

MINUTES
REGULAR MEETING OF THE ETHICS REVIEW BOARD
CITY OF LIVE OAK
WILL BE HELD IN CITY HALL, 8001 SHIN OAK DRIVE,
THURSDAY, DECEMBER 8, 2016, AT 6:00 P.M.

1. CALL TO ORDER

Chairwoman Rebecca Kochan called the regular meeting of the Ethics Review Board to Order on December 8, 2016 at 6 p.m.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Invocation and Pledge were completed

3. ROLL CALL

Chairman Rebecca Kochan
Vice Chairman Tom Kusek
Board member Terrence Jenkins
Board member Scott McKenna
Board member Ken Bramble (arrived at 6:12 p.m.)
Charles Zech, City Attorney/Ethics Compliance Officer
Scott Wayman, City Manager
Jordan Matney, Assistant City Manager
Debby Goza, City Secretary

4. CONSENT AGENDA

A. Approval of Minutes

1. December 3, 2015

Board Member Kusek made a motion to approve the Consent Agenda; seconded by Board Member McKenna

Vote FOR: All voted to approve the Consent Agenda.

5. NEW BUSINESS

A. Approval of Annual Report.

Board Member Jenkins made a motion to accept and approve the Annual Report; seconded by Board Member Kusek

Vote FOR: All voted to approve the Annual Report.

B. Election of a new Chairperson of Ethics Review Board

Board Member Kusek nominated Board member McKenna as the new Chairman; seconded by Board Member Jenkins

Vote FOR: All voted to approve the nomination and elected Chairman McKenna.

C. Election of a new Vice Chairperson of the Ethics Review Board

Board Member Kusek nominated Board Member Rebecca Kochan as the new Vice Chairwoman; seconded by Board Member Jenkins

Vote FOR: All voted to approve the nomination and elected Vice Chairman Kochan.

D. City Attorney to provide Ethics Training for Ethics Review Board

Mr. Zech came before the Ethics Review Board to provide a brief history, policy and procedures about the Live Oak Ethics Ordinance. The presentation spoke to the complaints that might be filed, the timelines for answering complaints, responses, hearings and its rules, the rights of both the complainant and the person the complaint is about. In addition, Mr. Zech spoke about ethics disposition, panel, declaratory ruling, advisory opinions and enforcement mechanisms (criminal sanctions)

6. GENERAL ANNOUNCEMENTS

Ms. Matney announced that Christmas in the Park was being held December 17th, from 4 pm until 7 p.m. In addition, she asked for volunteers to help with the event.

7. ADJOURNMENT

As there was no further business, Board member McKenna made a motion to adjourn; seconded by Board member Bramble. The Ethics Review Board meeting adjourned at 6:04 p.m.

APPROVED:



Scott McKenna, Chairman

ATTEST:



Deborah L. Goza, City Secretary