



AMENDMENT TO PLAT
Planning and Community Development
8001 Shin Oak Dr., Live Oak, Texas 78233
Phone: (210) 653-9140, ext. 2219

Case No. \_\_\_\_\_

OWNER'S NAME(S): \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY

NAME OF RECORDED SUBDIVISION PLAT AND UNIT NUMBER, if any: \_\_\_\_\_

COUNTY MAP AND PLAT RECORDS VOLUME: \_\_\_\_\_ PAGE: \_\_\_\_\_ OR DOCUMENT NO: \_\_\_\_\_

LOTS OR TRACTS TO BE COMBINED: \_\_\_\_\_

RESULTING LOT NUMBER: \_\_\_\_\_ ACREAGE/SQUARE FOOTAGE: \_\_\_\_\_ CITY LIMITS: IN \_\_\_\_\_ OUT \_\_\_\_\_

The signatures affixed below will certify that the owner of the described property does hereby amend the plat of the property so as to combine the referenced lots or tracts into a single lot or tract. If there is an easement or easements running along the common boundary line which is being removed by the combination of the lots into a single lot or tract, then the property owner is responsible for obtaining releases or permission from all affected utilities or owners that have an interest in the easement(s) before the lots can be combined. The property owner acknowledges that this Amendment to Plat will not dissolve or alter any existing easements or other property interests that may exist within the boundaries of this property that are not adjacent to the common boundary line that is being removed by the consolidation of the lots or tracts. The owner also certifies that any and all lienholders have acknowledged this Amendment to Plat as per the attached Lienholder's Acknowledgement(s), if applicable.

(Owner's Signature)

(Owner's Signature)

(Name Printed)

(Name Printed)

STATE OF TEXAS §

COUNTY OF \_\_\_\_\_ §

SWORN TO AND SUBSCRIBED before me by \_\_\_\_\_

\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

NOTARY PUBLIC

APPROVED ON

THE \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

PLANNING REPRESENTATIVE \_\_\_\_\_

# CHECKLIST FOR “AMENDMENT TO PLAT”:

## Documents required:

- \$50.00 fee. (Check must be made out to “City of Live Oak”)
- Completed application.
- Copy of recorded plat (full size).
- New lot configuration or purpose of the Amendment. **Please outline the lots to be combined with one bold line and place a ‘Z’ on the shared lot line to show it being combined.** Must be on 8 ½ x 11 sheet of paper for recording purposes.
- Copies of the recorded deed indicating current ownership of the lots or tracts.
- Original** Tax Certificates issued by Tax Office showing no outstanding taxes due.
- Comments or releases from all affected public utilities or the holder of any other easement within the lots. (Check applicable)

\_\_\_\_\_ City Public Services \*  
\_\_\_\_\_ Time Warner Cable \*  
\_\_\_\_\_ AT&T \*  
\_\_\_\_\_ SAWS \*  
\_\_\_\_\_ TXDOT \*  
\_\_\_\_\_ Other: \_\_\_\_\_  
\_\_\_\_\_ Other: \_\_\_\_\_

(\* NOTE: *The City does not request the documents listed above. **They should be requested by property owner prior** to submitting the “Amendment to Plat” application to the City.)*

- Recording fee (In Bexar County: \$82.00 fee for plat, plus \$82.00 for each page after.

Check must be made out to the Bexar County Clerk; Driver’s License number, date of birth, and home phone number on check)