

AGENDA
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, MARCH 12, 2024, AT 7:00 P.M.

The public may watch the meeting live at www.liveoaktx.net under the "GOVERNMENT" tab then click on "City Meetings Live Stream"

1. CALL TO ORDER
2. INVOCATION/PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZENS TO BE HEARD

Per Live Oak City Charter

Section 2-21.5 (1) Live Oak Municipal Code: The rules of courtesy are adopted for persons in attendance at all meetings of Council include: "Those signed up to speak under Citizens To Be Heard shall be called upon in the order that they have registered. No personal attacks shall be allowed by any speaker."

Section 2-21.1 – Preservation of order includes: "The mayor shall preserve order and decorum, prevent personal references to Council Members or impugning of other members' motives."

5. CONSENT AGENDA

A. Approval of Minutes

1. February 27, 2024

6. NEW BUSINESS

A. City Council to approve installing the Kohler 250 KW generator removed from the Fire Station to provide backup emergency power to the Animal Control Facility and the Fleet Services Shop. —M. Wagster

7. CITY COUNCIL REPORT

A. City Council Member's report regarding discussion of City issues with citizens.

8. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

9. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on March 8, 2023, by 5:00 p.m.



Isa Gaytan, TRMC
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 2213.

It is possible that a quorum of the Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual members will not engage in any discussion or deliberation on any matters presented by the agenda.

The City Council for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL

MINUTES
REGULAR MEETING OF THE CITY COUNCIL
CITY OF LIVE OAK
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, FEBRUARY 27, 2024, AT 7:00 P.M.
FOLLOWING THE ECONOMIC DEVELOPMENT CORPORATION MEETING

1. CALL TO ORDER
Mayor Dennis called the meeting to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE
Completed

3. ROLL CALL

Mayor Mary M. Dennis
Councilmember Mendell Morgan
Councilmember Bob Tullgren
Councilmember Dr. Erin Perez
Councilmember Ed Cimics
Councilmember/Mayor Pro-Tem Aaron Dahl

Staff

Anas Garfaoui, City Manager
Leroy Kowalik, Finance Director
Chief Gary Hopper, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney
Donna Lowder, Manager of EDC
Isa Gaytan, City Secretary

4. CITIZENS TO BE HEARD

DeForest Dorraoh Jr. from 7602 Antique Oak St. came before council to speak about his concern of the speeding in the Toepperwein area.

Mayor Dennis acknowledged Councilmember Adams from the City of Converse who was newly elected.

5. CONSENT AGENDA

A. Approval of Minutes

1. January 30, 2024

- B. City Council to approve an excused absence for Mayor Dennis from the January 30, 2024, meeting.

Councilmember Tullgren made a motion to approve Consent Agenda; seconded by Councilmember Perez

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

6. SPECIAL PRESENTATION

- A. None

7. NEW BUSINESS

- A. Discussion and possible action to approve the Quarterly Investment Report for the period ending December 31, 2023- L. Kowalik

Mr. Kowalik came before city council and presented the Quarterly Investment Report.

Councilmember Tullgren made a motion to approve the Quarterly Investment Report for the period ending December 31, 2023; seconded by Councilmember Morgan

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- B. Discussion and possible action for City Council to approve the First Quarterly Financial Report ending December 2023- L. Kowalik

Mr. Kowalik came before city council and presented the First Quarterly Financial Report.

Councilmember Dahl made a motion to approve the First Quarterly Financial Report ending December 2023; seconded by Councilmember Cimics

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- C. Discussion and possible action to approve an Ordinance that amends the City of Live Oak utility rates for water service.

Mr. Kowalik presented an Ordinance to amend the utility rates for water service which will go in effect on April 1, to reflect the May billing cycle.

Councilmember Tullgren made a motion to approve an Ordinance that amends the City of Live Oak utility rates for water service; seconded by Councilmember Dahl

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- D. Discussion and possible action to approve an Ordinance that amends the City of Live Oak utility rates for sewer service.

Councilmember Dahl made a motion to approve an Ordinance that amends the City of Live Oak utility rates for sewer service; seconded by Councilmember Tullgren.

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- E. Discussion and possible action to approve a Resolution for the City of Live Oak to grant consent to authorize the San Antonio Water System (SAWS) to provide water and wastewater services to 14350 Lookout Road within its Certificate of Necessity (CCN); and authorize the City Manager to execute and any necessary letters or other documentation- M. Wagster

Mr. Wagster came before council to present a Resolution for the City of Live Oak to grant consent to authorize the San Antonio Water System to provide water and wastewater services to 14350 Lookout Road within its Certificate of Necessity. The city does not have water or wastewater mains the area. It is cost prohibitive to require the landowner to extend water mains, wastewater mains, and a lift station to provide this serve from the City of Live Oak system for a less than 4-acre tract of land.

Councilmember Tullgren made a motion to approve Resolution for the City of Live Oak to grant consent to authorize the San Antonio Water System to provide water and wastewater services to 14350 Lookout Road within its Certificate of Necessity; seconded by Councilmember Dahl.

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- F. Presentation, discussion, and possible action to accept the Live Oak Police Department's 2023 Tier 1 and Tier 2 Racial Profiling Data in compliance with Art. 2.134(b) of the Texas Code of Criminal Procedure- Chief Hopper

Chief Hopper presented the 2023 Racial Profiling Data to council.

Councilmember Dahl made a motion to accept the Live Oak Police Department's 2023 Tier 1 and Tier 2 Racial Profiling Data in compliance with Art. 2.134(b) of the Texas Code of Criminal Procedure; seconded by Councilmember Perez.

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- G. Discussion and possible action to approve a Resolution and authorize the City Manager to apply for the FY2025 Rifle-Resistant Ballistic Shield grant through the Office of The Governor's Criminal Justice Division- Chief Hopper

Chief Hopper came before council to present a Resolution to apply for the FY2025 Rifle-Resistant Ballistic Shield grant through the Office of the Governor's Criminal Justice Division.

Councilmember Morgan made a motion to approve a Resolution and authorize the City Manager to apply for the FY2025 Rifle-Resistant Ballistic Shield grant; seconded by Councilmember Perez.

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

H. Discussion and possible action to approve a Resolution and authorize the City Manager to apply for the FY2025 Rifle-Resistant Body Armor grant through the Office of The Governor's Criminal Justice Division- Chief Hopper

Chief Hopper came before council to present a Resolution and authorize the City Manager to apply for the FY2025 Rifle-Resistant Body Armor grant.

Councilmember Cimics made a motion to approve a Resolution and authorize the City Manager to apply for the FY2025 Rifle-Resistant Body Armor grant; seconded by Councilmember Morgan.

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

I. Discussion and possible action to approve a Resolution and authorize the City Manager to apply for the FY2025 Edward J Byrne Memorial Justice Assistance Grant through the Office of The Governor's Criminal Justice Division to purchase vehicle-mounted license plate readers- Chief Hopper

Chief Hopper came before council to present a Resolution and authorize the City Manager to apply for the FY2025 Edward J Byrne Memorial Justice Assistance Grant through the Office of The Governor's Criminal Justice Division to purchase vehicle-mounted license plate readers.

Councilmember Tullgren made a motion to approve a Resolution and authorize the City Manager to apply for the FY2025 Edward J Byrne Memorial Justice Assistance grant; seconded by Councilmember Morgan.

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

J. Discussion and possible action to approve a Resolution and authorize the City Manager to apply for the FY2025 General Victim Assistance Grant through the Office of The Governor's Criminal Justice Division- Chief Hopper

Chief Hopper came before council to present a Resolution and authorize the City Manager to apply for the FY2025 General Victim Assistance grant.

Councilmember Dahl made a motion to approve a Resolution and authorize the City Manager to apply for the FY2025 General Victim Assistance grant; seconded by Councilmember Cimics.

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- K. Discussion and possible action to authorize the City Manager to sign a Memorandum of Agreement between the City of Live Oak and the 502d Air Base Wing (502 ABW), Joint Base San Antonio (JBSA) to reimburse Live Oak Police Department for law enforcement personnel overtime incurred while directly supporting airshow operations- Chief Hopper

Chief Hopper came before council to present a Memorandum of Agreement between the City of Live Oak and the 502d Air Base Wing, Joint Base San Antonio to reimburse Live Oak Police Department for law enforcement personnel overtime incurred while directly supporting airshow operations.

Councilmember Cimics made a motion to approve a Memorandum of Agreement between the City of Live Oak and the 502d Air Base Wing, Joint Base San Antonio to reimburse Live Oak Police Department for law enforcement personnel overtime incurred while directly supporting airshow operations.; seconded by Councilmember Dahl.

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- L. Discussion and possible action regarding a Resolution to approve a Scope of Work/Services with 6S Engineering, Inc. and authorize the City Manager to authorize execution of same for the RBFCU Monument, Landscaping, and Design- D. Lowder

Ms. Lowder came before council to present a Resolution to approve a Scope of Work/Services with 6S Engineering, Inc. and authorize the City Manager to authorize execution of same for the RBFCU Monument, Landscaping, and Design

Councilmember Tullgren made a motion to approve a Resolution to approve a Scope of Work/Services with 6S Engineering, Inc. and authorize the City Manager to authorize execution of same for the RBFCU Monument, Landscaping, and Design; seconded by Councilmember Perez.

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

- M. City Council to approve a resolution and authorize the City Manager to sign a renewal of an Interlocal Cooperation Contract (Failure to Appear Program -FTA) with the Texas Department of Public Safety to accommodate Chapter 706 of the Texas Transportation Code- Vickie Steenbeke

Mr. Garfaoui came before council to present a Resolution to authorize the City Manager to sign a renewal of an Interlocal Cooperation Contract Failure to Appear Program with the Texas Department of Public Safety to accommodate Chapter 706 of the Texas Transportation Code.

Councilmember Dahl Resolution to authorize the City Manager to sign a renewal of an Interlocal Cooperation Contract

Failure to Appear Program with the Texas Department of Public Safety to accommodate Chapter 706 of the Texas Transportation Code; seconded by Councilmember Cimics.

Vote FOR: Councilmember Morgan, Tullgren, Perez, Cimics, and Dahl; Passed 5/0

8. CITY COUNCIL REPORT

A. City Council Member's report regarding discussion of City issues with citizens.

Nothing to report from council members.

9. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Councilmember Morgan announced that the Humane Society will be having a Magic Show on May 11 at St. Mathews at 2:00 p.m. and at 6:00 p.m. and that sponsorship is available to those who might be interested. Also mentioned the Humane Society President, Rebecca Kochan, was in the audience and available if anyone has any questions.

Council members Perez congratulated JISD foundation for their extraordinary work and to all the San Antonio Stock Show and Rodeo kids that were able to participate.

Mayor Dennis recognized Mr. Henry who is a long-time resident of the City of Live Oak. Also congratulated Assistant Chief Fratus for his representation of the Live Oak Police Department at a recent visit.

B. Staff

1. Ribbon Cuttings, upcoming City Events, Special meetings and workshops, conferences and special acknowledgements

Ms. Lowder reminded everyone about the lights still being worked on at Pat Booker. Also confirmed the Shred day has been moved to May 11th 9:00 a.m. to noon.

Chief Hopper announced the Citizens Police Academy will begin on March 21 and applications are still available.

Mayor Dennis recognized Retired Chief Foster in the audience.

Councilmember Tullgren shared that even after the new rate increases, the city is still saving money with all the grants presented.

Councilmember Perez congratulated Assistant Fratus on his graduation from LEMIT command college.

10. ADJOURNMENT

As there was no further business, Councilmember Cimics made a motion to adjourn; seconded by Councilmember Dahl. The City Council meeting adjourned at 8:10 p.m.

APPROVED:

Mary M. Dennis, Mayor

ATTEST:

Isa Gaytan, City Secretary



CITY COUNCIL AGENDA ITEM FORM

Meeting Date: March 12, 2024

Agenda Item: 6A

Prepared by: Mark Wagster, Director

Reviewed by: Anas Garfaoui, City Manager

Department: Public Works

AGENDA ITEM DESCRIPTION:

City Council to approve installing the Kohler 250 KW generator removed from the Fire Station to provide backup emergency power to the Animal Control Facility and the Fleet Services Shop.

Staff Briefing:

The Kohler 250 KW generator will provide many years of backup emergency power for both the Animal Control Facility and the Fleet Services Shop. The cost to install the generator including breaker panels, conduit, wire, transfer switches, and labor is \$60,543; engineering \$9,000; and the cost for crane services and the foundation is \$7,000. The total cost for the project is \$76,543.

ACTION:

- Ordinance Resolution
- Proclamations Special Presentation
- Finance Report Public Hearing
- Other

Cost:	\$76,543
Budgeted	
Actual	
Acct. Name	
Acct. Fund	
Other Funding	

Staff Recommended Motion:

City Council to approve the installation of the Kohler 250 KW generator removed from the Fire Station to provide backup emergency power to the Animal Control Facility and the Fleet Services Shop.