

AGENDA
CITY OF LIVE OAK
GOALS WORKSHOP FOR CITY COUNCIL
WILL BE HELD IN THE LIVE OAK COUNCIL CHAMBERS
8001 SHIN OAK DRIVE
TUESDAY, JUNE 30, 2020 AT 7:30 P.M. OR
FOLLOWING THE REGULAR CITY COUNCIL MEETING

1. CALL TO ORDER

Citizens to be Heard Portal is available on the front page of City Website:

<https://www.liveoaktx.net/>

Portal will be open for Citizen to be Heard remarks from 8 a.m. until 4:00 p.m. the day of the posted Meeting(s) (applies for all citizens that attend and non-attendees.)

Please note: Citizens who wish to speak on-site, sign up will be in in the City Council Chamber Lobby

2. ROLL CALL

3. GOALS WORKSHOP

A. Discussion Regarding Live Oak Goals – Mr. Wayman

1. Discussion of 2020/2021 Goals.

B. Discussion of future goals, prioritization, and possible direction to staff from City Council

C. Discussion concerning upcoming budget season – Mr. Wayman and Mr. Kowalik

D. Discussion regarding the 2020/2021 budget calendar – Mr. Kowalik

4. ADJOURNMENT

I certify that the above notice of meeting was posted on the bulletin board of the City Hall, 8001 Shin Oak Drive, City of Live Oak, Texas, on June 23, 2020 by 5:00 P.M.


Deborah L. Goza
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office, for concerns or requests, at (210) 653-9140, Ext. 2213 or FAX (210) 653-2766

The City Council for the City of Live Oak reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Governmental Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.

REQUEST ALL PAGERS AND PHONES BE TURNED OFF, WITH THE EXCEPTION OF EMERGENCY ON-CALL PERSONNEL.

It is possible that a quorum of the Live Oak Economic Development Corporation, Parks and Recreation Commission, Planning and Zoning Commission and Board of Adjustment Commission could attend this meeting. The individual member's will not engage in any discussion or deliberation on any matters presented by the agenda.

MINUTES
CITY OF LIVE OAK
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VIDEO AND TELECONFERENCE MEETING

In accordance with order of the Office of the Governor issued March 16 2020, and all update therewith the City of Live Oak, City Council will conduct a Regular Meeting as a telephonic and videoconference meeting in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19).

The public may participate in this meeting by dialing in to the following toll-free number:

1-888-788- 0099 (Toll-free)

Click link for videoconference participation: <https://us02web.zoom.us/j/81100078717>

Meeting ID: 811 0007 8717

The public will be permitted to offer public comments telephonically or via video stream as provided by the agenda and as permitted by the presiding officer during the meeting.

Written questions or comments may be submitted up to two hours before the meeting to Debby Goza, City Secretary at dgoza@liveoaktx.net

A recording of the telephonic and video meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

1. CALL TO ORDER

Mayor Mary M. Dennis called the June 30, 2020 Regular meeting to order at 7:19 p.m.

2. ROLL CALL – All City Council Members were present and on the Video and Teleconference Meeting

Mayor Mary M. Dennis
Councilman Mendell D. Morgan Jr.
Councilman/Mayor Pro Tem Bob Tullgren
Councilman Ramon Norris Jr.
Councilman Ed Cimics
Councilman Aaron Dahl

Staff

Scott Wayman, City Manager
Michael Hornes, Assistant City Manager (Remote)
Leroy Kowalik, Finance Director
Chief Dan Pue, Police Department
Chief Linc Surber, Fire Department
Mark Wagster, Director of PW
Clarissa Rodriguez, City Attorney (Remote)

Deborah Goza, City Secretary

3. GOALS WORKSHOP

A. Discussion Regarding Live Oak Goals – Mr. Wayman

Mr. Wayman began the discussion of the 2020/2021 Goals, Capital Projects, Personnel, playscape (partner with EDC and City) equipment, maintenance for water storage tank and briefly touched on the process and evaluation process.

1. Discussion of 2020/2021 Goals.

Mr. Wayman discussed City Council submittals and combined new submittals with the established goals from 2019/2020: Staff Recommendations

Council submittal (**New**) Goal 1: Continue enhanced efforts for economic development, attracting, retaining, expanding & collaborating with the business sector (while the region recovers from economic downturn) (Staff Modifications)

- Live Oak is Stable
- Make financial decisions with Citizens in mind
- Preserve capital until stabilization
- Maintaining relationships
- Infrastructure
- Maintain and evaluate programs in place to help local businesses
- Promote Tourism and Entrepreneurship
- Oversight of town center development
- Maintain Inventory or real estate opportunities
- Research opportunities to promote certain areas in Live Oak as City Hub (Downtown) regions to help local businesses
- Improve connectivity for pedestrians throughout business sector and schools
- Market city as excellent place to work, play, stay and shop.
- Enhance marketing materials to promote the region and city
- Resolve Gatsby lots to convert to a developable arrangement.
- **Promote programs that help neighbors to form a tighter community Added to goal #1**

Council Submittal (**Remain**) Goal 2: Prepare for and provide advance planning for the future to include infrastructure, finance, public safety and staffing.

- Promote Live Oak Security
- Incentivize top talent
- Encourage staff residency

- Maintain commitment to safe water
- Superior Fire and Police
- Efficiency through technology
- Promote water conservation
- Improve infrastructure and water rights
- Evaluate and maintain city facilities
- Support medical communities and attract residency of higher paying workforce
- Long term financial planning
- Continual evaluation of infrastructure needs
- Continual evaluation of city facilities and their need for repair and upgrade
- Continue to pursue separate zip codes for Live Oak
- Survey existing parks
- Continue recycling efforts

Council Submittal (**Modified**) Goal 3: (Includes previous Goal 5) Provide for, maintain and expand services delivery to our residents and guests, to include recreational, senior, youth, quality of life, & partnerships and improves communication:

- Live Oak is supportive
- Attention to bike facilities and lanes
- Continue leadership development program
- Provide volunteerism
- Continue to use social media to communicate
- Plan & Provide exceptional community events
- Host community forums
- Promote the benefits of living in Live Oak
- Senior Education programs
- Continue support of civic groups
- Promote active lifestyles (trails improvements)
- Public Safety through education
- Continue tradition of community events with continual evaluation of success
- Enhance Senior Lock Box
- Continue augmenting park and city amenities and use
- Promote use of File of Life containers for prescription and health information

- Promote use of Ride Share companies as options for persons needing rides to medical appointments, prescriptions, and other necessities.
- Central Kayak Launching pad area
- Monitor and conduct park improvements (plan)
- Simple Splash pad like the Pearl
- Potential shift to promoting a “live oak culture”
- Market community for groups and visitors
- Monitor existing park amenities (Trail on Dam)

Council submittal (**Modified**) Goal 4: Plan for the beautification and appearance of the City, City facilities, entrance areas, aged neighborhoods and parks:

- Live Oak is beautiful
- Extend walls to separate res/comm.
- Consistent lighting
- Community Art installation
- Ban overhead powerlines
- Promote clean up efforts
- Enhance maintenance of row and City entrances
- Continue education Code Enforcement efforts (stricter enforcement?)
- Maintain and evaluate programs in place to help local business beautification
- Beautification of Toepperwein and Lookout Commercial districts
- Survey, inventory and improve existing Parks
- Review of ordinances by planning and zoning commission
- Pursue the possibility of expanding existing park system
- Obtain property at entrance to Live Oak on Shin Oak at IH 35 for appropriate entrance monument
- Improve other entry locations (triangle Pat Booker)
- Foster more recycling activity by providing more suitable receptacles in various public areas such as the Club House and Park.
- Enhance code enforcement efforts. Failing on Address visible, outdoor storage of motor vehicles parts, BBQ grills, Weeds and limbs.
- Better Use city recreation facilities
- Incentivize design standards for above and beyond
- Preserve open space.

B. Discussion of future goals, prioritization, and possible direction to staff from City Council

Items mentioned or discussed:

Councilman Morgan – Promote neighborly behavior and promote togetherness in small groups (social distancing)

Councilman Norris – appreciation for the bike lanes

Councilmen Tullgren, Cimics and Dahl had comments related to financial decisions & development (parkscape and water tank)

Mary Dennis made a statement that was read into the Minutes:

“First I would like to thank each Council member and our Staff for all your hard work the past couple of months. A very big thank you to Scott for his leadership through this crisis. As we approach this year's budget, I feel we must do so with lens that we have not done in the past. In the last few, months so much has happened to our world/ state and local economies. Many of our Live Oak residents have experience reduced work hours, change in income and job losses. Currently nearly all of our Live Oak businesses are impacted by Covid-19. The two primary sources of revenue for Live Oak are derived from Sales Tax 61% and Property Taxes 39% and a small percentage 1% Mixed Beverage. I feel a great responsibility to each resident and to those whom have chosen to do business here. As a City, we do not set Appraisal Rates or valuations. However, by law the City does approve the budget and set local tax rates. In consideration for all who call Live Oak home and due to the current state of the economy both local and state. I am asking this Council to maintain this current-year budget. If increases must be made let it be directly impact health and safety items. I don't think we cannot address this year's budget as if we are not dealing with a pandemic. I would like all Capital Projects delayed this year and no new hires. I do understand this will not be an easy conversation. However, I feel as a City, we must support our residents and business owners as we maneuver through these uncharted waters. So my ask is this: To use the same budget as 2019-2020 (barring any items necessary for health and safety) maintain current effective tax and fund \$150,00 to \$200,00 to fund 1.5% Market Adjustment for employees. I look forward to the discussions. I do hope and pray for a speedy recovery for all of us. However, in the meantime we must hold the line as best we can. And remember the best is yet to come. We are a cool City, and we are Live Oak Strong!”

C. Discussion concerning upcoming budget season – Mr. Wayman and Mr. Kowalik

Items discussed: Market adjustment, Health & Medical Benefits Renewals, (Mid-year) Part time to full time court/PD, Capital projects, TMRS Net Pension Obligation, rehab projects for Dispatch and facility and hose tower and remainder of Park Benches purchases from donation source, water/sewer increase, and purchase of fire trucks. Lastly, the Capital Project Fund would continue with sidewalks and wall on Toepperwein.

There was a brief discussion as to whether the city should have a Bond Election for streets and this was not supported by City Council.

To sum up:

- In proposed budget currently:

- Personnel 1.5% market adjustment across the board, ½ time add to court for Part time to Full time position, * for six months
- All capital requests, including Barney playground, currently in budget but potential for EDC to cover it and allow us to move \$ back to general fund reserves.
- Suspend the transfer to capital projects fund. Some Funds allocated for some facility upgrades including the Dispatch wall improvement
- \$90K for net pension obligation is out because it is filled but could go to future liability if you choose
- All requests are funded in the proposed budget and is a balanced budget with the use of reserves. Reserves are projected to be held at approximately 10 months of operation in the General Fund.
- Thumbs up or down on bonding for street repairs
- Projected utility rate increases to both water and sewer.

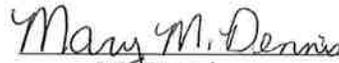
D. Discussion regarding the 2020/2021 budget calendar – Mr. Kowalik

Mr. Kowalik spoke about an additional Budget Meeting on July 14th following the regularly schedule Council Meeting. Depending on Bexar County with the certified rolls calculation there will be a budget meeting the week of July 27 – July 31st, the first meeting in August a meeting for the effective tax rate.

4. ADJOURNMENT

As there was no further business, Councilman Cimics made a motion to adjourn; seconded by Councilman Dahl at 8:52 p.m.

APPROVED:



 Mary M. Dennis, Mayor

ATTEST:



 Deborah L. Goza, City Secretary