

MINUTES  
REGULAR MEETING OF THE CITY COUNCIL  
CITY OF LIVE OAK  
WILL BE HELD AT THE LIVE OAK COUNCIL CHAMBERS  
8001 SHIN OAK DRIVE  
TUESDAY, JULY 31, 2018 AT 7:00 P.M.

1. CALL TO ORDER

Mayor Mary M. Dennis called the regular July 31, 2018 City Council Meeting to order at 7:00 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed.

3. ROLL CALL

Mayor Mary M. Dennis  
Councilman Mendell Morgan Jr., Place 1  
Councilman Bob Tullgren, Place 2  
Councilman Anthony A. Brooks, Place 3 (Excused Absence)  
Councilman Ed Cimics, Place 4 (Excused Absence)  
Councilman Aaron Dahl, Place 5

Staff

Scott Wyman, City Manager  
Jordan Matney, Assistant City Manager  
Leroy Kowalik, Finance Director  
Chief Dan Pue, Police  
Chief Linc Surber, Fire  
Mark Wagster, Public Works Director

4. CITIZENS TO BE HEARD

There were no citizens to be heard.

5. CONSENT AGENDA

A. Approval of Minutes

1. July 10, 2018 - Regular
2. July 17, 2018 - Budget

B. City Council to approve Mayor Dennis' travel to TML Business meeting to Austin, TX and TABCCM to Prairie View, TX (August 22 through August 25, 2018) – Mayor Dennis

C. City Council to approve Mayor Dennis' travel to Houston TX, to attend Mayor's Luncheon (UNCF), August 29 –September 1, 2018 – Mayor Dennis

D. City Council to approve the Quarterly Code Enforcement Report – Ms. Matney  
Councilman Tullgren made a motion to approve the Consent Agenda; seconded by Councilman Morgan

Vote FOR: Councilmembers Morgan, Tullgren, and Dahl -- passed 3/0

6. NEW BUSINESS

A. Discussion regarding a request for Clubhouse usage and fee waiver for private group and deferral from City's usage policy - Ms. Matney

Ms. Matney came before City Council to provide information regarding Derek Blaylock, pastor at Live Oak Vineyard Church who is requesting usage of the Clubhouse and a waiver of fees to host an eleven-week Dave Ramsey Financial Peace University program. The course will be held Monday evenings, 6:30-8:00 PM between August 27th and November 5th. The course will cost \$109.00 to be paid directly to David Ramsey for materials. The requestor will also offer 10 partial scholarships. Should the council choose to move forward with a waiver of fees, the item will need to be on the next regular council agenda as a Resolution with findings of public need.

Councilman Dahl made a motion to approve a request for Clubhouse usage and fee waiver for private group and deferral from City's usage policy; seconded by Councilman Morgan

Vote FOR: Councilmembers Morgan, Tullgren, and Dahl -- passed 3/0

B. Discussion and possible action regarding an application for the City of Live Oak's Available Usage Dates for the Hilton Garden Inn and Conference Center- Ms. Matney

Ms. Matney came before City Council to provide information regarding The Tri County Chamber of Commerce submittal to request one of our usage dates for their third annual Business Palooza event. The event offers training, classes on sales, career building, resume and interview skills and systems for success. The event will be held Tuesday, October 9th in conjunction with the monthly Chamber luncheon. The Texas Tri County Chamber of Commerce has met the requirements outlined in the application and agreement for use of the conference center. Should the City Council approve the transfer of usage of one date in 2018 to the Tri County Chamber of Commerce, the Chamber will be responsible for conducting all business and making all arrangements with the Hilton Garden Inn, subject to their approval.

Councilman Tullgren made a motion to approve the request for available usage dates for the Hilton Garden Inn; seconded by Councilman Morgan

Vote FOR: Councilmembers Morgan, Tullgren and Dahl – passed 3/0

- C. Discussion and possible action regarding amendments to the City's Personnel Policy, Section 18.05, Education Assistance Pay (Tuition) – Ms. Matney

Ms. Matney came before City Council to provide information regarding our Education Assistance Pay to promote professional development throughout the City of Live Oak. In addition, the Education Assistance Pay Program is created through our Personnel Policies and is budgeted by each individual department. The current policy allows for \$450 per semester, not to exceed \$900 annually. The proposed changes will increase the funds available to qualifying employees to \$1,500 per semester, not to exceed \$3,000 per year. There are requirements and forms for this program that will be mandatory for all employees who participate in the Education Assistance Pay program.

Councilman Dahl made a motion to approve the amendments to the City's Personnel Policy, Section 18.05, Education Assistance Pay (Tuition); seconded by Councilman Tullgren

Vote FOR: Councilmembers Morgan, Tullgren, and Dahl – passed 3/0

- D. Discussion and possible action regarding a Resolution authorizing the Mayor or her designee to sign a Regional Mutual Aid Agreement with the Alamo Area Council of Governments – Chief Pue

Chief Pue came before City Council to provide information regarding Regional Mutual Aid Agreement with the Alamo Area Council of Governments with an accompanied Resolution. The Regional Mutual Aid Agreement is entered between local government entities and local organizations wholly or partially within the geographic areas covered by the Alamo Area Council of Governments. The agreement defines cost reimbursement, liability, and insurance, among other parameters for jurisdictions seeking response aid in the event of an emergency. It covers response for all hazards (flooding, fire, or other disastrous events) that involves Public Works, Law Enforcement, Fire Department, and Emergency Medical Services.

Councilman Dahl made a motion to approve a Resolution and authorizing the Mayor to sign a Regional Mutual Aid Agreement with the Alamo Area Council of Governments – Chief Pue; seconded by Councilman Morgan

Vote FOR: Councilmembers Morgan, Tullgren, and Dahl – passed 4/0

- E. Discussion and possible action to vote on a proposal to consider a property tax increase or a proposal to not exceed the effective tax rate- Mr. Kowalik

Mr. Kowalik came before City Council to provide information regarding to consider a property tax increase or a proposal to not exceed the effective tax rate. The information provided would assist the Council with their decision for the 2018/2019 Budget.

The City's 2018/2019 working draft budget as presented and discussed at the budget workshop, was composed with the concept of staying at the effective tax rate. The effective tax rate of \$0.437116/\$100 valuation breaks down into the two component rates which are the Debt Service (I&S) and Maintenance and Operations (M&O) rates. They are as follows:

Debt service rate (I&S)	\$0.112693/\$100 valuation
Maintenance & Operations	<u>\$0.324423/\$100 valuation</u>
Total Tax Rate	\$0.437116/\$100 valuation

This effective tax rate is a 1.4339% (.006359 penny) decrease. According to the information provided to us from BCAD, the average market (appraised) value for a resident homestead increased by 4.533%.

Councilman Dahl made a motion to approve a proposal to consider a property tax rate that will not exceed the effective tax rate which, by definition, would generate approximately the same amount of tax revenue from properties tax in the preceding year. The 2018 effective tax rate that has been calculated by Bexar County is \$0.47087 per \$100 valuation; seconded by Councilman Tullgren

Vote FOR: Councilmembers Morgan, Tullgren, and Dahl – passed 3/0

F. Discussion regarding reimbursement of City pool fees to the Hilton Garden Inn– Ms. Matney

Ms. Matney came before City Council to provide information regarding this item. On June 7th, Rachel Clark with the Hilton Garden Inn contacted Courtney Weese, Recreation Coordinator concerning hotel guests using the City of Live Oak Pool. The hotel was scheduled to have repairs on the pool that would not allow guests to use the facilities during the repair process. They wanted to continue to offer the amenity, so Ms. Clark requested usage of the City of Live Oak pool for hotel guests (70 guests) during the timeframe of the repairs. The Hilton Garden Inn would reimburse the City after the fact of \$5.00/person (non-resident rate). Councilmember Cimics has requested that this item be placed on the agenda for discussion to waive fees to the Hilton Garden Inn due to their partnership with the City in many of our endeavors.

Ms. Matney indicated that staff's recommendation was not in support of the waiver. City Council concurred with staff's recommendation. No further action was taken on this item.

## 7. CITY COUNCIL REPORT

A. City Council Members report regarding discussion of City issues with citizens. Councilman Morgan thanked everyone for attending the Live Oak Humane Society's Christmas in July; \$1,000 was taken in in less than four (4) hours.

Councilman Morgan thanked Mr. Wayman for advertising for the new Animal Control Officer position.

8. GENERAL ANNOUNCEMENTS FOR CITY COUNCIL AND STAFF

A. City Council

Mayor Dennis announced that Sunday was Ms. Rodriguez' birthday and everyone sang.

B. Staff

Mr. Wayman announced that the City of Live Oak today received an award from the Texas Masonry Council for the adherence to our Masonry guidelines. Angie Cervantes from the Masonry Council was on hand to present the award to City Manager Scott Wayman.

Mr. Wayman announced the retirement of Ms. Angela McFadden and her going away ceremony/party will be August 7<sup>th</sup>, Tuesday @ 2:00 p.m.

Chief Pue announced that August 3<sup>rd</sup>, Friday, at 3 p.m. at the Araiza Room, Detective Sergeant Kevin McGuire will have his official Retirement Ceremony after 17 years of dedicated service.

Chief Pue announced that on July 23<sup>rd</sup>, Monday, during the Texas Narcotics Officers Association Competition, K9 Officer Curtis Sanders and Kane came in 3<sup>rd</sup> place for performance (out of 30 K9's).

Chief Pue announced that on July 26<sup>th</sup>, Thursday, Tip A Cop was a great success that earned and donated over \$3,000 to the Special Olympics.

Mr. Kowalik reminded everyone of the Joint Public Hearing between EDC and City Council on August 28<sup>th</sup> and September 11<sup>th</sup> the budget is scheduled to be approved.

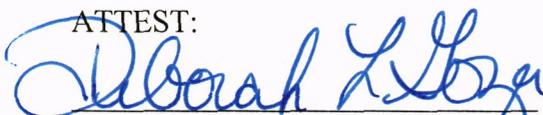
9 ADJOURNMENT

As there was no further business, Councilman Tullgren made a motion to adjourn, seconded by Councilman Dahl. The City Council meeting adjourned at 7:29 p.m.

APPROVED:

  
Mary M. Dennis, Mayor

ATTEST:

  
Deborah L. Goza, City Secretary