



DEVELOPMENT SERVICES
 8001 Shin Oak Drive
 Live Oak, Texas 78233-2497
 210-653-9140 ext. 2244



APPLICATION FOR CERTIFICATE OF OCCUPANCY

(This application must be completed and returned to this office with a \$50.00 fee before a final inspection and Certificate of Occupancy is issued) Make Checks Payable to City of Live Oak

Business Name: _____ Building Final Date: _____
 (Exact name that will appear on the Certificate)

Address: _____ Suite #: _____

Type of Business: _____ Approved Sprinklers: Yes _____ No _____

Lot #: _____ N.C.B.: _____ Zone: _____ Building Type: _____ Stories: _____

Sq. Ft. of Building: _____ Maximum Number of Persons Allowed _____

Owner of Premises: _____ Use of Premises: _____

Business Telephone & Emergency Contact Numbers: _____

EMAIL: _____

If this is for a Medical Office, please list the name and title of all Physicians that will practice at this location.

Name/Title: _____

Will any hazardous materials be used/stored at this address? Yes _____ No _____
 If yes, please explain and include the amount and type of material.

Is there a Registered Knox Box at this address? Yes _____ No _____

Is there an Alarm System? Yes _____ No _____

If yes, an alarm permit must be obtained from the Police Department.

Type of Alarm: Burglar _____ Holdup/Panic _____ Fire _____ Medical _____

Owner's Signature: _____ Date: _____

Rec'd by & date _____ Permit #: _____ Delivered C of O: _____

* Applicant must set up water accounts with the city at City Hall for domestic water & irrigation accounts.

Businesses ONLY Sales Tax # _____

NOTE: A SIGNED LEASE MUST BE ATTACHED WITH THIS APPLICATION. ALSO IF YOU HAVE ANY COIN OPERATED AMUSEMENT MACHINES ON PROPERTY CONTACT THE CITY SECRETARY AT 210-653-9140 Ext.2213