

MINUTES  
REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION  
CITY OF LIVE OAK  
HELD AT THE LIVE OAK COUNCIL CHAMBERS  
8001 SHIN OAK DRIVE  
MONDAY, MAY 7, 2018, 7:00 P.M.

1. CALL TO ORDER

Chairman Mario Ward called the Parks and Recreation Commission meeting to order on May 7, 2018 at 7:00 p.m. at the Live Oak Council Chambers.

2. INVOCATION/PLEDGE OF ALLEGIANCE

Completed

3. ROLL CALL

Chairman Mario Ward  
Vice Chairman Cherece Smith  
Commissioner Al Hollins - Late  
Commissioner Elizabeth Ramirez  
Commissioner Micheal Teague - Late  
Commissioner Sandra Towery  
Alternate Commissioner Jenny Madison  
Alternate Commissioner Gary Woppert

CITY STAFF

Mark Wagster, Assistant City Manager  
Courtney Weese, Recreation Coordinator  
Cathi Piotrowski, Administrative Assistant

ABSENT

Commissioner Marion Easson  
Alternate Commissioner Kim Patridge  
City Council Liaison Councilman Bob Tullgren

Chairman Ward appointed Alternate Commissioner Woppert to sit in for Commissioner Hollins. Chairman Ward appointed Alternate Commissioner Madison to sit in for Commissioner Easson.

4. CITIZENS TO BE HEARD

None

5. CONSENT AGENDA

A. Approval of Minutes

1. March 5, 2018

Commissioner Smith made a motion to approve the minutes; seconded by Commissioner Madison.

Vote For: Unanimous

6. NEW BUSINESS

A. Discussion regarding the 2018 Memorial Day Parade.

Ms. Weese came before the commission to discuss the trailer decorating will begin on Thursday, May 24<sup>th</sup> at 5:00 p.m. at the Fleet Building. The parade is Saturday, May 26<sup>th</sup> and begins at 10:00 a.m. Commissioners will meet at the Maintenance shop at 8:30 a.m. and arrive for lineup at 9:00 a.m. The Remembrance walk begins at 9:45 a.m. at the corner of Toepperwein and Forest Bluff. Please let walkers know about this event.

B. Discussion and possible action regarding the Public Works Appreciation Luncheon.

Mark Wagster mentioned the option of having a breakfast instead of a lunch this year if the Commission would like to try a change. The Commission agreed to try a breakfast this year at 7:00 a.m. in the Public Works break room.

C. Discussion and possible action regarding the Parks and Recreation Commission.

Ms. Matney came before the Commission to discuss on Ordinance that create the Parks & Recreation Commission and determined that it is outdated. It was discussed that instead of having meetings every month, an option was offered to have quarterly meetings (January, April, July, October) on the 2<sup>nd</sup> Tuesday, before the City Council meeting beginning at 6:00 p.m. In addition, quarterly meetings would take place before the largest City events and special meetings would be called if needed.

Commissioner Smith made a motion to present to the City Council having the Parks & Recreation Commission change to quarterly meetings; seconded by Commissioner Hollins.

Vote For: Unanimous

7. GENERAL ANNOUNCEMENTS FOR COMMISSIONERS AND STAFF

A. Commissioners

Commissioner Smith: Saturday, June 2<sup>nd</sup> is the Junior Fishing Day Event, Commissioners arrive at 6:30 a.m.

Commissioner Teague: The Football Field looks great. Baseball has been working with the Jaguars.

Commissioner Ramirez: The Main Park looks amazing, it's beautiful.

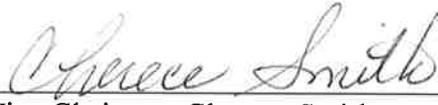
B. Staff

None

8. ADJOURNMENT

As there was no further business, Commissioner Smith made the motion to adjourn; seconded by Commissioner Ramirez at 7:35 p.m.

APPROVED:

  
\_\_\_\_\_  
Vice Chairman Cherece Smith

ATTEST:

  
\_\_\_\_\_  
Cathi Piotrowski, Administrative Assistant