			YES / <input checked="" type="radio"/> NO	
WOODVIEW DR.	SHIN OAK DR.	CHERRYWOOD LN.			YES / <input checked="" type="radio"/> NO	
	CHERRYWOOD LN.	STREET END			YES / <input checked="" type="radio"/> NO	
CHERRYWOOD LN.	WOODVIEW DR.	NORTHCUTT TR.			YES / <input checked="" type="radio"/> NO	
	NORTHCUTT TR.	SUNSET TR.			YES / <input checked="" type="radio"/> NO	
SUNSET TR.	CHERRYWOOD LN.	SHIN OAK DR.			YES / <input checked="" type="radio"/> NO	
NORTHCUTT	CHERRYWOOD LN.	RYDEN DR.			YES / <input checked="" type="radio"/> NO	
RYDEN DR.	CUL DE SAC	ROHRDANZ	RYU-I-2(M,U)		YES / <input checked="" type="radio"/> NO	
			RYU-I-1(M,U)		YES / <input checked="" type="radio"/> NO	
	ROHRDANZ	NORTHCUTT TR.			YES / <input checked="" type="radio"/> NO	
	NORTHCUTT TR.	BRUNNING CT.			YES / <input checked="" type="radio"/> NO	
	BRUNNING CT.	BOVIS CT.			YES / <input checked="" type="radio"/> NO	
TRUMBAL	BOVIS CT.	TRUMBAL			YES / <input checked="" type="radio"/> NO	
	RYDEN DR.	OLD SPANISH TR.			YES / <input checked="" type="radio"/> NO	
OLD SPANISH TR.	TRUMBAL	VILLAGE OAK DR.			YES / <input checked="" type="radio"/> NO	
	VILLAGE OAK DR.	WHISPERING OAK ST.			YES / <input checked="" type="radio"/> NO	
	WHISPERING OAK ST.	LA JOLLA DR.			YES / <input checked="" type="radio"/> NO	
	LA JOLLA DR.	SHIN OAK DR.			YES / <input checked="" type="radio"/> NO	
	SHIN OAK DR.	WELCOME DR.			YES / <input checked="" type="radio"/> NO	

VILLAGE OAK DR.	PAT BROOKER RD.	OAK TERRACE DR.			YES / NO
	OAK TERRACE DR.	OLD SPANISH TR.			YES / NO
	OLD SPANISH TR.	SHIN OAK DR.			YES / NO
	SHIN OAK DR.	WELCOME DR.			YES / NO
WHISPERING OAK ST.	OLD SPANISH TR.	SHIN OAK DR.			YES / NO
LA JOLLA DR.	OLD SPANISH TR.	SHIN OAK DR.			YES / NO
REGAL OAKS DR.	SHIN OAK DR.	STREET END			YES / NO
OLD TERRACE DR.	VILLAGE OAK DR.	SHIN OAK DR.	OAK-I-2(M)		YES / NO
	SHIN OAK DR.	PALISADES DR.			YES / NO
ENCHANTED OAKS	PALISADES DR.	SHIN OAK DR.			YES / NO
	SHIN OAK DR.	HARPER VALL DR.			YES / NO
HARPER VALLEY ST.	ENCHANTED OAKS ST.	WEEPING OAK TR.			YES / NO
WEEPING OAK TR.	HARPER VALLEY ST.	STURDY OAKS TR.			YES / NO
	STURDY OAKS TR.	KING OAKS DR.			YES / NO
STURDY OAKS TR.	WEEPING OAK TR.	MYSTERY OAKS ST.			YES / NO
	MYSTERY OAKS ST.	KING OAKS DR.			YES / NO
KING OAKS DR.	WEEPING OAK TRL	STURDY OAKS TR.			YES / NO
PALISADES DR.	ENCHANTED OAKS	OAK TERRACE DR.			YES / NO
	OAK TERRACE DR.	CONVERSE RD.			YES / NO

INSPECTOR (SIGNATURE)

INSPECTOR (PRINTED)

LIVE OAK STORM WATER MANAGEMENT PROGRAM - 2022

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 6

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILLICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
OLD SPANISH TR.	TRUMBAL	VILLAGE OAK DR.			YES / NO	
	VILLAGE OAK DR.	WHISPERING OAK ST.			YES / NO	
	WHISPERING OAK ST.	LA JOLLA DR.			YES / NO	
	LA JOLLA DR.	SHIN OAK DR.			YES / NO	
	SHIN OAK DR.	WELCOME DR.			YES / NO	
SHIN OAK DR.	OLD SPANISH TR.	ENCHANTED OAKS			YES / NO	
	ENCHANTED OAKS	OAK TERRACE DR.	OAK-I-1		YES / NO	
			OAK-I-2(M)		YES / NO	
			OAK-O-1		YES / NO	
			OAK-O-2		YES / NO	
			OAK-O-3(M)		YES / NO	
			OAK-I-3(M)		YES / NO	
			OAK-I-4(M)		YES / NO	
			PAL-I-2(M)		YES / NO	
			PAL-I-1(M)		YES / NO	
			ENC-I-1(M)		YES / NO	
			ENC-I-2(M)		YES / NO	
		OAK TERRACE DR.	CONVERSE RD.			
WELCOME DR.	LOST FOREST DR.	LEAFY HOLLOW			YES / NO	
	LEAFY HOLLOW	SPLINTERED OAK N.			YES / NO	
	SPLINTERED OAK N.	SPLINTERED OAK S.			YES / NO	
	SPLINTERED OAK N.	OAK FOREST DR.			YES / NO	
	OAK FOREST DR.	STREET END			YES / NO	

INSPECTOR (SIGNATURE)

INSPECTOR (PRINTED)

LIVE OAK STORM WATER MANAGEMENT PROGRAM - 2022

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 7

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILLICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
TOEPPERWIEN RD.	I-35 FRONTAGE RD.	VILLAGE OAK DR.	TOE-I-3(M,U)		YES / <input checked="" type="radio"/> NO	
JUDSON RD.	TOEPPERWEIN RD.	WOODSRIM ST.	TOE-O-1		YES / <input checked="" type="radio"/> NO	
			JUD-I-3		YES / <input checked="" type="radio"/> NO	
SAGE OAK	TOEPPERWEIN RD.	LUCY OAKS			YES / <input checked="" type="radio"/> NO	
	LUCY OAKS	WILDERNESS TR.			YES / <input checked="" type="radio"/> NO	
	WILDERNESS TR.	NORTHELEDGE DR.			YES / <input checked="" type="radio"/> NO	
	NORTHELEDGE DR.	TRAILING OAKS ST.	SAG-I-1(M)		YES / <input checked="" type="radio"/> NO	
	TRAILING OAKS ST.	LONE SHADOW TR.			YES / <input checked="" type="radio"/> NO	
LOST FORSET DR.	LONE SHADOW TR.	WELCOME DR.			YES / <input checked="" type="radio"/> NO	
LEAFY HOLLOW	NORTHELEDGE DR.	RAINEY MEADOW LN.	NOR-I-2		YES / <input checked="" type="radio"/> NO	
	RAINEY MEADOW LN.	LONGACRE			YES / <input checked="" type="radio"/> NO	
	LONGACRE	LONE SHADOW TR.			YES / <input checked="" type="radio"/> NO	
	LONE SHADOW TR.	FORSET NOOK CT.			YES / <input checked="" type="radio"/> NO	
	FORSET NOOK CT.	PRAIRIE OAK			YES / <input checked="" type="radio"/> NO	
	PRAIRIE OAK	WELCOME DR.			YES / <input checked="" type="radio"/> NO	
MARIGOLD TRACE	NORTHELEDGE DR.	RUGGED OAK DR.	NOR-I-1(M)		YES / <input checked="" type="radio"/> NO	
	RUGGED OAK DR.	LONE SHADOW TR.			YES / <input checked="" type="radio"/> NO	
OAK FORSET DR.	LONE SHADOW TR.	CROOKED OAK			YES / <input checked="" type="radio"/> NO	
	CROOKED OAK	GRASS HOLLOW DR.			YES / <input checked="" type="radio"/> NO	
GRASS HOLLOW DR.	LONE SHADOW TR.	DRY CANYON TR.	LON-I-1(M)		YES / <input checked="" type="radio"/> NO	
	DRY CANYON TR.	HOLLOW OAK DR.	GRA-I-1(M)		YES / <input checked="" type="radio"/> NO	

INSPECTOR (SIGNATURE)

DATE OF INSPECTION

LIVE OAK STORM WATER MANAGEMENT PROGRAM - 2022

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 8

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILLICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
LEADING OAKS	WILDERNESS TR.	NORTHELEDGE DR.			YES / NO	
	SANDPIPER DR.	LONE SHADOW TR.			YES / NO	
PRICKLE PEAR DR.	VILLAGE OAK DR.	STREET END			YES / NO	
TOEPPERWEIN RD.	I-35 FRONTAGE RD.	VILLAGE OAK DR.			YES / NO	
	VILLAGE OAK DR.	SAGE OAK			YES / NO	
	SAGE OAK	JUDSON RD.			YES / NO	
	JUDSON RD.	WILDRNESS TR.			YES / NO	
	WILDRNESS TR.	LEAFY HOLLOW			YES / NO	
	LEAFY HOLLOW	CHURCH OAK			YES / NO	
VILLAGE OAK DR.	CHURCH OAK	NARROW PASS DR.			YES / NO	
	TOEPPERWEIN RD.	PRICKLE PEAR DR.			YES / NO	
	PRICKLE PEAR DR.	WILDERNESS TR.			YES / NO	
	WILDERNESS TR.	FAR WEST DR.			YES / NO	
	FAR WEST DR.	LOST RIDGE DR.			YES / NO	
	LOST RIDGE DR.	NORTHELEDGE DR.			YES / NO	
	NORTHELEDGE DR.	SANDPIPER DR.			YES / NO	
	SANDPIPER DR.	MOSS HOLLOW CT.			YES / NO	
	MOSS HOLLOW CT.	LONE SHADOW TR.			YES / NO	
FARWEST DR.	LONE SHADOW TR.	WELCOME DR.			YES / NO	
	WELCOME DR.	SHIN OAK DR.			YES / NO	
FARWEST DR.	NORTHELEDGE DR.	VILLAGE OAK DR.			YES / NO	
NORTHELEDGE DR.	LEADING OAKS	FAR WEST DR.			YES / NO	
	FAR WEST DR.	VILLAGE OAK DR.			YES / NO	
	VILLAGE OAK DR.	SAGE OAK			YES / NO	
	SAGE OAK	MOUTAIN OAK			YES / NO	
	MOUTAIN OAK	WISHING OAKS WAY			YES / NO	
	WISHING OAKS WAY	OLD SPANISH TR.			YES / NO	
	OLD SPANISH TR.	LEAFY HOLLOW			YES / NO	
	LEAFY HOLLOW	HIDDEN OAK TR.			YES / NO	
	HIDDEN OAK TR.	OAK MARSH TR			YES / NO	

SANDPIPER DR.	OAK MARSH TR	ANTIQUE OAK DR.			YES / NO
	I-35 FRONTAGE RD.	LEADING OAKS			YES / NO
	LEADING OAKS	STANDING OAKS			YES / NO
	STANDING OAKS	VILLAGE OAK DR.			YES / NO
	VILLAGE OAK DR.	MOSS HOLLOW CT.			YES / NO
LONE SHADOW TR.	MOSS HOLLOW CT	LONE SHADOW TR.			YES / NO
	RED RIPPLE	LEADING OAKS			YES / NO
	LEADING OAKS	JONQUILL			YES / NO
	JONQUILL	STANDING OAKS			YES / NO
	STANDING OAKS	VILLAGE OAK DR.			YES / NO
	VILLAGE OAK DR.	SANDPIPER DR.			YES / NO
	SANDPIPER DR.	SAGE OAKS			YES / NO
	SAGE OAKS	TRAILING OAKS			YES / NO
	TRAILING OAKS	OLD SPANISH TR.			YES / NO
	OLD SPANISH TR.	LEAFY HOLLOW			YES / NO
	LEAFY HOLLOW	RAINEY MEADOW LN.			YES / NO
	RAINEY MEADOW LN.	OAK FOREST DR.			YES / NO
	OAK FOREST DR.	MARIGOLD TRACE			YES / NO
	MARIGOLD TRACE	STROLLING LN.			YES / NO
	STROLLING LN.	DRY CANYON TR.			YES / NO
	DRY CANYON TR.	COOL SANDS DR.			YES / NO
	COOL SANDS DR.	GRASS HOLLOW DR.			YES / NO
	GRASS HOLLOW DR.	NARROW PASS DR.			YES / NO
	NARROW PASS DR.	LAZY FORSET DR.			YES / NO
	LAZY FORSET DR.	RAINBOW FALLS			YES / NO
RAINBOW FALLS	WHITE SANDS			YES / NO	
GREYCLIFF DR.	SHIN OAK DR.	WELCOME DR.			YES / NO
	WELCOME DR.	WELCOME DR.			YES / NO
WELCOME DR.	GREYCLIFF DR. N.	GREYCLIFF DR. S.			YES / NO
	GREYCLIFF DR. S.	HIGH VISTA			YES / NO
	HIGH VISTA	VILLAGE OAK DR.			YES / NO
	VILLAGE OAK DR.	LITTLE OAKS			YES / NO
	LITTLE OAKS	SANDY OAKS			YES / NO
	SANDY OAKS	LOST FORSET DR.			YES / NO
	LOST FORSET DR.	OLD SPANISH TR.			YES / NO
	OLD SPANISH TRL	MOUTAIN SHADOWS			YES / NO
	MOUTAIN SHADOWS	LOST FORSET DR.			YES / NO
	LOST FORSET DR.	LEAFY HOLLOW			YES / NO
	LEAFY HOLLOW	SPLINTERED OAK			YES / NO
	SPLINTERED OAK	SPLINTERED OAK			YES / NO

	SPLINTERED OAK	OAK FOREST DR.			YES / NO
	OAK FOREST DR.	STREET END			YES / NO
RED RIPPLE	LONE SHADOW TR.	STREET END			YES / NO
JONQUILL	LONE SHADOW TR.	STREET END			YES / NO
STANDING OAK	SANDPIPER DR.	LONE SHADOW TR.			YES / NO
MOSS HOLLOW CT	SANDPIPER DR.	VILLAGE OAK DR.			YES / NO
	VILLAGE OAK DR.	STREET END			YES / NO
HIGH VISTA	WELCOME DR.	STREET END			YES / NO
LITTLE OAKS	WELCOME DR.	STREET END			YES / NO
SANDY OAKS	WELCOME DR.	STREET END			YES / NO
SAGE OAK	TOEPFERWEIN RD.	LUCKY OAKS			YES / NO
	LUCKY OAKS	WILDERNESS TR.			YES / NO
	WILDERNESS TR.	NORTHELEDGE DR.			YES / NO
	NORTHELEDGE DR.	TRAILING OAKS			YES / NO
	TRAILING OAKS	LONE SHADOW TR.			YES / NO
LUCKY OAKS	SAGE OAK	STREET END			YES / NO
WILDERNESS TR.	LEADING OAKS	VILLAGE OAK DR.			YES / NO
	VILLAGE OAK DR.	SAGE OAK			YES / NO
	SAGE OAK	MOUNTAIN OAK			YES / NO
	MOUNTAIN OAK	VALLEY OAK			YES / NO
	VALLEY OAK	TOEPFERWEIN RD.			YES / NO
MOUNTAIN OAK	WILDERNESS TR.	VALLEY OAK			YES / NO
	VALLEY OAK	NORTHELEDGE DR.			YES / NO
TRAILING OAK	SAGE OAK	LONE SHADOW TR.			YES / NO
LOST FOREST DR.	WELCOME DR.	OLD SPANISH TR.			YES / NO
	OLD SPANISH TR.	WELCOME DR.			YES / NO

MOUTAIN SHADOWS	WELCOME DR.	STREET END			YES / <input checked="" type="radio"/> NO	
OLD SPANISH TR.	SMOKING OAKS	NORTHLEDGE DR.			YES / <input checked="" type="radio"/> NO	
	NORTHREDGE DR.	HOLLOW GLEN			YES / <input checked="" type="radio"/> NO	
	HOLLOW GLEN	LONE SHADOW TR.			YES / <input checked="" type="radio"/> NO	
	LONE SHADOW TR.	LOST FORSET DR.			YES / <input checked="" type="radio"/> NO	
	LOST FORSET DR.	WELCOME DR.			YES / <input checked="" type="radio"/> NO	
	WELCOME DR.	SHIN OAK DR.			YES / <input checked="" type="radio"/> NO	
VALLEY OAK	WILDERNESS TR.	SMOKING OAKS			YES / <input checked="" type="radio"/> NO	
	SMOKING OAKS	MOUTAIN OAK			YES / <input checked="" type="radio"/> NO	
WISHING OAKS WAY	SMOKING OAKS	NORTHLEDGE DR.			YES / <input checked="" type="radio"/> NO	
SMOKING OAKS	OLD SPANISH TR.	LEAFY HOLLOW			YES / <input checked="" type="radio"/> NO	
	LEAFY HOLLOW	HIDDEN OAK TR.			YES / <input checked="" type="radio"/> NO	
	HIDDEN OAK TR.	OAK MARSH TR.			YES / <input checked="" type="radio"/> NO	
	OAK MARSH TR.	ANTIQUE OAK DR.			YES / <input checked="" type="radio"/> NO	
LEAFY HOLLOW	TOEPPERWEIN RD.	SMOKING OAKS			YES / <input checked="" type="radio"/> NO	
	SMOKING OAKS	NORTHLEDGE DR.			YES / <input checked="" type="radio"/> NO	
	NORTHLEDGE DR.	RAINEY MEADOW LN.			YES / <input checked="" type="radio"/> NO	
	RAINEY MEADOW LN.	LONGACRE			YES / <input checked="" type="radio"/> NO	
	LONGACRE	LONE SHADOW TR.			YES / <input checked="" type="radio"/> NO	
	LONE SHADOW TR.	FORSET NOOK CT.			YES / <input checked="" type="radio"/> NO	
	FORSET NOOK CT.	PRAIRIE OAK			YES / <input checked="" type="radio"/> NO	
	PRAIRIE	WELCOME DR.			YES / <input checked="" type="radio"/> NO	
HIDDEN OAK TR.	SMOKING OAKS	NORTHLEDGE DR.			YES / <input checked="" type="radio"/> NO	
OAK MARSH TRL.	SMOKING OAKS	NORTHLEDGE DR.			YES / <input checked="" type="radio"/> NO	
ANTIQUE OAK DR.	SMOKING OAKS	NORTHLEDGE DR.			YES / <input checked="" type="radio"/> NO	
RAINEY MEADOWS LN.	LEAFY HOLW	RUGGED OAK DR.			YES / <input checked="" type="radio"/> NO	
	RUGGED OAK DR.	LONE SHADOW TR.			YES / <input checked="" type="radio"/> NO	
RUGGED OAK DR.	RAINEY MEADOW LN.	STREET END			YES / <input checked="" type="radio"/> NO	
LONGACRE	LEAFY HOWL	STREET END			YES / <input checked="" type="radio"/> NO	

FORSET NOOK CK	LEAFY HOWL	STREET END			YES / NO	
PRAIRE OAK	LEAFY HOWL	STREET END			YES / NO	
SPLINTERED OAK	WELCOME DR. N.	WELCOME DR. S.			YES / NO	
OAK FORSET DR.	LONE SHADOW TR.	CROOKED OAK			YES / NO	
	CROOKED OAK	WELCOME DR.			YES / NO	
CROOKED OAK	OAK FORSET DR.	STREET END			YES / NO	
MARIGOLD TRACE	GOLDEN OAK TR.	HONEY GROVE ST.			YES / NO	
	HONEY GROVE ST.	LONE SHADOW TR.			YES / NO	
GOLDEN OAK TR.	MARIGOLD TRACE	COOL SANDS DR.			YES / NO	
	COOL SANDS DR.	GRASS HOLLOW DR.			YES / NO	
HONEY GROVE ST.	MARIGOLD TRACE	STROLLING LN.			YES / NO	
STROLLING LN.	HONEY GROVE ST.	LONE SHADOW TR.			YES / NO	
DRY CANYON TR.	STREET END S.	LONE SHADOW TR.			YES / NO	
	LONE SHADOW TR.	STREET END N.			YES / NO	
COOL SANDS DR.	GOLDEN OAK TR.	LONE SHADOW TR.			YES / NO	
GRASS HOLLOW DR.	GOLDEN OAK TR.	IVORY OAK			YES / NO	
	IVORY OAK	LONE SHADOW TR.			YES / NO	
	LONE SHADOW TR.	HOLLOW OAK			YES / NO	
	HOLLOW OAK	LAZY FORSET DR.			YES / NO	
	LAZY FORSET DR.	STREET END			YES / NO	
HOLLOW OAK	GRASS HOLLOW DR.	STREET END			YES / NO	
IVORY OAKS	GRASS HOLLOW DR.	STREET END			YES / NO	
LAZY FORSET DR.	LONE SHADOW TR.	GRASS HOLLOW DR.			YES / NO	
	GRASS HOLLOW DR.	STREET END			YES / NO	
RAINBOW FALLS	LONE SHADOW TR.	STREET END	RAI-I-1(M)		YES / NO	
CHURCH OAK	TOEPFERWEIN RD.	CHAMPION OAK			YES / NO	
	CHAMPION OAK	STREET END			YES / NO	

CHAMPION OAK	CHURCH OAK	BORDEN OAK			YES / NO	
	BORDEN OAK	GNARLED OAK			YES / NO	
	GNARLEC OAK	BROWN OAK			YES / NO	
BORDEN OAK	CHAMPION OAK	STREET END			YES / NO	
GNARLED OAK	CHAMPION OAK	STREET END			YES / NO	
BROWN OAK	CHAMPION OAK	WHITE SANDS			YES / NO	
WHITE SANDS	BROWN OAK	NARROW PASS DR.			YES / NO	
	NARROW PASS DR.	HUNTER OAKS			YES / NO	
	HUNTER OAKS	RANGER OAKS W.			YES / NO	
	RANGER OAKS W.	RANGER OAKS S.			YES / NO	
	RANGER OAKS S.	HUNTER OAKS			YES / NO	
	HUNTER OAKS	LONE SHADOW TR.			YES / NO	
NARROW PASS DR.	TOEPPERWEIN RD.	WHITE SANDS			YES / NO	
	WHITE SANDS	LONE SHADOW TR.			YES / NO	
HUNTER OAKS	WHITE SANDS W.	WHITE SANDS E.			YES / NO	
RANGER OAKS	WHITE SANDS W.	WHITE SANDS E.			YES / NO	
HOLLOW GLEN	OLD SPANISH TRAIL	STREET END			YES / NO	
LOST RIDGE VILLAGE OAK	N. STREET END	VILLAGE OAK DR.			YES / NO	
	VILLAGE OAK DR.	S. STREET END			YES / NO	

INSPECTOR (SIGNATURE)

INSPECTOR (PRINTED)

LIVE OAK STORM WATER MANAGEMENT PROGRAM - 2022

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 9

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILLICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
TOEPPERWEIN RD.	FOREST PATH	FOREST BLUFF	FPO-I-1(M)		YES / <input checked="" type="radio"/> NO	
			FB-TD-5		YES / <input checked="" type="radio"/> NO	
	FOREST BLUFF	CHURCH OAK	FBR-I-1(M)		YES / <input checked="" type="radio"/> NO	
	CHURCH OAK	NARROW PASS DR.	CHA-I-1(M)		YES / <input checked="" type="radio"/> NO	
			GOL-I-1(M)		YES / <input checked="" type="radio"/> NO	
			TOE-I-2(M,U)		YES / <input checked="" type="radio"/> NO	
			TOE-I-1(M,U)		YES / <input checked="" type="radio"/> NO	
	NARROW PASS DR.	MILLER RD.	WHI-I-1(M)		YES / <input checked="" type="radio"/> NO	
		FSU-I-1(M)		YES / <input checked="" type="radio"/> NO		
RIMWOOD	VISTA HOLW	HYCROFT	RIM-I-3(M)		YES / <input checked="" type="radio"/> NO	
	HYCROFT	BRENT TERRACE	RIM-I-2(M)		YES / <input checked="" type="radio"/> NO	
FORSET FERN	AVERY RD	FORSET VALE	AVE-I-4(M,U)		YES / <input checked="" type="radio"/> NO	
	FORSET VALE	FOREST BLUFF	FB-I-3		YES / <input checked="" type="radio"/> NO	
FOREST PASS CT	FOREST BLUFF	FORSET SHOWER	FPA-I-2(M)		YES / <input checked="" type="radio"/> NO	
FOREST HOLLOW	FOREST RUN	FOREST PATH	FHO-I-1(M)		YES / <input checked="" type="radio"/> NO	
	FOREST PATH	FOREST MOON	FRA-I-2(M)		YES / <input checked="" type="radio"/> NO	
	FOREST MOON	FOREST BLUFF			YES / <input checked="" type="radio"/> NO	
FOREST CROWN	FOREST BLUFF	FOREST BREEZE	FB-I-4		YES / <input checked="" type="radio"/> NO	
			FOR-I-1(M)		YES / <input checked="" type="radio"/> NO	
	FOREST BREEZE	FOREST DREAM	FOD-I-2(M)		YES / <input checked="" type="radio"/> NO	
	FOREST DREAM	FOREST CROSSING	FOC-I-1(M)		YES / <input checked="" type="radio"/> NO	
FOREST FARM	FOREST ASH	FOREST BRIDGE			YES / <input checked="" type="radio"/> NO	
	FOREST BRIDGE	FOREST DAWN			YES / <input checked="" type="radio"/> NO	
	FOREST DAWN	FOREST BOW	FOF-I-1(M)		YES / <input checked="" type="radio"/> NO	
CRYSTAL PLAIN	BYPASS CANYON	STREET END	CRY-I-1(M)		YES / <input checked="" type="radio"/> NO	
FOREST BREEZE	BYPASS CANYON	STREET END	FOB-I-1(M)		YES / <input checked="" type="radio"/> NO	
FORSET SUMMIT	FOREST RANCH	FOREST CABIN			YES / <input checked="" type="radio"/> NO	
	FOREST CABIN	FOREST CROSSING			YES / <input checked="" type="radio"/> NO	

	FOREST CROSSING	FOREST ASH			YES / NO	
	FOREST ASH	FOREST BRIDGE			YES / NO	
	FOREST BRIDGE	FOREST DAWN			YES / NO	
	FOREST DAWN	FOREST BOW	FSU-I-1(M)		YES / NO	
AVERY RD	FOREST FERN	FOREST STREAM	AVE-I-4(M.U)		YES / NO	
	FOREST STREAM	FOREST SHOWER			YES / NO	
	FOREST SHOWER	FOREST NIGHT	AVE-I-3(M)		YES / NO	
	FOREST NIGHT	FOREST GLEAM			YES / NO	
	FOREST GLEAM	FOREST STREAM			YES / NO	

INSPECTOR (SIGNATURE)

INSPECTOR (PRINTED)

LIVE OAK STORM WATER MANAGEMENT PROGRAM - 2022

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 10

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILLICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
AVERY RD.	FOREST STREAM	RIVERWOOD	AVE-I-2(M)		YES / <input checked="" type="radio"/> NO	
			AVE-I-1(M)		YES / <input checked="" type="radio"/> NO	
	RIVERWOOD	WAYMAN RIDGE			YES / <input checked="" type="radio"/> NO	
	WAYMAN RDG	STREET END			YES / <input checked="" type="radio"/> NO	
WAYMAN RDG	ELMWOOD CREST	SPEARWOOD	WAY-I-1		YES / <input checked="" type="radio"/> NO	
ELMWOOD CREST	CREST HARVEST	CREST PLACE	ELM-I-1(M)		YES / <input checked="" type="radio"/> NO	
	CREST PLACE	WOOD TERRACE	ELM-I-2(M)		YES / <input checked="" type="radio"/> NO	
	WOOD TERRACE	FOREST BLF	ELM-I-3(M)		YES / <input checked="" type="radio"/> NO	
FOREST BLUFF	FOREST STREAM	ELMWOOD CREST	FB-I-2		YES / <input checked="" type="radio"/> NO	
	ELMWOOD CREST	SPEARWOOD			YES / <input checked="" type="radio"/> NO	
	SPEARWOOD	ASHBY PT	FB-I-1		YES / <input checked="" type="radio"/> NO	
DENAE DR.	WOOD BENCH	WOODBELL			YES / <input checked="" type="radio"/> NO	
	WOODBELL	SHADDEN OAKS	DEN-I-1(M)		YES / <input checked="" type="radio"/> NO	
	SHADDEN OAKS	ALMOND CREST	DEN-I-2(M)		YES / <input checked="" type="radio"/> NO	
	ALMOND CREST	FOX CREST			YES / <input checked="" type="radio"/> NO	
	FOX CREST	ALPINE CREST DR.	DEN-I-3(M)		YES / <input checked="" type="radio"/> NO	
	ALPINE CREST DR.	ASHLEY WOOD			YES / <input checked="" type="radio"/> NO	
	ASHLEY WOOD	MARBLE LAKE	DEN-I-4(M)		YES / <input checked="" type="radio"/> NO	
SHADDEN OAK	DENAE DR.	STREET END	SHA-I-1(M)		YES / <input checked="" type="radio"/> NO	
WALKER HILL	ALMOND WOOD	ALMOND WOOD	WH-I-1		YES / <input checked="" type="radio"/> NO	
O' CONNER RD.	FOREST BLF	WEST CITY LIMIT	OCO-I-1(M,U)		YES / <input checked="" type="radio"/> NO	
			OCO-I-2(M,U)		YES / <input checked="" type="radio"/> NO	
			OCO-I-3(M,U)		YES / <input checked="" type="radio"/> NO	
			OCO-I-4(M,U)		YES / <input checked="" type="radio"/> NO	
			OCO-I-5(M,U)		YES / <input checked="" type="radio"/> NO	
			OCO-I-6(M,U)		YES / <input checked="" type="radio"/> NO	
			OCO-I-7(M,U)		YES / <input checked="" type="radio"/> NO	

INSPECTOR (SIGNATURE)

INSPECTOR (PRINTED)

LIVE OAK STORM WATER MANAGEMENT PROGRAM - 2022

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 11

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILLICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
TOEPPERWEIN RD.	IH 35 FRONTAGE RD.	JUDSON			YES / NO	
	JUDSON	WILDRNESS TRAIL			YES / NO	
	WILDRNESS TRAIL	AVERY RD.			YES / NO	
	AVERY RD.	FOREST BLUFF			YES / NO	
	FOREST BLUFF	MILLERD			YES / NO	
JUDSON	IH 35 FRONTAGE RD.	FIDDLERS GREEN			YES / NO	
	FIDDLERS GREEN	RETAMA HOLW	JUD-SD-1(M,U)		YES / NO	
			JUD-SD-2(M,U)		YES / NO	
	RETAMA HOLW	GUNN RD			YES / NO	
					YES / NO	
	GUNN RD	WOODSIRM ST.	JUD-1-1		YES / NO	
	WOODSIRM ST.	TOEPPERWEIN RD.			YES / NO	
				YES / NO		
GUNN RD	IH 35 FRONTAGE RD.	JUDSON	GUN-I-1(M)		YES / NO	
			GUN-I-2(M)		YES / NO	
FIDDLERS GREEN ST.	MIRCOM LOOP ST.	JUDSON			YES / NO	
MIRCOM LOOP ST.	SAILING LN	FIDDLERS GREEN ST			YES / NO	
	FIDDLERS GREEN ST	ARMS WAY ST.			YES / NO	
	ARMS WAY ST.	BENNING DR.			YES / NO	
SAILING LN.	SAILING AWAY ST.	MIRCOM LOOP ST.			YES / NO	
SAILING AWAY ST.	STREET END W.	SAILING LN.			YES / NO	
	SAILING LN.	STREET END E.			YES / NO	
ARMS WAY ST.	MIRCOM LOOP ST.	STREET END			YES / NO	
BENNING DR.	MIRCOM LOOP ST.	STREET END			YES / NO	
RETAMA HOLLOW	JUDSON	VISTA RIM			YES / NO	
	VISTA RIM	RIMWOOD			YES / NO	
WOODSIRM ST.	JUDSON	BROWNSTONE			YES / NO	
	BROWNSTONE	BRENTWOOD OAKS			YES / NO	

	BRENTWOOD OAKS	FAROS CT.			YES / <input checked="" type="radio"/> NO
	FAROS CT.	RIMWOOD			YES / <input checked="" type="radio"/> NO
BROWNSTONE ST.	WOODSIRM ST.	STEVENS CT.			YES / <input checked="" type="radio"/> NO
	STEVENS CT.	WILDRNESS TRAIL	BRO-I-1		YES / <input checked="" type="radio"/> NO
	WILDRNESS TRAIL	RIMWOOD			YES / <input checked="" type="radio"/> NO
STEVENS CT.	BROWNSTONE ST.	STREET END			YES / <input checked="" type="radio"/> NO
FARROS CT.	WOODSIRM ST.	STREET END			YES / <input checked="" type="radio"/> NO
WILDRNESS TRAIL	RIMWOOD	BROWNSTONE			YES / <input checked="" type="radio"/> NO
	BROWNSTONE	TOEPPERWEIN RD.			YES / <input checked="" type="radio"/> NO
RIMWOOD	BROWNSTONE	WILDRNESS TRAIL			YES / <input checked="" type="radio"/> NO
	WILDRNESS TRAIL	WOODSRIM			YES / <input checked="" type="radio"/> NO
	WOODSRIM	RETAMA HOLLOW	RIM-I-1(M)		YES / <input checked="" type="radio"/> NO
	RETAMA HOLLOW	BRENT TERRACE			YES / <input checked="" type="radio"/> NO
	BRENT TERRACE	HYCROFT	RIM-I-2(M)		YES / <input checked="" type="radio"/> NO
	HYCROFT	STREET END	RIM-I-3(M)		YES / <input checked="" type="radio"/> NO
VISTA RIM	RETAMA HOLLOW	VISTA LOOP			YES / <input checked="" type="radio"/> NO
	VISTA LOOP	VISTA HOLLOW	VRIM-I-1(U)		YES / <input checked="" type="radio"/> NO
			VRIM-I-2(U)		YES / <input checked="" type="radio"/> NO
HYCROFT	RIMWOOD	STREET END			YES / <input checked="" type="radio"/> NO
BRENT TERRACE	RIMWOOD	CAMBIE CT			YES / <input checked="" type="radio"/> NO
	CAMBIE CT	STREET END			YES / <input checked="" type="radio"/> NO
CAMBIE CT	BRENT TERRACE	STREET END			YES / <input checked="" type="radio"/> NO
WESP WAY	WEIMER WAY	VISTA HOLLOW			YES / <input checked="" type="radio"/> NO
AVERY RD.	TOEPPERWEIN RD.	FOREST HOLLOW			YES / <input checked="" type="radio"/> NO
	FOREST HOLLOW	FOREST FERN	AVE-I-1(M)		YES / <input checked="" type="radio"/> NO
	FOREST FERN	FOREST STREAM	AVE-I-4(M,U)		YES / <input checked="" type="radio"/> NO
FOREST FERN	AVERY RD.	FOREST VALE	FOF-I-2(M,U)		YES / <input checked="" type="radio"/> NO
	FOREST VALE	FOREST MOON	FOF-TD-1		YES / <input checked="" type="radio"/> NO
	FOREST MOON	FOREST RAIN			YES / <input checked="" type="radio"/> NO
FOREST VALE	FOREST FERN	FOREST HOLLOW			YES / <input checked="" type="radio"/> NO
FOREST MOON	FOREST FERN	FOREST DEER CT.			YES / <input checked="" type="radio"/> NO
	FOREST DEER CT.	FOREST RAIN			YES / <input checked="" type="radio"/> NO

FOREST DEER CT.	FOREST MOON	STREET END			YES / NO	
FOREST RAIN	FOREST POND	FOREST GLEE			YES / NO	
	FOREST GLEE	FOREST HOLLOW			YES / NO	
	FOREST HOLLOW	FOREST MOON			YES / NO	
	FOREST MOON	FOREST FERN			YES / NO	
	FOREST FERN	FOREST BLUFF			YES / NO	
	FOREST BLUFF	FOREST GNOME CT.			YES / NO	
	FOREST GNOME CT.	FOREST BREEZE	FOR-I-1(M)		YES / NO	
FOREST HOLLOW	AVERY RD.	FOREST VALE			YES / NO	
	FOREST VALE	FOREST RAIN			YES / NO	
	FOREST RAIN	FOREST RUN			YES / NO	
	FOREST RUN	FOREST PATH	FHO-I-1(M)		YES / NO	
	FOREST PATH	FOREST ELF			YES / NO	
	FOREST ELF	FOREST BLUFF			YES / NO	
FOREST RAIN	FOREST HOLLOW	FOREST GLEE			YES / NO	
	FOREST GLEE	FOREST POND			YES / NO	
FOREST GLEE	FOREST RAIN	STREET END			YES / NO	
FOREST RUN	FOREST HOLLOW	FOREST POND			YES / NO	
FOREST PATH	FOREST HOLLOW	FOREST POND			YES / NO	
FOREST POND	FOREST RAIN	FOREST RUN			YES / NO	
	FOREST RUN	FOREST PATH	FPO-I-1(M)		YES / NO	
FOREST ELF	FOREST HOLLOW	FOREST BLUFF			YES / NO	
FOREST SQUARE	FOREST BLUFF	STREET END			YES / NO	
FOREST BRANCH	FOREST BRIAR	FOREST BLUFF			YES / NO	
	FOREST BLUFF	STREET END			YES / NO	
FOREST BLUFF	TOEPPERWEIN RD.	FOREST BRANCH	FB-TD-5		YES / NO	
	FOREST BRANCH	FOREST SQUARE			YES / NO	
	FOREST SQUARE	FOREST CORNER			YES / NO	
	FOREST CORNER	FOREST ELF			YES / NO	
	FOREST ELF	FOREST RAIN	FB-I-4		YES / NO	
	FOREST RAIN	FOREST PASS CT.			YES / NO	
	FOREST PASS CT.	FOREST STREAM	FB-I-3		YES / NO	

FOREST PASS CT.	FOREST BREEZE	MARCO CREST			YES / NO	
	MARCO CREST	FOREST DREAM			YES / NO	
	FOREST DREAM	FOREST ARBOR			YES / NO	
	FOREST ARBOR	FOREST BLUFF	FPA-I-2(M)		YES / NO	
	FOREST BLUFF	STREET END			YES / NO	
FOREST BREEZE	FOREST RAIN	FOREST MAGIC CT.			YES / NO	
	FOREST MAGIC CT.	FOREST DREAM			YES / NO	
	FOREST DREAM	BYPASS CANYON			YES / NO	
	BYPASS CANYON	FOREST PASS CT.			YES / NO	
FOREST MAGIC CT.	FOREST BREEZE	STREET END			YES / NO	
FOREST DREAM	FOREST PASS CT.	FOREST BREEZE			YES / NO	
	FOREST BREEZE	STREET END			YES / NO	
BYPASS CANYON	FOREST BREEZE	CRYSTAL PLAIN			YES / NO	
CRYSTAL PLAIN	N. STREET END	BYPASS CANYON			YES / NO	
	BYPASS CANYON	S. STREET END	CRY-I-1(M)		YES / NO	
FOREST CROWN	FOREST BRIAR	FOREST RANCH			YES / NO	
	FOREST RANCH	FOREST CABIN			YES / NO	
	FOREST CABIN	FOREST CROSSING	FOC-I-1(M)		YES / NO	
FOREST BRIAR	FOREST CROWN	FOREST CORNER			YES / NO	
	FOREST CORNER	FOREST BRANCH	FBR-I-1(M)		YES / NO	
FOREST RANCH	FOREST CROWN	FOREST CORNER			YES / NO	
	FOREST CORNER	FOREST SUMMIT			YES / NO	
FOREST CABIN	FOREST CROWN	FOREST CORNER			YES / NO	
	FOREST CORNER	FOREST SUMMIT			YES / NO	
FOREST CROSSING	FOREST CROWN	FOREST CORNER			YES / NO	
	FOREST CORNER	FOREST SUMMIT			YES / NO	
FOREST CORNER	FOREST BLUFF	FOREST BRIAR			YES / NO	
	FOREST BRIAR	FOREST RANCH			YES / NO	
	FOREST RANCH	FOREST CABIN			YES / NO	
	FOREST CABIN	FOREST CROSSING			YES / NO	
	FOREST CROSSING	FOREST ASH			YES / NO	
	FOREST ASH	FOREST BRIDGE			YES / NO	
	FOREST BRIDGE	FOREST DAWN			YES / NO	
	FOREST DAWN	FOREST BOW			YES / NO	
FOREST FARM	MILLER RD.	FOREST BRIDGE			YES / NO	
	FOREST BRIDGE	FOREST DAWN			YES / NO	
	FOREST DAWN	FOREST BOW	FOF-I-1(M)		YES / NO	

FOREST ASH	FOREST FARM	FOREST CORNER			YES / NO	
	FOREST CORNER	FOREST SUMMIT			YES / NO	
FOREST BRIDGE	FOREST FARM	FOREST CORNER			YES / NO	
	FOREST CORNER	FOREST SUMMIT			YES / NO	
FOREST DAWN	FOREST FARM	FOREST CORNER			YES / NO	
	FOREST CORNER	FOREST SUMMIT			YES / NO	
FOREST BOW	FOREST FARM	FOREST CORNER			YES / NO	
	FOREST CORNER	FOREST SUMMIT			YES / NO	
FOREST SUMMIT	FOREST SUMMIT	FOREST CABIN			YES / NO	
	FOREST CABIN	FOREST CROSSING			YES / NO	
	FOREST CROSSING	FOREST ASH			YES / NO	
	FOREST ASH	FOREST BRIDGE			YES / NO	
	FOREST BRIDGE	FOREST DAWN			YES / NO	
	FOREST DAWN	FOREST BOW	FSU-I-1(M)		YES / NO	
WRIGHT PATTERSON	MIRCOM LOOP ST.	STREET END			YES / NO	
VISTA HOLLOW	RIMWOOD	VISTA LOOP			YES / NO	
	VISTA LOOP	VISTA RIM			YES / NO	
VISTA LOOP	RIMWOOD	VISTA RIM			YES / NO	
BRENTWOOD OAKS	WOODSRIM	STREET END			YES / NO	
MARCO CREST	FOREST PASS CT.	STREET END			YES / NO	
FOREST ARBOR	FOREST PASS CT.	STREET END			YES / NO	
FOREST GNOME CT.	FOREST RAIN	STREET END			YES / NO	

INSPECTOR (SIGNATURE)

INSPECTOR (PRINTED)

LIVE OAK STORM WATER MANAGEMENT PROGRAM - 2022

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 12

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILLICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
O'CONNOR ROAD	CITY LIMIT (UTILITY EASMENT)	FOREST BLUFF			YES / <input checked="" type="radio"/> NO	
	FOREST BLUFF	CITY LIMIT (MILLER ROAD)			YES / <input checked="" type="radio"/> NO	
AVERY ROAD	STREET END	WAYMAN RIDGE			YES / <input checked="" type="radio"/> NO	
	WAYMAN RIDGE	RIVERWOOD			YES / <input checked="" type="radio"/> NO	
	RIVERWOOD	FOREST STREAM			YES / <input checked="" type="radio"/> NO	
	FOREST STREAM	FOREST GLEAM			YES / <input checked="" type="radio"/> NO	
	FOREST GLEAM	FOREST NIGHT			YES / <input checked="" type="radio"/> NO	
	FOREST NIGHT	FOREST SHOWER			YES / <input checked="" type="radio"/> NO	
	FOREST SHOWER	FOREST STREAM			YES / <input checked="" type="radio"/> NO	
	ELMWOOD CREST	WAYMAN RIDGE	SPEARWOOD			YES / <input checked="" type="radio"/> NO
SPEARWOOD		RIVERWOOD			YES / <input checked="" type="radio"/> NO	
RIVERWOOD		CREST PL.			YES / <input checked="" type="radio"/> NO	
CREST PL.		CREST HARVEST			YES / <input checked="" type="radio"/> NO	
CREST HARVEST		CREST PL.			YES / <input checked="" type="radio"/> NO	
CREST PL.		WOOD TERRACE			YES / <input checked="" type="radio"/> NO	
WOOD TERRACE		FOREST BLUFF			YES / <input checked="" type="radio"/> NO	
WAYMAN RIDGE	AVERY RD.	ELMWOOD CREST			YES / <input checked="" type="radio"/> NO	
	ELMWOOD CREST	SPEARWOOD			YES / <input checked="" type="radio"/> NO	
SPEARWOOD	ELMWOOD CREST	WAYMAN RIDGE			YES / <input checked="" type="radio"/> NO	
	WAYMAN RIDGE	FOREST BLUFF			YES / <input checked="" type="radio"/> NO	
RIVERWOOD	AVERY RD.	ELMWOOD CREST			YES / <input checked="" type="radio"/> NO	
	ELMWOOD CREST	WOOD TERRACE			YES / <input checked="" type="radio"/> NO	
CREST PLACE	ELMWOOD CREST	ELMWOOD CREST			YES / <input checked="" type="radio"/> NO	
CREST HARVEST	STREET END (CUL DE SAC)	ELMWOOD CREST			YES / <input checked="" type="radio"/> NO	
FOREST BLUFF	O'CONNOR ROAD	BAYWAVE			YES / <input checked="" type="radio"/> NO	
	BAYWAVE	ASHBY POINT			YES / <input checked="" type="radio"/> NO	
	ASHBY POINT	SPEARWOOD			YES / <input checked="" type="radio"/> NO	
	SPEARWOOD	ELMWOOD CREST			YES / <input checked="" type="radio"/> NO	
	ELMWOOD CREST	FOREST STREAM			YES / <input checked="" type="radio"/> NO	
	FOREST STREAM	FOREST NIGHT			YES / <input checked="" type="radio"/> NO	

LIVE OAK STORM WATER MANAGEMENT PROGRAM - 202

ILLICIT DISCHARGE DETECTION AND ELIMINATION ANNUAL INSPECTION FORM

ZONE 12

DRAINAGE FEATURE	START	END	DESIGNATION	DATE OF INSPECTION	POTENTIAL ILLICIT DISCHARGE OBSERVED? (IF "YES," FILL OUT DISCHARGE TRACKING SHEET)	COMMENTS
O'CONNOR ROAD	CITY LIMIT (UTILITY EASMENT)	FOREST BLUFF			YES / NO	
	FOREST BLUFF	CITY LIMIT (MILLER ROAD)			YES / NO	
AVERY ROAD	STREET END	WAYMAN RIDGE			YES / NO	
	WAYMAN RIDGE	RIVERWOOD			YES / NO	
	RIVERWOOD	FOREST STREAM			YES / NO	
	FOREST STREAM	FOREST GLEAM			YES / NO	
	FOREST GLEAM	FOREST NIGHT			YES / NO	
	FOREST NIGHT	FOREST SHOWER			YES / NO	
	FOREST SHOWER	FOREST STREAM			YES / NO	
	ELMWOOD CREST	WAYMAN RIDGE	SPEARWOOD			YES / NO
SPEARWOOD		RIVERWOOD			YES / NO	
RIVERWOOD		CREST PL.			YES / NO	
CREST PL.		CREST HARVEST			YES / NO	
CREST HARVEST		CREST PL.			YES / NO	
CREST PL.		WOOD TERRACE			YES / NO	
WOOD TERRACE		FOREST BLUFF			YES / NO	
WAYMAN RIDGE	AVERY RD.	ELMWOOD CREST			YES / NO	
	ELMWOOD CREST	SPEARWOOD			YES / NO	
SPEARWOOD	ELMWOOD CREST	WAYMAN RIDGE			YES / NO	
	WAYMAN RIDGE	FOREST BLUFF			YES / NO	
RIVERWOOD	AVERY RD.	ELMWOOD CREST			YES / NO	
	ELMWOOD CREST	WOOD TERRACE			YES / NO	
CREST PLACE	ELMWOOD CREST	ELMWOOD CREST			YES / NO	
CREST HARVEST	STREET END (CUL DE SAC)	ELMWOOD CREST			YES / NO	
FOREST BLUFF	O'CONNOR ROAD	BAYWAVE			YES / NO	
	BAYWAVE	ASHBY POINT			YES / NO	
	ASHBY POINT	SPEARWOOD			YES / NO	
	SPEARWOOD	ELMWOOD CREST			YES / NO	
	ELMWOOD CREST	FOREST STREAM			YES / NO	
	FOREST STREAM	FOREST NIGHT			YES / NO	

	ASHBY POINT	DENAE DR.			YES / <input checked="" type="radio"/> NO
DENAE DR.	WOOD BENCH	WOODBELL			YES / <input checked="" type="radio"/> NO
	WOODBELL	SHADDEN OAKS			YES / <input checked="" type="radio"/> NO
	SHADDEN OAKS	ALMOND CREST			YES / <input checked="" type="radio"/> NO
	ALMOND CREST	FOX CREST			YES / <input checked="" type="radio"/> NO
	FOX CREST	ALPINE CREST			YES / <input checked="" type="radio"/> NO
	ALPINE CREST	ASHLEY WOOD			YES / <input checked="" type="radio"/> NO
	ASHLEY WOOD	MARBLE LAKE			YES / <input checked="" type="radio"/> NO
	FOX CREST	DENAE DR.	MARBLE ARROW		
MARBLE ARROW		MARBLE LAKE			YES / <input checked="" type="radio"/> NO
MARBLE ARROW	STREET END (CUL DE SAC)	FOX CREST			YES / <input checked="" type="radio"/> NO
ALPINE CREST	STREET END (CUL DE SAC)	DENAE DR.			YES / <input checked="" type="radio"/> NO
ASHLEY WOOD	STREET END (CUL DE SAC)	DENAE DR.			YES / <input checked="" type="radio"/> NO
MARBLE LAKE	FOX CREST	DENAE DR.			YES / <input checked="" type="radio"/> NO
WOOD TERRACE	SPEARWOOD	RIVERWOOD			YES / <input checked="" type="radio"/> NO
	RIVERWOOD	ELMWOOD CREST			YES / <input checked="" type="radio"/> NO
LOWDER LANE	FOREST BLUFF	WALKER'S LOOP			YES / <input checked="" type="radio"/> NO
	WALKER'S LOOP	HAYES HORIZON			YES / <input checked="" type="radio"/> NO
	HAYES HORIZON	WALKER'S LOOP			YES / <input checked="" type="radio"/> NO
	WALKER'S LOOP	STREET END			YES / <input checked="" type="radio"/> NO
HAYES HORIZON	LOWDER LANE	WALKER'S LOOP			YES / <input checked="" type="radio"/> NO
CARLYLE SPRINGS	WALKER'S LOOP	STREET END	WKS-1-3(M)		YES / <input checked="" type="radio"/> NO
ALMOND CREST	DENAE DR.	ALMOND WOOD			YES / <input checked="" type="radio"/> NO
	ALMOND WOOD	WALKER HILL			YES / <input checked="" type="radio"/> NO
ALMOND WOOD	STREET END	ALMOND CREST			YES / <input checked="" type="radio"/> NO
	ALMOND CREST	WALKER HILL			YES / <input checked="" type="radio"/> NO

TOWNESS PASS	FOREST BLUFF	WALKER'S LOOP			YES / NO	
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INSPECTOR (SIGNATURE)

INSPECTOR (PRINTED)

Exhibit C

Supporting Documents for MCM 3

- 3.2 Site Plan Review Program
- 3.6 City Staff Training and Development

	Check Box	
I. Small or Large		1. Submit a Storm Water Pollution Prevention Plan with the following elements:
	X	a) Site address and lot description;
	X	b) Soil disturbance description;
	X	c) Potential pollutants affecting water quality of site storm water discharges (including description of mitigation practices), and their sources;
	X	d) Best Management Practices (BMP's) that will be used to minimize runoff pollution;
	X	e) Schedule or phased sequence of activities that will disturb soils;
	X	f) Total acreage of project property and acreage where soil disturbance will occur, including off-site material storage areas, overburden and stockpiles of dirt, and borrow areas that are authorized under the permittee's NOI;
	X	g) Data describing the soil or quality of any discharge from the site;
	X	h) Temporary and permanent vegetative control measures;
	X	i) A maintenance plan for BMP's;
	X	2. Submit a General Map showing the location of the site.
		3. Submit a Detailed Topographic Site Map (or maps) indicating the following elements:
	X	a) North arrow;
	X	b) Identifying property lines;
	X	c) Easements;
	X	d) Access to the site;
	X	e) Existing site conditions;
	X	f) Areas and extent of proposed soil disturbance;
	X	g) Proposed project conditions;
	X	h) Conveyances and watercourses;
	X	i) Drainage patterns and approximate slopes anticipated after any major grading activities;
	X	j) Locations of all planned or in-place structural controls;
	X	k) Locations of all temporary and permanent stabilization measures;
X	l) Locations of any construction support activities;	
X	m) Surface waters at, adjacent to, or in close proximity to the site;	
X	n) Locations where storm water will discharge from the site directly to a surface water body or to the City's drainage system;	
X	o) Vehicle wash areas;	

	Check Box		
I. Small or Large		1. Submit a Storm Water Pollution Prevention Plan with the following elements:	
	X	a) Site address and lot description;	
	X	b) Soil disturbance description;	
	X	c) Potential pollutants affecting water quality of site storm water discharges (including description of mitigation practices), and their sources;	
	X	d) Best Management Practices (BMP's) that will be used to minimize runoff pollution;	
	X	e) Schedule or phased sequence of activities that will disturb soils;	
	X	f) Total acreage of project property and acreage where soil disturbance will occur, including off-site material storage areas, overburden and stockpiles of dirt, and borrow areas that are authorized under the permittee's NOI;	
	X	g) Data describing the soil or quality of any discharge from the site;	
	X	h) Temporary and permanent vegetative control measures;	
	X	i) A maintenance plan for BMP's;	
			2. Submit a General Map showing the location of the site.
			3. Submit a Detailed Topographic Site Map (or maps) indicating the following elements:
	X	a) North arrow;	
	X	b) Identifying property lines;	
	X	c) Easements;	
	X	d) Access to the site;	
	X	e) Existing site conditions;	
	X	f) Areas and extent of proposed soil disturbance;	
	X	g) Proposed project conditions;	
	X	h) Conveyances and watercourses;	
	X	i) Drainage patterns and approximate slopes anticipated after any major grading activities;	
	X	j) Locations of all planned or in-place structural controls;	
	X	k) Locations of all temporary and permanent stabilization measures;	
	X	l) Locations of any construction support activities;	
	X	m) Surface waters at, adjacent to, or in close proximity to the site;	
	X	n) Locations where storm water will discharge from the site directly to a surface water body or to the City's drainage system;	
			o) Vehicle wash areas;



aBRAHAM GALINDO

IS AWARDED 1.0 PROFESSIONAL DEVELOPMENT HOUR FOR THE
SUCCESSFUL COMPLETION OF:

Hydrologic and Nutrient Cycles in Stormwater

Wednesday, June 29th, 2022

Presenter:

Phillip Taylor
Technical Product Manager
Hydro International
ptaylor@hydro-int.com

1.00 Webinar Hour
1.00 PDH Credits
hydro-int.com

Exhibit D

Supporting Documents for MCM 5

- 5.2 Municipal Employee Training
- 5.3 Street Sweeping
- 5.7 Inventory of Facilities and Stormwater Controls
- 5.8 Assessment of Operations and Maintenance Activities

ATTENDANCE SHEET

Municipal Employee Stormwater Training



PROJECT: Phase II Storm Water
PROJECT NO: LVOAK-001

INSTRUCTOR: Givler Engineering, Inc.
LOCATION: City of Live Oak

515 Busby Drive, Suite 101
San Antonio, Texas 78209

NAME	DEPARTMENT	POSITION
1. Todd King	TW	operator
2. Joel Lopez	PW	operator
3. Jason Smith	PW	maint worker
4. Mark Doherty	DW	unknown
5. Kyle Weller	Parks	operator
6. Brian Poe	Utilities	operator
7. Charles Hillert	Public Works	operator
8. DANIEL JACKSON	UTILITIES	OPERATOR
9. Joel N. Brown	Parks	operator
10. Don Kilianski	UTILITIES	OPERATOR
11. Kevin Jacobs	PW	Maint. Worker
12. Travis Brown	PW	Chem Worker
13. Scott May	Parks	operator
14. Robert Scott	Parks	Maintenance
15. DAVID ABBOTT	P.W	Sweeper
Courtney Davis	Utilities	Operator
Trevor Coker	Parks	operator
Edmond McNew	streets	Asst Dir



Street Sweeping Log

Employee Name	Date	Zone	Location/Zone Swept	Volume of Trash Collected
David Abbott	1/4/2022	1	Zone 1 Completed	1 1/2 Yards
David Abbott	1/6 & 1/7, 2022	2	Zone 2 Completed	3 Yards
David Abbott	1/11 & 1/14, 2022	3	Zone 3 Completed	2 1/2 Yards
David Abbott	1/12 & 1/18, 2022	4	Zone 4 Completed	2 Yards
David Abbott	1/19 & 1/20/ 2022	5	Zone 5 Completed	2 Yards
David Abbott	1/25/2022	6	Zone 6 Completed	1 1/2 Yards
David Abbott	1/26 & 1/28, 2022	7	Zone 7 Completed	2 Yards
David Abbott	1/31/2022	8	Zone 8 Completed	2 Yards

Street Sweeping Log



Employee Name	Date	Zone	Location/Zone Swept	Volume of Trash Collected
David Abbott	2/2/2022	1	Zone 1 Completed	2 Yards
David Abbott	2/7/2022	2	Zone 2 Completed	2 Yards
David Abbott	2/8/2022	3	Zone 3 Completed	2 1/2 Yards
David Abbott	2/10 & 14, 2022	4	Zone 4 Completed	2 1/2 Yards
David Abbott	2/15 & 17, 2022	5	Zone 5 Completed	3 Yards
David Abbott	2/21/2022	6	Zone 6 Completed	2 1/2 Yards
David Abbott	2/22 & 2/23, 2022	7	Zone 7 Completed	2 1/2 Yards
David Abbott	2/24 & 2/28, 2022	8	Zone 8 Completed	3 Yards

Street Sweeping Log



Employee Name	Date	Zone	Location/Zone Swept	Volume of Trash Collected
David Abbott		1	Zone 1 Completed	
David Abbott		2	Zone 2 Completed	
David Abbott		3	Zone 3 Completed	
David Abbott		4	Zone 4 Completed	
David Abbott		5	Zone 5 Completed	
David Abbott		6	Zone 6 Completed	
David Abbott		7	Zone 7 Completed	
David Abbott		8	Zone 8 Completed	

Street Sweeping Log



Employee Name	Date	Zone	Location/Zone Swept	Volume of Trash Collected
David Abbott	4/5/2022	1	Zone 1 Completed	2 1/2 Yards
David Abbott	4/4/2022	2	Zone 2 Completed	2 Yards
David Abbott	4/7 & 4/11, 2022	3	Zone 3 Completed	2 1/2 Yards
David Abbott	4/12 & 4/14, 2022	4	Zone 4 Completed	2 1/2 Yards
David Abbott	4/19 & 4/21, 2022	5	Zone 5 Completed	3 Yards
David Abbott	4/22 & 4/26, 2022	6	Zone 6 Completed	2 1/2 Yards
David Abbott	4/25 & 4/28, 2022	7	Zone 7 Completed	2 1/2 Yards
David Abbott	4/29/2022	8	Zone 8 Completed	3 Yards



Street Sweeping Log

Employee Name	Date	Zone	Location/Zone Swept	Volume of Trash Collected
David Abbott	5/3/2022	1	Zone 1 Completed	1 1/2 Yards
David Abbott	5/4/2022	2	Zone 2 Completed	2 Yards
David Abbott	05/6 & 9/ 2022	3	Zone 3 Completed	1 1/2 Yards
David Abbott	05/11 & 12, 2022	4	Zone 4 Completed	2 Yards
David Abbott	05/17 & 18. 2022	5	Zone 5 Completed	2 Yards
David Abbott	5/20/2022	6	Zone 6 Completed	1 1/2 Yards
David Abbott	05/24 & 25, 2022	7	Zone 7 Completed	2 Yards
David Abbott	05/27 & 31, 2022	8	Zone 8 Completed	2 1/2 Yards

Street Sweeping Log



Employee Name	Date	Zone	Location/Zone Swept	Volume of Trash Collected
David Abbott	6/1/2022	1	Zone 1 Completed	1 1/2 Yards
David Abbott	6/2/2022	2	Zone 2 Completed	1 1/2 Yards
David Abbott	6/7/2022	3	Zone 3 Completed	1 1/2 Yards
David Abbott	06/8 & 10/2022	4	Zone 4 Completed	2 Yards
David Abbott	06/13 & 16, 2022	5	Zone 5 Completed	2 1/2 Yards
David Abbott	06/14 & 15, 2022	6	Zone 6 Completed	1 1/2 Yards
David Abbott	06/21 & 23, 2022	7	Zone 7 Completed	2 Yards
David Abbott	06/28 & 29, 2022	8	Zone 8 Completed	2 1/2 Yards

Street Sweeping Log



Employee Name	Date	Zone	Location/Zone Swept	Volume of Trash Collected
David Abbott	7/1 & 7/5/2022	1	Completed Zone 1	1 1/4 Yards
David Abbott	7/5 & 7/6/2022	2	Completed zone 2	1 1/4 Yards
David Abbott	7/8/2022	3	Completed zone 3	3/4 Yard
David Abbott	7/7 - 7/14-2022	4	Completed zone 4	1 1/2 Yards
David Abbott	7/11 & 7/12/2022	5	Completed zone 5	1 1/4 Yards
David Abbott	7/15/2022	6	Completed zone 6	1/2 Yard
David Abbott	7/18 & 7/20	7	Completed zone 7	1 1/4 Yards
David Abbott	7/21,25, & 27/2022	8	Completed zone 8	1 3/4 Yards

Street Sweeping Log



Employee Name	Date	Zone	Location/Zone Swept	Volume of Trash Collected
David Abbott	8/1/2022	1	Completed zone 1	1 Yard
David Abbott	8/9/2022	2	Completed zone 2	1 1/2 Yards
David Abbott	8/10/2022	3	Completed zone 3	1 Yard
David Abbott	8/4, & 8/16, 2022	4	Completed zone 4	2 Yards
David Abbott	8/11 & 8/12, 2022	5	Completed zone 5	2 Yards
David Abbott	8/19/2022	6	Completed zone 6	3/4 Yards
David Abbott	8/17 & 8/18/2022	7	Completed zone 7	1 Yard
David Abbott	8/22, 29, & 31/0222	8	Completed zone 8	2 Yards

Street Sweeping Log



Employee Name	Date	Zone	Location/Zone Swept	Volume of Trash Collected
David	9/1 & 9/16,2022	1	Completed zone 1	1 1/2 Yards
David	9/7/2022	2	Completed zone 2	1 1/2 Yards
David	9/9/2022	3	Completed zone 3	3/4 Yard
David	9/8 & 9/13/2022	4	Completed zone 4	2 Yards
David	9/14 & 9/15/2022	5	Completed zone 5	2 Yards
David	9/16/2022	6	Completed zone 6	1/2 Yard
David	9/19 & 21/2022	7	Completed zone 7	1 1/2 Yards
David	9/22 & 9/25/2022	8	Completed zone 8	1 Yard

Street Sweeping Log



Employee Name	Date	Zone	Location/Zone Swept	Volume of Trash Collected
David Abbott	10/3/2022	1	Completed zone 1	2 Yard
David Abbott	10/4/2022	2	Completed zone 2	2 Yards
David Abbott	10/5/2022	3	Completed zone 3	1 Yard
David Abbott	10/6 & 10/11/2022	4	Completed zone 4	2 1/2 Yards
David Abbott	10/12 & 10/13/2022	5	Completed zone 5	3 Yards
David Abbott	10/7/2022	6	Completed zone 6	1 Yard
David Abbott	10/17 & 10/19/2022	7	Completed zone 7	2 Yards
David Abbott	10/26 & 10/27/2022	8	Completed zone 8	2 Yards

Street Sweeping Log



Employee Name	Date	Zone	Location/Zone Swept	Volume of Trash Collected
David Abbott	11/1/2022	1	Completed zone 1	2 1/2 Yards
David Abbott	11/2/2022	2	Completed zone 2	2 1/2 Yards
David Abbott	11/8/2022	3	Completed zone 3	1 1/4 Yards
David Abbott	11/3/2022	4	Completed zone 4	2 1/2 Yards
David Abbott	11/7 & 11/9/2022	5	Completed zone 5	3 Yards
David Abbott	11/19/2022	6	Completed zone 6	1 1/2 Yards
David Abbott	11/16 & 11/23/2022	7	Completed zone 7	3 Yards
David Abbott	11/28 & 11/30/2022	8	Completed zone 8	4 Yards

Street Sweeping Log



Employee Name	Date	Zone	Location/Zone Swept	Volume of Trash Collected
David Abbott	12/1/2022	1	Completed zone 1	2 Yards
David Abbott	12/2 & 12/6/2022	2	Completed zone 2	3 Yards
David Abbott	12/6 & 12/7/2022	3	Completed zone 3	1 1/2 Yard
David Abbott	12/5 & 12/8/2022	4	Completed zone 4	3 Yards
David Abbott	12/15 & 12/15/2022	5	Completed zone 5	3 1/2 Yards
David Abbott	12/16/2022	6	Completed zone 6	2 Yards
David Abbott	12/19 & 12/21/2022	7	Completed zone 7	3 Yards
David Abbott		8		



Inventory of Facilities & Stormwater Controls

I. CITY INFORMATION		
City Name:	The City of Live Oak	Reporting Period Year: 2022
Main Address:	8001 Shin Oak Drive, Live Oak, TX 78233	
II. FACILITIES AND CONTROLS		
a. Composting Facility		
<ul style="list-style-type: none"> • None 		
b. Equipment Storage and Maintenance Facilities		
1) <i>Equipment Storage Facility, 11602 Welcome Dr., Live Oak, TX 78233</i>		
c. Fuel Storage Facilities		
<ul style="list-style-type: none"> • None 		
d. Hazardous Waste Disposal Facilities		
<ul style="list-style-type: none"> • None 		
e. Hazardous Waste Handling and Transfer Facilities		
<ul style="list-style-type: none"> • None 		
f. Incinerators		
<ul style="list-style-type: none"> • None 		
g. Landfills		
<ul style="list-style-type: none"> • None 		
h. Material Storage Yards		
<ul style="list-style-type: none"> • None 		
i. Pesticides Storage Facilities		
<ul style="list-style-type: none"> • None 		
j. Buildings, Including Schools, Libraries, Police Stations, Fire Stations, and Office Buildings		
1) <i>Live Oak City Hall & Municipal Office, 8001 Shin Oak Dr., Live Oak, TX 78233</i>		
2) <i>Live Oak Fire Department, 8001 Shin Oak Dr., Live Oak, TX 78233</i>		
3) <i>Live Oak Animal Control, 8001 Shin Oak Dr., Live Oak, TX 78233</i>		
4) <i>Live Oak Police Department, 7966 Shin Oak Dr., Live Oak, TX 78233</i>		
k. Parking Lots		
1) <i>Live Oak's Main City Park, 18001 Park Dr, Live Oak, TX 78233</i>		
2) <i>Live Oak Hillside Disc Golf Course, 7924 Shin Oak Dr, Live Oak, TX 78233</i>		
3) <i>Woodcrest Park, Live Oak, TX 78233</i>		
l. Golf Courses		
<ul style="list-style-type: none"> • None 		
m. Swimming Pools		
1) <i>City of Live Oak Pool, 7901 Shin Oak Dr., Live Oak TX 78233</i>		
n. Public Works Yards		
1) <i>Water Tower, 403 Cherrywood Ln, Live Oak, TX 78233</i>		
2) <i>Water Tower, 7523 Marigold Trace, TX 78233</i>		
3) <i>Water Tower, 13989 N IH 35, TX 78233</i>		
4) <i>Water Tower, Old Spanish Trail, Live Oak, TX 78233</i>		
5) <i>Public Works Yard, 8001 Shin Oak Dr, TX 78233</i>		
6) <i>Public Works Yard, 12739 Sandpiper Dr, TX 78233</i>		

o. Recycling Facilities

- *None*

p. Salt Storage Facilities

- *None*

q. Solid Waste Handling and Transfer Facilities

- *None*

r. Street Repair and Maintenance Yards

- 1) *Public Works Building, 8001 Shin Oak Dr., Live Oak, TX 78233*

s. Vehicle storage and maintenance yards; and

- *None*

t. Structural Stormwater Controls

- Refer to BMP 2.1.



Municipal Operation & Maintenance Evaluation Log

10DE?

Lone Shadow Trail & Leafy Hollow

Date	Operation & Maintenance Activity	Location	Note any comments and/or compliance issues
6/1/2022	Channel maintenance	On Forest Bluff, between Forest Hollow & Forest Rain	No compliance issues were noted.
6/7/22	Street Sweeping	Shin Oak	No compliance issues were noted.
12/8/22	Street Sweeping	North ledge Dr & Sage Oak	No compliance issues were noted.
12/16/22	Street Sweeping	Brent Terrace & Rimwood Drive	No compliance issues were noted
1/19/23	Tree Trimming	Live Oak Public Works	No compliance issues were noted.